

Pettis County Ambulance District

Board Meeting

November 10, 2026

Public Packet

Mission Statement: “Compassionate care while providing excellence in service.”

Pettis County Ambulance District

Regular Meeting Agenda

Meeting Type: Regular Meeting

Location: 400 S Kentucky St. Sedalia, Mo. 65301

Date: 11-10-2026

Time: 6:00 PM

I. Call to order
   a. Roll call
   b. Pledge of Allegiance / Prayer
   c. Motion to approve the agenda
   d. Confirm the previous meeting minutes

II. Announce Visitors

III. Public Comment

IV. Reports of Officers
   a. EMS Chief Report
   b. Approve Payment of Outstanding Bills

V. Unfinished Business

VI. New Business

VII. Announcements

VIII. Adjournment

Pettis County Ambulance District
Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 10-27-2026
Time: 1800

I. **Call to Order:** The meeting was called to order by Chair-Nick Gerke at 1800.

- **a.** **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves – Vice Chair, William Imhauser - Treasurer, John Nail – Secretary, Jim Sneed, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, Assistant Chief Florian Hammer, Board Rapporteur Katie Patrick, Ryan Newsom – IT.

  Non-PCAD Present: Jamie Luebbering – Anchor Point Advisory Group, Pat Thompson – Hood & Associates CPAs, PC.

- **b.** **Pledge of Allegiance / Prayer**
- **c.** **Motion to approve the agenda:** Motion by William Imhauser to approve the agenda. Motion carried 6-0.
- **d.** **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.

II. **Announce Visitors:**

- **a.** **Auditor's Report:** Audit Manager Pat Thompson presented the PCAD 2025 Draft Audit report to the board. No action taken.

III. **Public Comment:** None.

IV. **Reports of Officers:**

- **a.** **PCAD Financial Report**: CPA Jamie Luebbering presented the PCAD Financial Report.
- **b.** **Approve Payment of Outstanding Bills:** Motion by Williams Imhauser to approve the payment of the outstanding bills in the amount of $17,775.02. Motion carried 6-0.

V. **Unfinished Business:**

- **a.** **Purchase of Property:** EMS Chief Roy Pennington informed board that the inspection of the property was performed and there is a humming AC unit that he will ask to be repaired as part of the closing. Currently, the scheduled closing date is November 06, 2026, pending the retrieval of the full inspection report.

VI. **New Business:** None.

VII. **Announcements:** EMS Chief Roy Pennington presented a report to the board that breaks out call volume by station. EMS Chief Roy Pennington also announced the death of a former PCAD employee.

VIII. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1824 hours.

The next regular meeting is scheduled for November 10, 2026, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X _____

Nick Gerke

Chairman

Submitted by Katie Patrick- Board Rapporteur

PETTIS COUNTY AMBULANCE DISTRICT

EMS CHIEF REPORT

November 2026 | Operational Data: October 1-31, 2026

1,011	32.6	681	9,484
TOTAL RESPONSES	CALLS PER DAY	TRANSPORTS	YTD RESPONSES

I. Executive Summary

The combined system recorded 1,011 responses during October, averaging 32.6 responses per day. Pettis County accounted for 872 responses and Windsor accounted for 139. Crews completed 681 patient transports, representing 67.4% of system activity. October volume was 11.1% higher than October 2025. Year-to-date combined volume through October totals 9,484 responses, an increase of 4.2% over the same period in 2025.

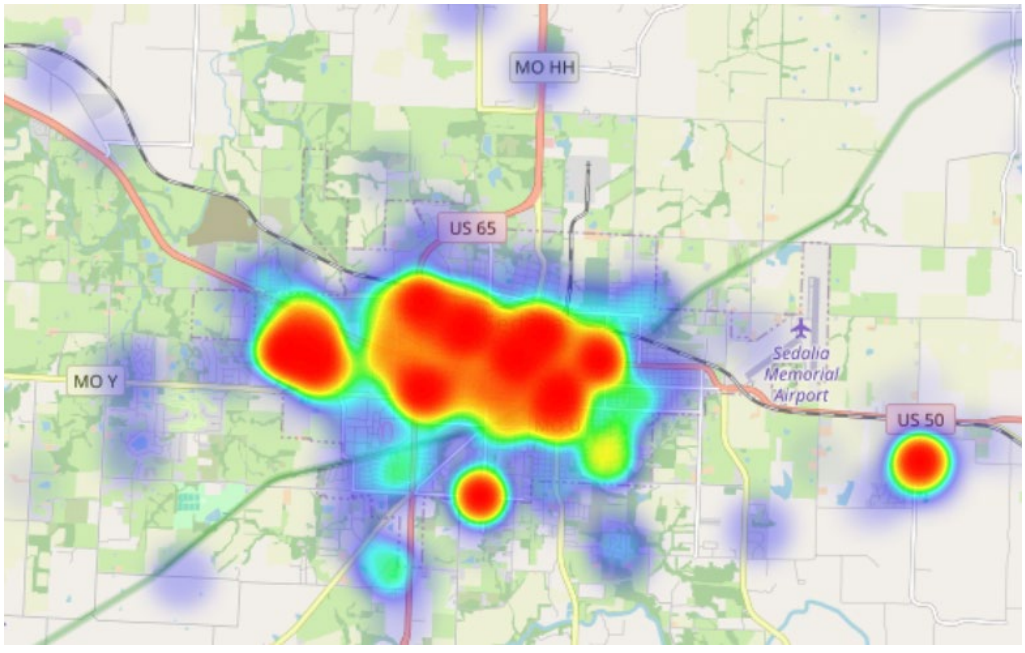
Administration is currently working through the 2027 budget.

II. Operations

October Call Volume

Service Area	October Calls
Pettis County	872
Windsor Ambulance	139
Combined System	**1,011**

System interpretation. October activity averaged 28.1 calls per day in Pettis County and 4.5 in Windsor. The busiest system dates were October 14 and October 22, with 42 responses each; Windsor's busiest date was October 9 with 10. Based on assigned-unit activity, Station 1 averaged 13.8 responses per day, Station 2 averaged 4.7, Station 3 averaged 9.2, and Station 5 averaged 4.3. Command and administrative unit responses are excluded from the station averages.



Transport and Disposition Summary

Measure	Pettis County	Windsor	Combined
Completed transfers	163	48	211
911/emergency transports	429	39	468
Transports to helicopter LZ	2	0	2
Total transports	**594**	**87**	**681**
Refused/other no transport	192	33	225
Cancellations	79	16	95
Completed standbys	7	3	10
Total non-transports	**278**	**52**	**330**
Total responses	**872**	**139**	**1,011**

The system transported 681 patients during October, an overall transport rate of 67.4%. Pettis County's transport rate was 68.1%; Windsor's was 62.6%. Interfacility transfers represented 31.0% of all transports. Call totals reflect each exported unit or patient response record, so multi-unit or multi-patient events are counted separately when they produce separate records.

III. Administration

1202 E. Broadway building inspected with only minor repairs needed. Closing date is set for November 6 at Landmann Title.

IV. Fleet and Equipment

One new unit (Transit Replacement) is in Columbia getting upfitted and prepared for delivery

Remount (Unit 4) is in Columbia, hope to have it by the end of this year, first part of 2027.

V. Staffing

We have hired two Paramedic's full time to backfill our open positions. We are currently fully staffed, however we have three employees who remain out on FMLA

VI. Education and Community Outreach

Currently working on a selection process to send two EMT's to Paramedic school in the spring of 2027

All interested staff members have been enrolled and are currently attending online Community Paramedic courses.

VII. Items for Board Awareness or Action

October volume was 11.1% above October 2025, and year-to-date volume was 4.2% higher. Windsor recorded 139 responses, up 63.5% from October 2025.

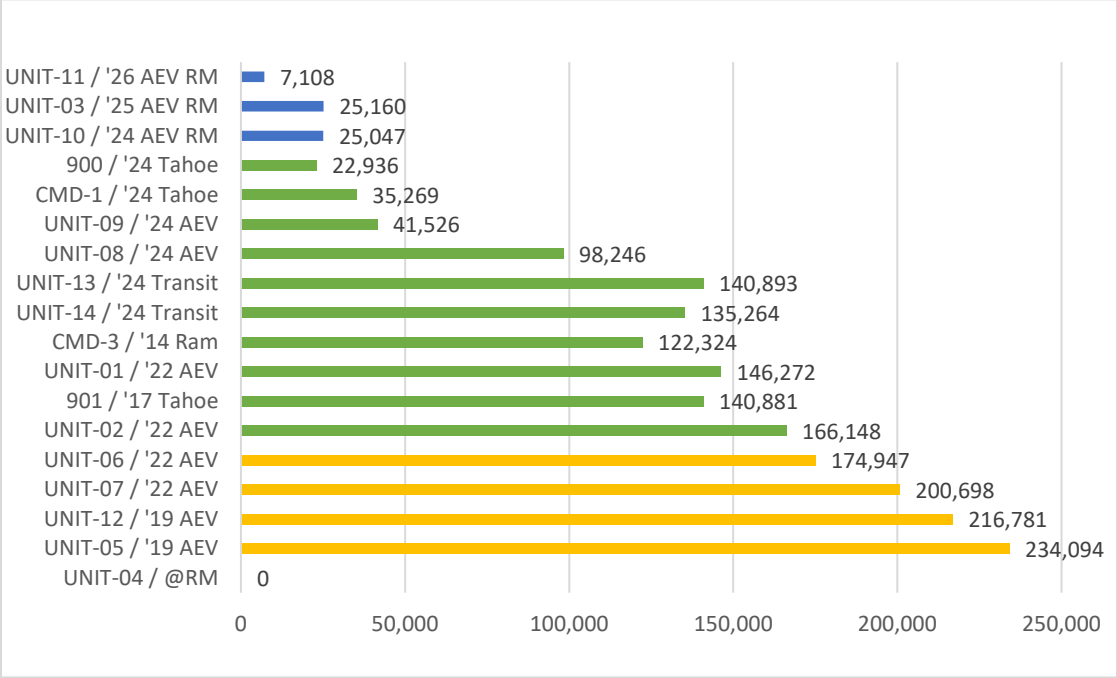
Attachments

- Attachment A - October 2026 Operational Charts

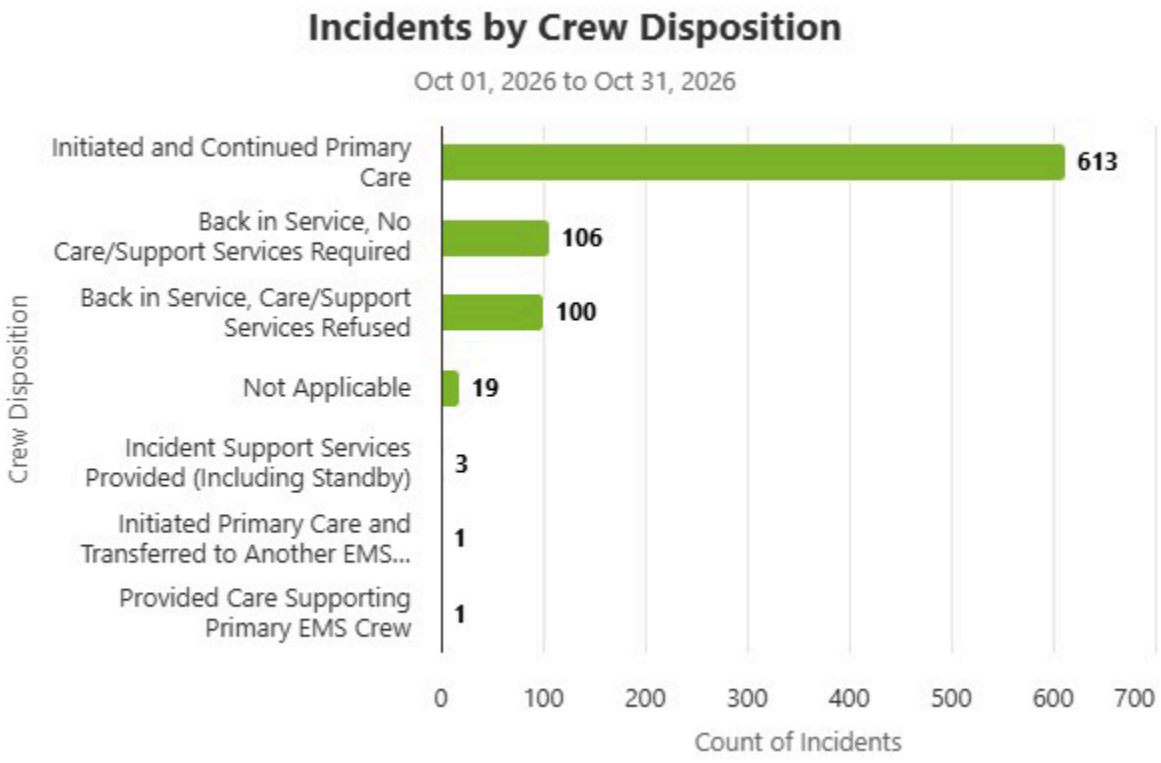
Respectfully submitted,
Roy Pennington
EMS Chief
Pettis County Ambulance District

Exhibit A

I. Vehicle Mileage for This Reporting Period

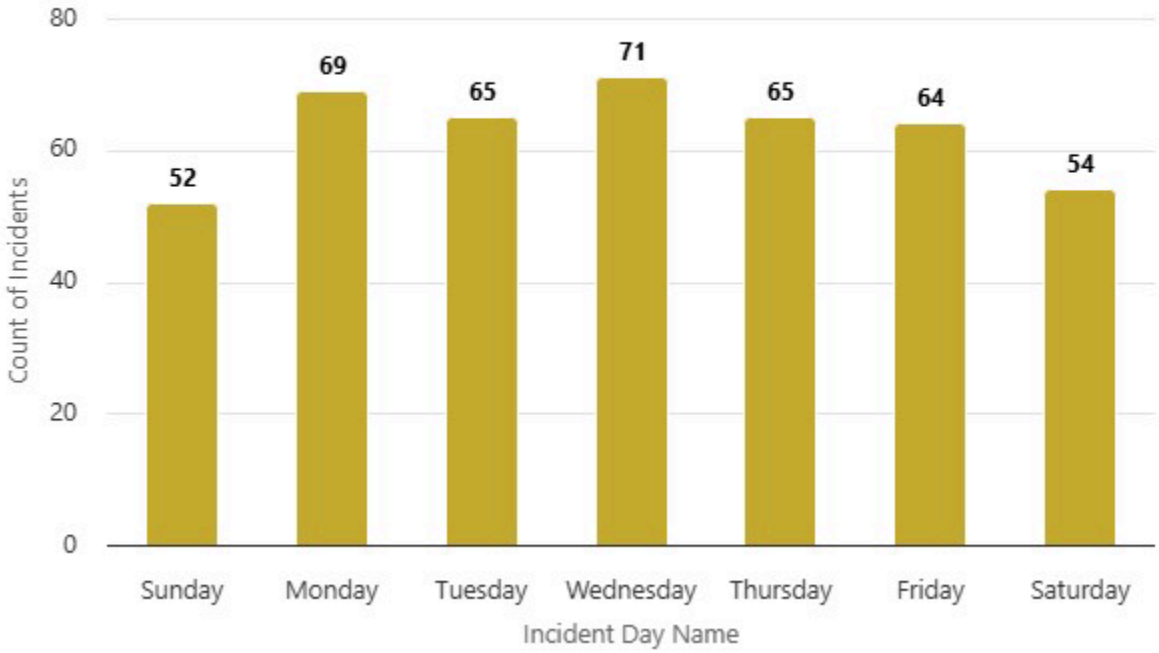


II. Operational Charts



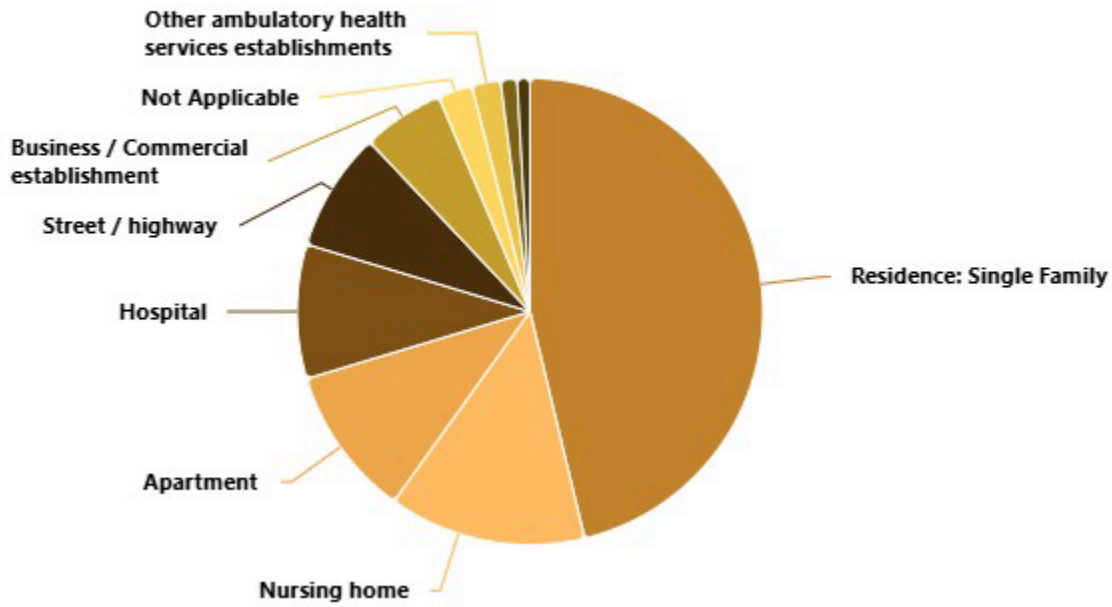
Incidents by Day of Week

Oct 01, 2026 to Oct 31, 2026



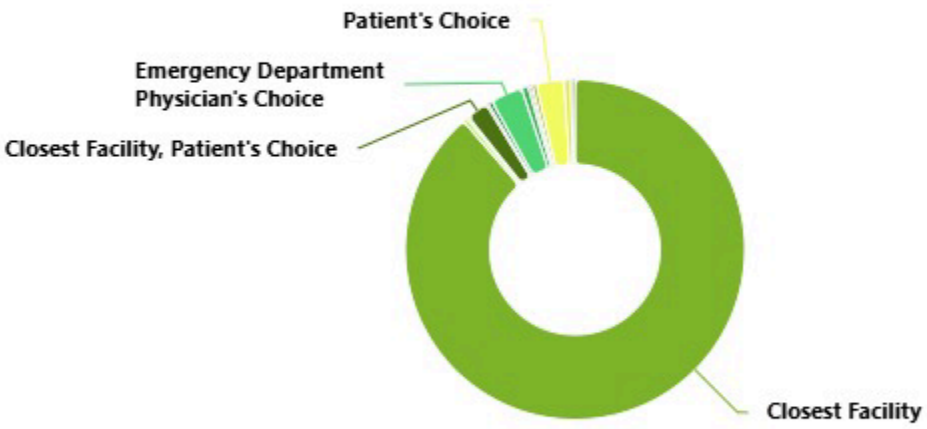
Incidents by Location Type (Top 10)

Oct 01, 2026 to Oct 31, 2026



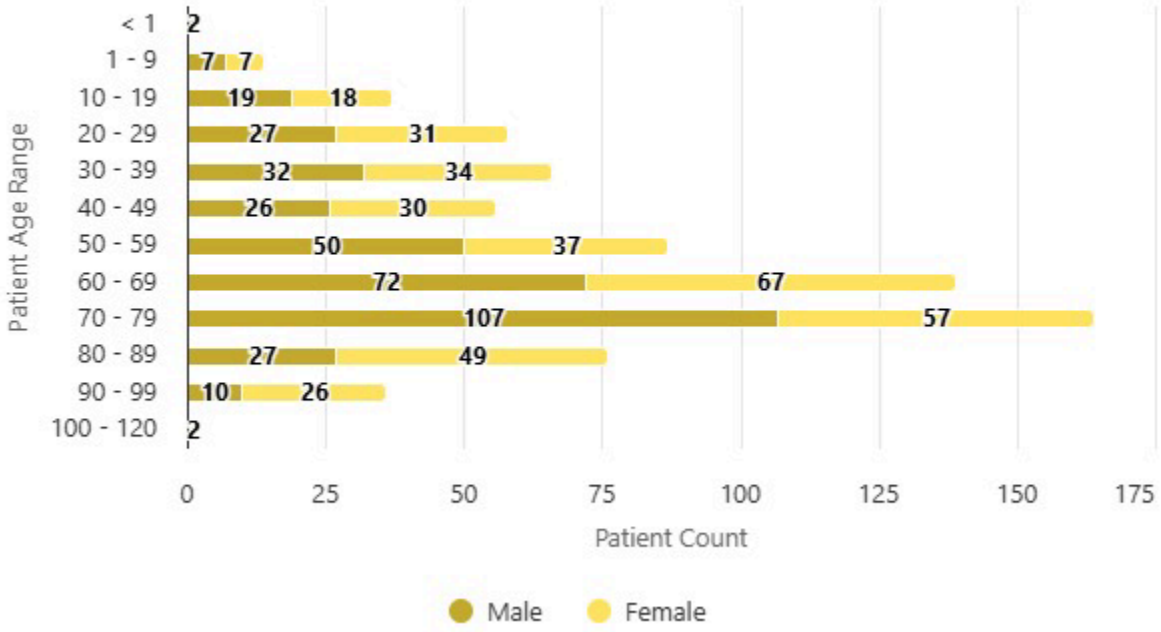
Incidents by Reason for Choosing Destination (Top 15)

Oct 01, 2026 to Oct 31, 2026



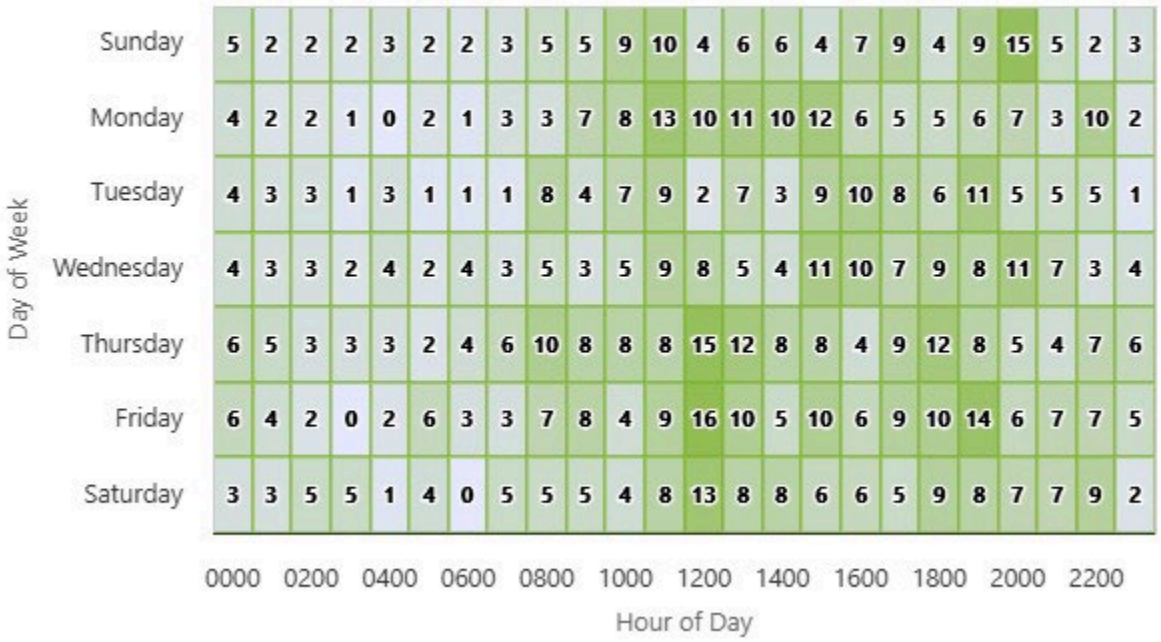
Patient Gender And Age Range

Oct 01, 2026 to Oct 31, 2026



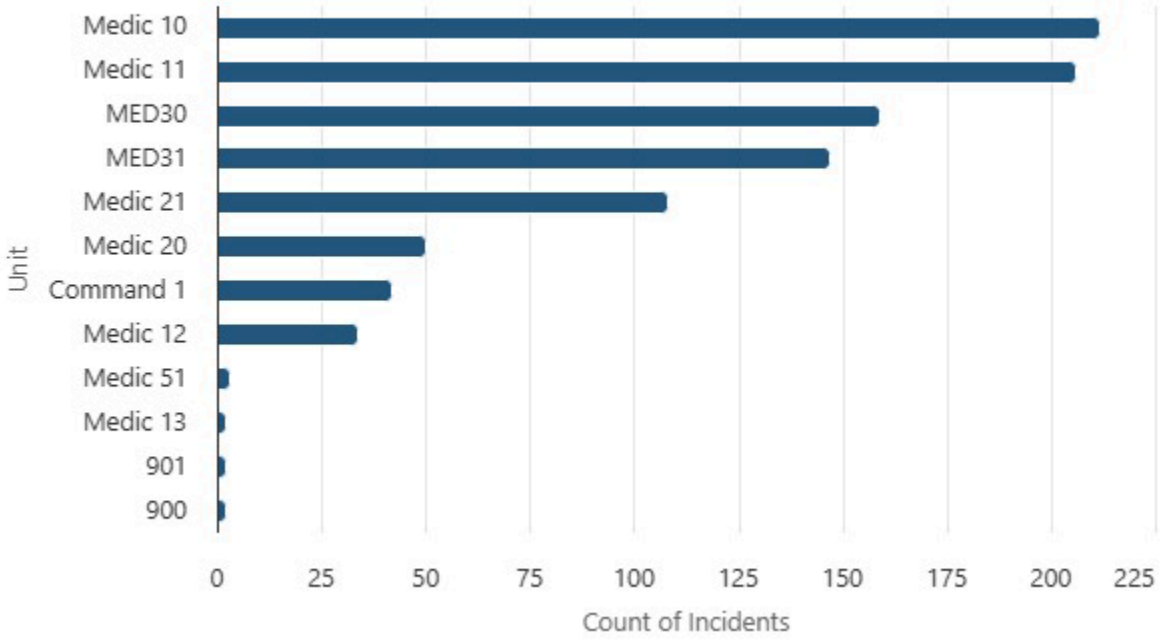
Incidents by Day and Hour

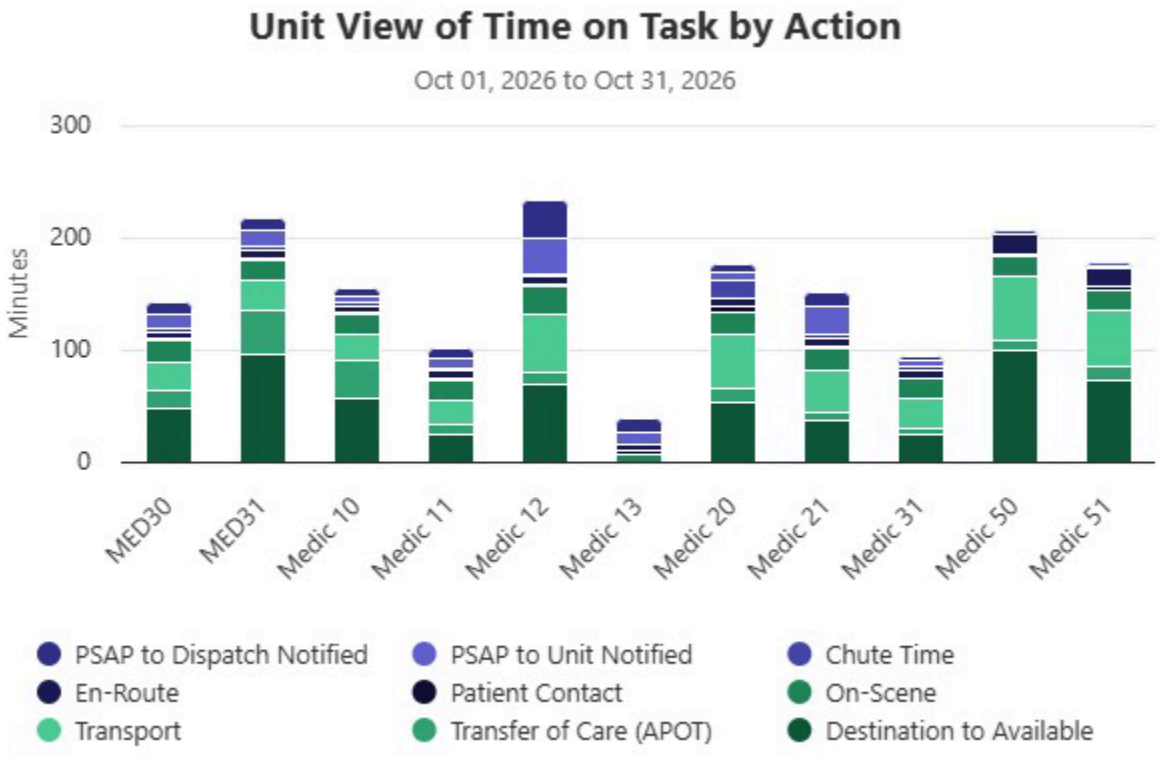
Oct 01, 2026 12:00 AM to Oct 31, 2026 11:59 PM

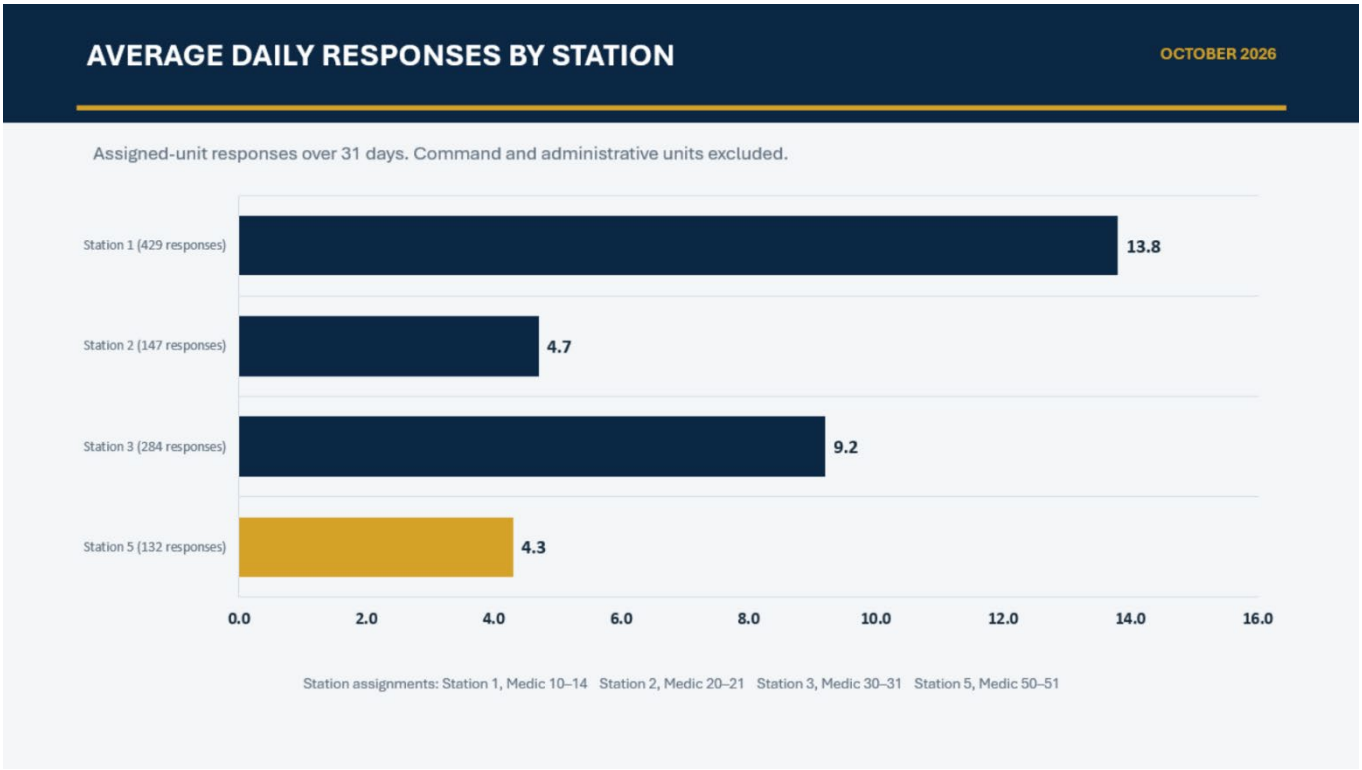


Incidents by EMS Unit (Top 20)

Oct 01, 2026 12:00 AM to Oct 31, 2026 11:59 PM




Unit View of Time on Task by Action
Oct 01, 2026 to Oct 31, 2026
Minutes
300
200
100
0
MED30
MED31
Medic 10
Medic 11
Medic 12
Medic 13
Medic 20
Medic 21
Medic 31
Medic 50
Medic 51
PSAP to Dispatch Notified
PSAP to Unit Notified
Chute Time
En-Route
Patient Contact
On-Scene
Transport
Transfer of Care (APOT)
Destination to Available


AVERAGE DAILY RESPONSES BY STATION
OCTOBER 2026
Assigned-unit responses over 31 days. Command and administrative units excluded.
Station 1 (429 responses)
13.8
Station 2 (147 responses)
4.7
Station 3 (284 responses)
9.2
Station 5 (132 responses)
4.3
0.0
2.0
4.0
6.0
8.0
10.0
12.0
14.0
16.0
Station assignments: Station 1, Medic 10–14 Station 2, Medic 20–21 Station 3, Medic 30–31 Station 5, Medic 50–51

Pettis County Ambulance District

A/P Aging Summary Report

As of Nov 4, 2026

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	Total
7710 Insurance Company	7,068.44					7,068.44
A.A. MUFFLER SHOP		45.00				45.00
ACG HOSPICE (V)	66.02					66.02
Airgas	2,413.05					2,413.05
Amazon Business	1,709.20					1,709.20
AMERICAN PROFESSIONAL EDUCATION SERVICE*	11.25					11.25
Bankcard Services	5,757.91					5,757.91
BCBS of Kansas City		65,522.70				65,522.70
Bothwell Regional Health Center	1,120.00					1,120.00
Bound Tree Medical	5,442.49					5,442.49
City of Windsor	164.73					164.73
Commenco Technology Solutions	5,967.26					5,967.26
Ditzfeld Container Service LLC	2,166.00					2,166.00
FeatherShark	2,927.67					2,927.67
Johnson County Ambulance District	500.00					500.00
Lava Wash LLC		2,525.25				2,525.25
Momma Hoppers Cleaning Service	215.00					215.00
Nova Biomedical		1,788.70				1,788.70
O'Reilly Auto Parts	477.14					477.14
Pettis County Joint Communications	34,666.70					34,666.70
Professional Paramedics & EMTS of Pettis	1,950.00					1,950.00
Renegade Auto Repair LLC	144.62	455.63				600.25
Special Waste Services	780.00					780.00
STANDARD INS COMPANY		1,246.43				1,246.43
STANDARD INSURANCE COMPANY-VISION & DENTA		3,735.28				3,735.28
WEX Bank	19,370.74					19,370.74
TOTAL	**92,918.22**	**75,318.99**	**0.00**	**0.00**	**0.00**	**168,237.21**

Wednesday, November 04, 2026 03:27 PM GMT-06:00

Pettis County Ambulance District
Unpaid Bills
All Dates

	Date	Num	Memo/Description	Amount
7710 Insurance Company				
	10/31/2026	10312026	OCT WORK COMP	7,068.44
Total for 7710 Insurance Company				**$ 7,068.44**
A.A. MUFFLER SHOP				
	10/27/2026	65301	Unit 12 - Exhaust Repair	45.00
Total for A.A. MUFFLER SHOP				**$ 45.00**
ACG HOSPICE (V)				
	10/27/2026	1522459-01-01	REFUND OVERPAYMENT	66.02
Total for ACG HOSPICE (V)				**$ 66.02**
Airgas				
	10/06/2026	9176278181	Oxygen	128.79
	10/13/2026	9176471814	Oxygen	121.76
	10/13/2026	9176471843	Oxygen	87.95
	10/13/2026	9176471879	Oxygen	168.43
	10/15/2026	9176567599	Oxygen	131.78
	10/27/2026	9176880255	Oxygen	117.87
	10/27/2026	9176880310	Oxygen	98.87
	10/27/2026	9176880282	Oxygen	208.97
	10/29/2026	9176977984	Oxygen	113.68
	10/31/2026	5528303456	Oxygen	252.93
	10/31/2026	5528303544	Oxygen	90.18
	10/31/2026	5528303354	Oxygen	891.84
Total for Airgas				**$ 2,413.05**
Amazon Business				
	10/13/2026	19TC-C1J4-DDGT	UNIFORMS	189.77
	10/14/2026	1M1V-VGCD-D6LW	Coffee & Office Supplies	368.84
	10/19/2026	1KWQ-19TR-GCMW	Monitor & Cables	214.42
	10/20/2026	1QTN-JQF9-FHGQ	Airfryer Liners & Popcorn	36.48
	10/23/2026	1X7J-RRWF-DXN4	Halloween Decorations	132.97
	10/23/2026	1V7D-VWC9-DKTL	Filing Cabinet w/Bookcase and Office Supplies	157.02
	10/27/2026	1V9H-1 DLC-QW71	UNIFORMS, KEYBOARD & MOUSE	609.70
Total for Amazon Business				**$ 1,709.20**
AMERICAN PROFESSIONAL EDUCATION SERVICE*				
	10/22/2026	39509	BLS Provider (1)	11.25
Total for AMERICAN PROFESSIONAL EDUCATION SERVICE*				**$ 11.25**
Bankcard Services				
	10/30/2026	RB22347124710	OCT STMT	5,757.91
Total for Bankcard Services				**$ 5,757.91**
BCBS of Kansas City				
	10/20/2026	262930001066	NOV 2026 HEALTH INS	65,522.70
Total for BCBS of Kansas City				**$ 65,522.70**
Bothwell Regional Health Center				
	10/31/2026	RB22331364750	PRE-EMPLOYMENT DRUG SCREENS	420.00
	10/31/2026	RB22331364730	FUNCTIONAL CAPACITY TESTING	700.00
Total for Bothwell Regional Health Center				**$ 1,120.00**
Bound Tree Medical				
	10/05/2026	86380615	Medical Supplies	280.45
	10/07/2026	86384371	Medical Supplies	37.43
	10/07/2026	86384372	Medical Supplies	637.90
	10/14/2026	86392943	Medical Supplies	442.08
	10/15/2026	86394484	Medical Supplies	1,262.50
	10/16/2026	86395901	Medical Supplies	353.98

Pettis County Ambulance District
Unpaid Bills
All Dates

	Date	Num	Memo/Description	Amount
	10/21/2026	86401425	Medical Supplies	1,543.99
	10/26/2026	86406252	Medical Supplies	884.16
Total for Bound Tree Medical				**$ 5,442.49**
City of Windsor				
	10/22/2026	10222026	Water & Sewer	164.73
Total for City of Windsor				**$ 164.73**
Commenco Technology Solutions				
	10/16/2026	865359	Replace 3 Tone Remote Adapters	5,967.26
Total for Commenco Technology Solutions				**$ 5,967.26**
Ditzfeld Container Service LLC				
	11/01/2026	359778	TT HWY ST 2 DUMPSTER ANNUAL	885.00
	11/01/2026	359552	HQ DUMPSTER ANNUAL	1,281.00
Total for Ditzfeld Container Service LLC				**$ 2,166.00**
FeatherShark				
	11/02/2026	40174	IT SUPPORT	2,927.67
Total for FeatherShark				**$ 2,927.67**
Johnson County Ambulance District				
	08/04/2026	1245	Deposit on Paramedic Program - Carson	500.00
Total for Johnson County Ambulance District				**$ 500.00**
Lava Wash LLC				
	10/13/2026	2	2025 & 2026 Truck Wash	2,525.25
Total for Lava Wash LLC				**$ 2,525.25**
Momma Hoppers Cleaning Service				
	11/03/2026	91969709	Cleaning	215.00
Total for Momma Hoppers Cleaning Service				**$ 215.00**
Nova Biomedical				
	10/28/2026	91747209	Medical Supplies	1,788.70
Total for Nova Biomedical				**$ 1,788.70**
O'Reilly Auto Parts				
	10/27/2026	0114-497473	Unit 1 - Battery	477.14
Total for O'Reilly Auto Parts				**$ 477.14**
Pettis County Joint Communications				
	10/29/2026	1821 1833	NOV & DEC DISPATCH	34,666.70
Total for Pettis County Joint Communications				**$ 34,666.70**
Professional Paramedics & EMTS of Pettis				
	10/31/2026	RB22331340900	DUES	1,950.00
Total for Professional Paramedics & EMTS of Pettis				**$ 1,950.00**
Renegade Auto Repair LLC				
	10/22/2026	6549	Unit #3 - Oil and Air Filter Change	154.48
	10/27/2026	6584	Unit 14 - Oil Change and Air Filter	190.79
	10/30/2026	6612	UNIT 1 - Engine Oil and Filter Change	110.36
	11/04/2026	6633	Unit 12 - Engine Oil and Filter Change, Air Filter	144.62
Total for Renegade Auto Repair LLC				**$ 600.25**
Special Waste Services				
	10/29/2026	INV-0000-30348	HQ - Medical Waste Pickup	595.00
	10/29/2026	INV-0000-30350	Hwy TT - Medical Waste Pickup	185.00
Total for Special Waste Services				**$ 780.00**
STANDARD INS COMPANY				
	10/19/2026	10192026	LIFE	1,246.43
Total for STANDARD INS COMPANY				**$ 1,246.43**
STANDARD INSURANCE COMPANY-VISION & DENTA				
	11/01/2026	RB22347507750	DENTAL	3,067.80
	11/01/2026	RB22347507740	VISION	667.48

Pettis County Ambulance District

Unpaid Bills

All Dates

	Date	Num	Memo/Description	Amount
Total for STANDARD INSURANCE COMPANY-VISION & DENTA				**$ 3,735.28**
WEX Bank				
	10/31/2026	116171069	NOV FUEL	19,370.74
Total for WEX Bank				**$ 19,370.74**
TOTAL				**$ 168,237.21**

Statement period: 10/01/2026 - 10/31/2026

Monthly statement

This is not a bill.

VISA

Pettis County Ambulance District

Account:

Pay cycle: Auto once monthly*

Statement Summary

Balance (from previous cycle)	$30,639.41
Transactions	$36,286.87
Fees	$0.00
Adjustments	$0.00
Payments	-$52,559.32
Statement balance	$14,366.96

We appreciate you.

Payments

DATE	TYPE	AMOUNT
10/01/2026	Autodraft	$30,639.41
10/15/2026	Direct payment	$15,040.00
10/15/2026	AP Payment	$189.94
10/15/2026	AP Payment	$1,173.20
10/15/2026	AP Payment	$61.00
10/15/2026	AP Payment	$1,063.34
10/16/2026	AP Payment	$38.00
10/16/2026	AP Payment	$3,159.55
10/29/2026	AP Payment	$178.00
10/29/2026	AP Payment	$517.38
10/29/2026	AP Payment	$499.50
	Total	**$52,559.32**

Fees

No fees were applied this statement period.

Adjustments

No adjustments were made this statement period.

Transactions

DATE	CARD	MERCHANT	AMOUNT	NAME
10/01/2026	****	MICROSOFT#G187670110	$446.25	Jamie Luebbering
10/01/2026	****	MICROSOFT#G187746655	$639.45	Jamie Luebbering
10/02/2026	****	MICROSOFT#G188008357	$7.35	Jamie Luebbering
10/03/2026	****	Microsoft-G188214841	$346.50	Jamie Luebbering
10/04/2026	****	VAIRKKO	$954.69	Jamie Luebbering
10/05/2026	****	CHECKR, INC CHECKR.COM	$145.74	Jamie Luebbering
10/06/2026	****	CINTAS CORP	$140.00	Jamie Luebbering
10/06/2026	****	CINTAS CORP	$142.92	Jamie Luebbering
10/06/2026	****	Microsoft-G188818324	$6.40	Jamie Luebbering
10/07/2026	****	Spectrum	$328.59	Jamie Luebbering
10/10/2026	****	CENTRAL MISSOURI ELECTRI	$1,059.10	Jamie Luebbering
10/11/2026	****	SOCKET FIBER	$3,018.66	Jamie Luebbering
10/15/2026	****	AUTOPAY/DISH NTWK	$160.13	Jamie Luebbering
10/16/2026	****	CSA SERVICE SOLUTIONS LLC	$15,040.00	Jamie Luebbering
10/16/2026	****	BTS*CDW DIRECT LLC	$189.94	Jamie Luebbering
10/16/2026	****	AT&T MOBILITY EPAY	$2,489.10	Jamie Luebbering
10/17/2026	****	MCCARTHY LEONARD AND KAE	$61.00	Jamie Luebbering
10/17/2026	****	STERICYCLE, INC	$1,063.34	Jamie Luebbering
10/17/2026	****	JIMS TIRE	$1,173.20	Jamie Luebbering
10/17/2026	****	BILL*BILL-26109388510	$134.93	Jamie Luebbering
10/20/2026	****	CINTAS CORP	$320.68	Jamie Luebbering
10/20/2026	****	BACKBLAZE INC	$171.00	Jamie Luebbering
10/20/2026	****	MALLORY SAFETY AND SUPPLY	$3,159.55	Jamie Luebbering
10/23/2026	****	CINTAS CORP	$261.24	Jamie Luebbering
10/25/2026	****	AUTOPAY/DISH NTWK	$162.13	Jamie Luebbering

DATE	CARD	MERCHANT	AMOUNT	NAME	
10/26/2026	****	AMERICAN HEART ES	$38.00	Jamie Luebbering	
10/29/2026	****	MICROSOFT#G194955549	$33.60	Jamie Luebbering	
10/30/2026	****	ZOLL DATA SYSTEMS INC	$3,130.25	Jamie Luebbering	
10/31/2026	****	MCCARTHY LEONARD AND KAE	$499.50	Jamie Luebbering	
10/31/2026	****	CSA SERVICE SOLUTIONS LLC	$517.38	Jamie Luebbering	
10/31/2026	****	MICROSOFT#G195130555	$446.25	Jamie Luebbering	
		Total			**$36,286.87**

Legal

Payments:

Your payment can (i) be made through our payment portal, via wire or ACH, or (ii) be sent to the payment address listed below. Regardless of the method, payments must be received by 5:00 p.m. in the jurisdiction in which payments are collected, at the below address, to be credited as of the day it is received. Payments we receive after 5:00 p.m. MST may not be credited to your Account until the next day.

Divvy
13707 S 200 W Suite 100
Draper, UT 84020

Unless you provide payment instructions or otherwise instruct Divvy in writing in connection with delivering your payment to Divvy, Divvy shall apply any payments received in the following manner:
1. Payment shall first be applied to the oldest outstanding balance between your (i) Divvy Mastercard account, if any, and (ii) Divvy Visa account, if any;
2. If any unallocated funds remain, payment shall be applied to your Divvy Mastercard account, if any; and
3. If any unallocated funds still remain, payment shall be applied to your Divvy Visa account, if any.

Payments must also be made from a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system, whether that be a wire, ACH, or payment initiated through our payment portal and include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. We do not accept payments in any currency other than US dollars, nor do we accept electronic payment from a non US bank account. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval and consent. We will re-present to your financial institution any payment that is returned unpaid.

Late Fee and Nonsufficient Funds Fee:

Late Fee: Your full balance is due at the time of your bill date. This statement represents a summary of activity during a monthly period, the balance shown on this statement may be different from what is actually owed at the time of your due date if there has been additional activity on your account. If we do not receive the full amount due by its payment due date, then we may assess a late fee equal to the greater of (i) 2.99% of all amounts past due on your Account or (ii) $38.

Returned Payment Fee: If any payment submitted on your Account is returned or dishonored, including without limitation for nonsufficient funds, then we may assess a returned payment fee of $38.

Permission for Electronic Withdrawal: (1) When you send payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We may process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically, we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using our payment portal, submitting a payment over the phone, or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

Foreign Currency Charge: If you make a Net Purchase in a foreign currency, the Cross Border and Currency Conversion Fee's fully described in our Terms and Conditions shall be applicable.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Your card is issued by the Issuer, as defined in the Terms and Conditions.

Questions? Call BILL Support at **1-855-229-3111**