



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 09-12-2023
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown – Vice Chair, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, John Nail- Secretary, Kevin Walker. PCAD Staff Present- EMS Chief Eric Dirck, EMS Assistant Chief Roy Pennington, CFO Jamie Luebbering, Katie Patrick – Administrative Assistant, Ryan Newsom- IT.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** None.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report.
 - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$97,047.64. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **Employee Job Descriptions**
 1. **EMS Chief** – Approved as presented, with no changes.
 2. **Chief Financial Officer** – Tabled.
 3. **Battalion Chief** – Tabled.
 4. **Captain** – Tabled.
 - b. **Architect Qualifications:** The board requested EMS Chief Dirck reach out to Morton Buildings, review the references of the qualifications received, and bring a recommendation to the board.
- VI. **New Business:** None.
- VII. **Announcements:** None.
- VIII. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1850 hours.

The next regular meeting is scheduled for September 26, 2023, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur