



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 08-22-2023  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown – Vice Chair, Nick Gerke-Chair, Kim Graves, John Nail- Secretary, Kevin Walker. PCAD Staff Present- EMS Chief Eric Dirck, EMS Assistant Chief Roy Pennington, CFO Jamie Luebbering, Division Chief of Training Justin Cross, Katie Patrick – Administrative Assistant, Ryan Newsom- IT.  
  
Non PCAD Present: Faith Bemiss – Sedalia Democrat.  
  
Absent: Steve Davis – Treasurer
  - b. **Pledge of Allegiance / Moment of Silence**
  - c. **Motion to approve the agenda:** Motion by Kim Graves to approve the agenda, removing Unfinished Business Item A. *Ordinance 2023-02: Territory* since it is no longer needed. Motion carried 5-0.
  - d. **Confirm the previous meeting minutes:** Mike Brown corrected the board minutes, clarifying he was not absent from the meeting. The previous meeting minutes stand approved with this correction.
- II. **Announce Visitors:** Chair Nick Gerke announced Faith Bemiss.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report.
  - b. **CFO Report – Vote to Receive:** Motion by John Nail to receive the CFO report. Motion carried 5-0.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$79,112.46. Motion carried 5-0.
- V. **Unfinished Business:**
  - a. **EVOG Training:** Motion by John Nail to approve the CEVO quote of \$3,205.00 for ambulance driving training. Motion carried 5-0.
  - b. **Board HIPAA Training:** EMS Chief Eric Dirck presented HIPAA training to the board. No action taken.
- VI. **New Business:** None.
- VII. **Announcements:** None.
- VIII. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1853 hours.

The next regular meeting is scheduled for September 12, 2023, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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Nick Gerke  
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur