

Pettis County Ambulance District Board Meeting June 11, 2024

Public Packet

Meeting Type: Regular Meeting

Location: 400 S Kentucky St.

Sedalia, Mo. 65301

Date: 06-11-2024

Time: 6:00 PM

Pettis County Ambulance District Regular Meeting Agenda

- I. Call to order
 - a. Roll call
 - b. Pledge of Allegiance / Moment of Silence
 - c. Motion to approve the agenda
 - d. Confirm the previous meeting minutes
- II. Announce Visitors
- III. Public Comment
- IV. Reports of Officers
 - a. EMS Chief Report
 - b. Approve Payment of Outstanding Bills
- V. Unfinished Business
 - a. Owner's Representative RFQ Opening
- VI. New Business
- VII. Announcements
- VIII. Adjournment



Pettis County Ambulance District Regular Meeting Minutes

Meeting Type: Regular Meeting Location: 400 S. Kentucky Sedalia, MO 65301

Date: 5-28-2024 Time: 1800

- I. Call to Order: Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. Roll Call- Board Members Present: Nick Gerke-Chair, John Nail Secretary, Jim Sneed, Kevin Walker, Eric West-Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, CFO Jamie Luebbering, Ryan Newsom IT.

Absent: Kim Graves-Vice Chair, Administrative Assistant Katie Patrick.

- b. Pledge of Allegiance / Moment of Silence
- c. Motion to approve the agenda: Motion by John Nail to approve the agenda. Motion carried 5-0.
- d. Confirm the previous meeting minutes: The previous meeting minutes stand approved as presented.
- II. Announce Visitors: None.
- III. Public Comment: None.
- IV. Reports of Officers:
 - a. CFO Report: CFO Jamie Luebbering presented her report.

Kim Graves - Vice Chair arrived at the meeting at 1804.

b. Approve Payment of Outstanding Bills: Motion by John Nail to approve the payment of the outstanding bills in the amount of \$102,633.84. Motion carried 6-0.

V. Unfinished Business:

- a. Headquarters AC Unit Replacement: Motion by Kim Graves to approve the Zeiler's Fire & Ice quote of \$7,473.00 to replace the Luxaire outdoor unit, furnace, and coil. Motion carried 6-0.
- b. Gov Deals: Assistant Chief Florian Hammer updated the board on miscellaneous items retrieved from Station 2 that could be listed in separate lots on GovDeals with no reserve. Motion by John Nail to list the miscellaneous items in lots on GovDeals with no reserve. Motion carried 6-0.
- VI. New Business: None.
- VII. Closed Meeting pursuant to RSMo 610.021, Section;

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section;

 Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Y, Sneed-Y, Walker-Y, West-Y. Motion carried 6-0. Meeting moved to a closed session at 1813.

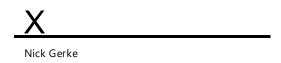
Open session resumed at 1825.

VIII. Announcements: None.

Chairman

IX. Adjournment: Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1826 hours.

The next regular meeting is scheduled for June 11, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.



Submitted by Katie Patrick-Administrative Assistant/ Board Rapporteur

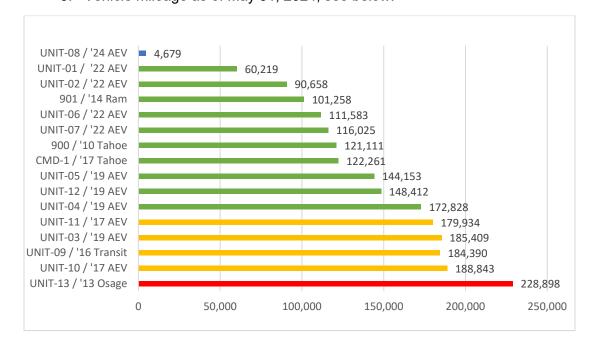
June 11, 2024

I. Administration

- 1. Activities
 - EMS week went very well. I would like to publicly thank everyone that provided meals and managed the logistics to make sure they were provided.
- 2. Information Technology
 - i. Zoll ePCR software was implemented June 1.

II. Operations

- 1. Call Volume for May 2024 (attached)
 - i. YTD Call Volume as of May 31, 2024
 - 1. Pettis: 3036
 - 2. Windsor: 357
- 2. Major Equipment:
 - All Zoll equipment was placed in service on June 1. Thank you to everyone that made sure the changeover happened without any major issues.
- 3. Building and Grounds:
 - i. AC repair at Headquarters is ongoing.
- 4. Vehicle/Equipment Maintenance:
 - i. Transmission repair on Unit 13 is underway.
 - ii. Parts for the instrument cluster on Unit 2 did not resolve the problem, it is back at Rick Ball Ford.
- 5. Vehicle mileage as of May 31, 2024, see below.



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III. Education

- 1. Continuing Zoll training and recert classes have been completed during the month of May and beginning of June.
- 2. EMT Class is underway. Total of 13 students.

May 2024 Sedalia Heat Map

MO765

MO765

MO 765

MO 765

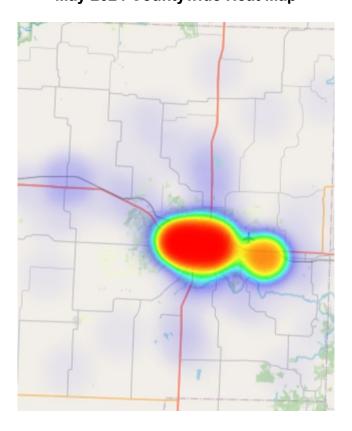
MO 765

MO 8

MO 90

M

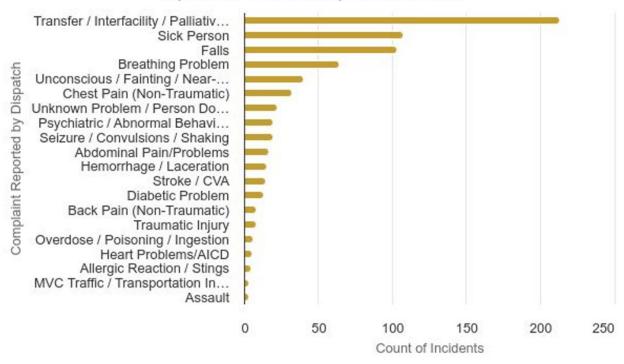
May 2024 Countywide Heat Map



4

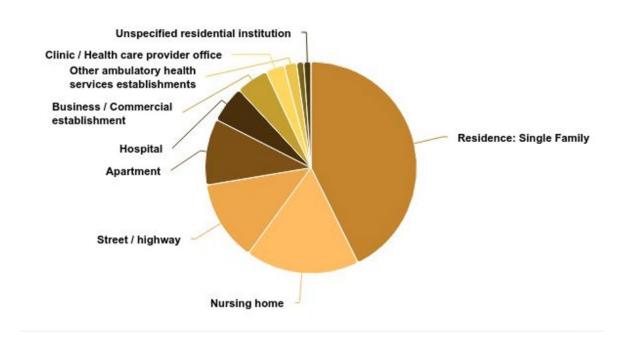
Incidents by Complaint Reported to Dispatch (Top 20)

May 01, 2024 12:00 AM to May 31, 2024 11:59 PM



Incidents by Location Type (Top 10)

May 01, 2024 to May 31, 2024

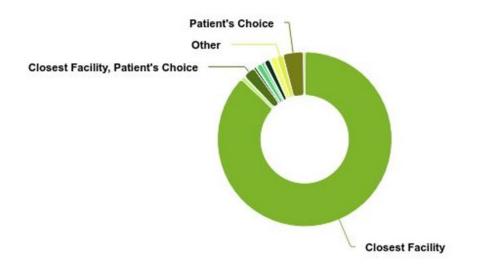


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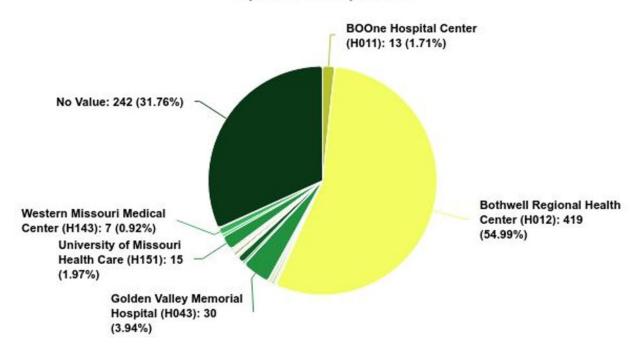
Incidents by Reason for Choosing Destination (Top 15)

May 01, 2024 to May 31, 2024



Transports by Destination

May 01, 2024 to May 31, 2024



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Incidents by Day and Hour

May 01, 2024 12:00 AM to May 31, 2024 11:59 PM

Sunday	5	3	7	5	2	3	1	3	4	3	4	7	3	5	5	6	2	7	7	8	2	5	7	1
Monday	5	6	0	5	5	4	5	3	7	10	5	9	2	12	9	8	8	10	4	8	8	5	4	6
Tuesday	4	6	3	4	3	3	7	1	3	8	4	15	5	8	8	6	10	11	6	5	4	9	5	2
Wednesday	7	7	5	3	6	2	5	11	10	11	9	12	4	7	6	4	9	7	7	6	4	16	5	12
Thursday	4	5	2	5	1	4	2	1	5	6	5	15	12	10	6	12	6	8	11	4	6	6	7	3
Friday	4	0	5	1	2	3	4	1	8	5	11	11	10	6	12	11	17	14	8	8	5	2	5	2
Saturday	1	4	3	3	1	3	1	3	6	1	1	6	10	7	8	4	5	7	3	9	9	8	3	3

Hour of Day

7

IV. Event Planning

- 1. Wings Over Whiteman (July)
 - i. The initial planning meeting occurred May 28. We participated in a brief tabletop exercise. We will participate in a full exercise in June.
- 2. Missouri State Fair (August)
- 3. Mozark Music Festival (September)
 - i. Planning meetings are underway.

V. Staffing Update

1. We are currently short 1 FT Paramedic.

Respectfully Submitted,

Roy Pennington, EMS Chief

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ĺ		ettis Coun	Pettis County Ambulance District	ce District			CALL VOLUME REPORT	ME REPOR				2024
JAN	FEB	MAR	APR	MAY	NOr	Ы	AUG	SEP	OCT	NOV	DEC	ΛΤΟ
848	782	883	880	286								4380
962	707	745	992	848	812	798	806	807	800	754	812	9548
753 7	720	789	774	878								3914
160	163	170	196	212	ľ		Γ				Γ	901
	389	405	384	444								2026
0	1	4	2	2								6
564 5	553	579	582	658	0	0	0	0	0	0	0	2936
483 4	467	492	457	511	200	470	563	510	495	463	515	
09	42	44	49	61	l							256
7	2	11	9	3								32
110 1	106	141	131	154								642
12	14	12	9	2								46
0	0	2	0									2
189	167	210	192	220	0	0	0	0	0	0	0	978
1	Т	1	П									4
JAN FEB	-	MAR	APR	MAY	NOr	JUL	AUG	SEP	ОСТ	NOV	DEC	YTD
9 26	62	94	106	109								466
8	0	7	12	18								45
2	3	4	2	9								20
52 3	39	45	25	40								228
0	0	0	0	0								0
62 4	42	26	69	64	0	0	0	0	0	0	0	293
64 47	7	57	64	61	99	93	59	99	67	69	26	
	ı,				ľ							
	3	10	7	11								39
8	1	3	3	5								20
17 1	16	24	24	28								109
0	0	1	3	1								5
0	0	0	0	0								0
33	20	38	37	45	0	0	0	0	0	0	0	173
17	9	4	13	7								47
JAN FEB		MAR	APR	MAY	NOI	JUL	AUG	SEP	OCT	NOV	DEC	YTD

PETTIS COUNTY AMBULANCE DISTRICT A/P Aging Summary As of June 6, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
7710 Insurance Company	6,113.06	0.00	0.00	0.00	0.00	6,113.06
Airgas	5,592.58	157.71	0.00	0.00	0.00	5,750.29
Amazon Business	3,529.25	-246.95	0.00	0.00	0.00	3,282.30
AT&T Mobility	5,924.30	0.00	0.00	0.00	0.00	5,924.30
Bankcard Services	27,217.11	0.00	0.00	0.00	0.00	27,217.11
BIG O TIRE #25034	446.44	0.00	0.00	0.00	0.00	446.44
Blitt & Gaines PC	0.00	276.86	0.00	0.00	0.00	276.86
Bothwell Regional Health Center	140.00	0.00	0.00	0.00	0.00	140.00
Bound Tree Medical	3,132.61	0.00	0.00	0.00	0.00	3,132.61
Cintas	63.68	95.52	0.00	0.00	0.00	159.20
Cintas-HQ	159.03	297.14	0.00	0.00	0.00	456.17
Cintas-TT Hwy	81.30	121.95	0.00	0.00	0.00	203.25
City of Windsor	70.18	0.00	0.00	0.00	0.00	70.18
Ditzfeld Container Service LLC	858.00	0.00	0.00	0.00	0.00	858.00
JNA FIRE PROTECTION SERVICE	458.50	0.00	0.00	0.00	0.00	458.50
Jones & Bartlett Learning	615.59	0.00	0.00	0.00	0.00	615.59
LIFE ASSIST	1,819.55	13.16	0.00	0.00	0.00	1,832.71
Mallory Safety & Supply LLC	764.49	0.00	0.00	0.00	0.00	764.49
MARC	0.00	1,311.00	0.00	0.00	0.00	1,311.00
Medallion Electric	0.00	325.78	0.00	0.00	0.00	325.78
Professional Paramedics & EMTS of Pettis	0.00	4,300.00	0.00	0.00	0.00	4,300.00
Rick Ball Ford	0.00	408.13	137.39	0.00	0.00	545.52
RLI Surety	95.00	0.00	0.00	0.00	0.00	95.00
Sedalia Democrat	183.71	0.00	0.00	0.00	0.00	183.71
STANDARD INS COMPANY	0.00	2,209.43	0.00	0.00	0.00	2,209.43
STANDARD INSURANCE COMPANY-VISION & DENTA	609.30	2,571.69	0.00	0.00	0.00	3,180.99
United Healthcare	0.00	26.53	0.00	0.00	0.00	26.53
Warrensburg Ford	0.00	2,129.62	0.00	0.00	0.00	2,129.62
WEX Bank	15,533.23	0.00	0.00	0.00	0.00	15,533.23
TOTAL	73,406.91	13,997.57	137.39	0.00	0.00	87,541.87

Date Num Memo Open Balance Type 7710 Insurance Company Bill MAY 6,113.06 06/05/2024 3836

	BIII	06/05/2024	3836	MAY	6,113.06
Total 7710	Insurance Co	ompany			6,113.06
Airgas					
	Bill	05/03/2024	9149569632	OXYGEN	157.71
	Bill	05/08/2024	9149714893	OXYGEN	233.77
	Bill	05/08/2024	9149714892	OXYGEN	573.67
	Bill	05/16/2024	9149969623	OXYGEN	68.08
	Bill	05/17/2024	9149969624	OXYGEN	389.36
	Bill	05/24/2024	9150409771	OXYGEN	252.39
	Bill	05/24/2024	9150409772	OXYGEN	91.75
	Bill	05/30/2024	9150409773	OXYGEN	139.09
	Bill	05/31/2024	5508231097	OXYGEN	1,030.11
	Bill	05/31/2024	5508231095	OXYGEN	2,428.52
	Bill	05/31/2024	5508231096	OXYGEN	385.84
Total Airga	S				5,750.29
Amazon B	usiness				
	Credit	05/22/2024	1XRQ-T7JF-CWM9	RETURNED BOOTS	-147.00
	Credit	05/23/2024	14JJ-M4QR-D34C	RETURNED BOOTS	-99.95
	Bill	05/08/2024	17KN-PYK1-CNT3	LABOR LAW POSTERS (3) & TAB DIVIDERS	151.55
	Bill	05/08/2024	17KN-PYK1-CNT3	RADIO HOLDERS & STRAPS	958.09
	Bill	05/08/2024	17KN-PYK1-CNT3	FLASHLIGHTS (4)	568.96
	Bill	05/12/2024	1N4V-F7RL-RRGH	OFFICE SUPPLIES	140.04
	Bill	05/06/2024	1LQN-NCDL-W37L	HANDRAILS (2)	279.98
	Bill	05/06/2024	1LQN-NCDL-W37L	BELT	29.99
	Bill	05/13/2024	1WM6-Y1XN-764Q	BOOTS (3) FLASHLIGHT (3)	659.92
	Bill	05/15/2024	1QJG-KGPN-N3HH	SHIRTS, BOOTS, FLASHLIGHT CHARGER	157.29
	Bill	05/15/2024	1QJG-KGPN-N3HH	RADIO CHARGER	73.90
	Bill	05/16/2024	1PWR-JJWJ-WGNQ	DOCKING STATION	89.05
	Bill	05/17/2024	1P7C-T4N7-7LLM	BELT	30.99
	Bill	05/20/2024	1XN6-VNF9-QKGR	BOOTS (2)	212.67
	Bill	05/22/2024	1HPV-WQKY-HT7X	LAPTOP STAND	29.69
	Bill	06/02/2024	1P4T-KX1N-GYCM	BOOTS, BELT, TRAUMA SHEARS	120.30
	Bill	06/05/2024	1C61-1CH7-C9C3	FRIDGE LIGHT & LIGHT BULBS	26.83
Total Amaz	on Business				3,282.30
AT&T Mob	ility				
	Bill	05/30/2024	06012024	UNIT 50 & 51	172.30
	Bill	05/30/2024	06012024		1,639.68
	Bill	05/30/2024	06012024	5 CRADLE POINT	4,056.95
	Bill	05/30/2024	06012024	12 NEW TRUCK PHONES AND BC PHONE	55.37
Total AT&T	Mobility				5,924.30
Bankcard :	Services				
	Bill	05/31/2024	05312024	CC STMT	236.37
	Bill	05/31/2024	05312024	CC STMT	76.38
	Bill	05/31/2024	05312024	CC STMT	25,310.46
	Bill	05/31/2024	05312024	CC STMT	174.18
	Bill	05/31/2024	05312024	CC STMT	942.87

	Type	Date	Num	Memo	Open Balance
	Bill	05/31/2024	05312024	CC STMT	201.70
	Bill	05/31/2024	05312024	CC STMT	28.34
	Bill	05/31/2024	05312024	CC STMT	199.90
	Bill	05/31/2024	05312024	CC STMT	15.95
	Bill	05/31/2024	05312024	CC STMT	30.96
Total Bank	card Services	S			27,217.11
BIG O TIR	E #25034				
	Bill	06/05/2024	025034-63152	CMD 1 BRAKES & CV SHAFT	446.44
Total BIG (O TIRE #2500	34			446.44
Blitt & Gai	nes PC				
	Bill	06/05/2024	6.7.24	GARNISHMENT DISCOVER	276.86
Total Blitt 8	& Gaines PC				276.86
Bothwell F	Regional Hea	alth Center			
	B.III	05/00/0004		DRUG TEST (2), PRE-EMPLOYMENT PHYSICAL	440.00
	Bill	05/20/2024	44	THOOAL	140.00
	_	Health Center			140.00
Bound Tre		05/44/0004	05047000	MEDIONI OLIDRUFO	404.00
	Bill	05/14/2024	85347996	MEDICAL SUPPLIES	431.90
	Bill	05/16/2024	85305993	MEDICAL SUPPLIES	1,722.16
	Bill	05/17/2024	85352291	MEDICAL SUPPLIES	509.65
	Bill	05/20/2024	85353899	MEDICAL SUPPLIES	37.00
T. A.I.D.	Bill	05/29/2024	85363038	MEDICAL SUPPLIES	431.90
	d Tree Medic	cai			3,132.61
Cintas	Dill	05/06/2024	4404625764	MATO	15 70
	Bill Bill	05/06/2024	4191635764	MATS	15.78
		05/06/2024	4191635764	CLEANING SUPPLIES	16.06
	Bill Bill	05/13/2024 05/13/2024	4192361405	MATS CLEANING SUPPLIES	15.78 16.06
	Bill	05/13/2024	4192361405 4193074033	MATS	15.78
	Bill	05/20/2024	4193074033	CLEANING SUPPLIES	16.06
	Bill	05/28/2024	4193956170	MATS	15.78
	Bill	05/28/2024	4193956170	CLEANING SUPPLIES	16.06
	Bill	06/03/2024	4194497933	MATS	15.78
	Bill	06/03/2024	4194497933	CLEANING SUPPLIES	16.06
Total Cinta		00,00,202.			159.20
Cintas-HQ					100.20
0	Bill	05/03/2024	4191517433	MATS HQ	40.02
	Bill	05/03/2024	4191517433	CLEANING SUPPLIES HQ	9.37
	Bill	05/10/2024	4192241418	MATS HQ	40.02
	Bill	05/10/2024	4192241418	CLEANING SUPPLIES HQ	9.37
	Bill	05/17/2024	4192954223	MATS HQ	40.02
	Bill	05/17/2024	4192954223	CLEANING SUPPLIES HQ	158.34
	Bill	05/24/2024	4193670584	MATS HQ	62.78
	Bill	05/24/2024	4193670584	CLEANING SUPPLIES HQ	46.86
	Bill	05/31/2024	4194340176	MATS HQ	40.02
	Bill	05/31/2024	4194340176	CLEANING SUPPLIES HQ	9.37
Total Cinta	s-HQ				456.17
Cintas-TT	Hwy				

	Туре	Date	Num	Memo	Open Balance
	Bill	05/06/2024	4191631828	MATS	33.62
	Bill	05/06/2024	4191631828	CLEANING SUPPLIES	7.03
	Bill	05/13/2024	4192357922	MATS	33.62
	Bill	05/13/2024	4192357922	CLEANING SUPPLIES	7.03
	Bill	05/20/2024	4193070632	MATS	33.62
	Bill	05/20/2024	4193070632	CLEANING SUPPLIES	7.03
	Bill	05/28/2024	4193955810	MATS	33.62
	Bill	05/28/2024	4193955810	CLEANING SUPPLIES	7.03
	Bill	06/03/2024	4194494030	MATS	33.62
	Bill	06/03/2024	4194494030	CLEANING SUPPLIES	7.03
Total Cinta	as-TT Hwy				203.25
City of Wi	ndsor				
	Bill	05/24/2024	05242024		70.18
Total City	of Windsor				70.18
-	ontainer Se	rvice LLC			
	Bill	06/03/2024	266297	ANNUAL TRASH HQ	858.00
Total Ditzf	eld Containe	r Service LLC			858.00
JNA FIRE	PROTECTION	ON SERVICE			
	Bill	05/23/2024	JNA -02	FIRE EXT MAINT (8)	56.00
	Bill	05/23/2024	JNA-01	FIRE EXT MAINT	55.50
	Bill	05/23/2024	JNA-01	FIRE EXT. RECHARGE (2)	91.00
	Bill	05/23/2024	JNA - 03 EDU	FIRE EXT MAINT (4) EDU	130.00
	Bill	05/23/2024	JNA -04 HQ	FIRE EXT MAINT (13) HQ	126.00
Total JNA	FIRE PROTI	ECTION SERVIC	Œ		458.50
Jones & E	Bartlett Lear	ning			
	Bill	05/29/2024	920994	EMT COURSE BOOKS	567.74
	Bill	06/03/2024	924128	ONLINE INSTRUCTOR EMS SAFETY (4)	47.85
Total Jone	es & Bartlett I	_earning			615.59
LIFE ASS		· ·			
	Bill	05/02/2024	1431685	MEDICAL SUPPLIES	13.16
	Bill	05/16/2024	1436314	MEDICAL SUPPLIES	1,392.10
	Bill	05/20/2024	1437476	MEDICAL SUPPLIES	319.65
	Bill	05/21/2024	1437843	MEDICAL SUPPLIES	107.80
Total LIFE	ASSIST				1,832.71
Mallory Sa	afety & Supp	oly LLC			
	Bill	05/15/2024	5898866	UNIFORMS	512.49
	Bill	05/17/2024	5901267	UNIFORMS	252.00
Total Mallo	ory Safety &	Supply LLC			764.49
MARC					
	Bill	05/22/2024	2168	Dues	1,311.00
Total MAR	RC				1,311.00
Medallion	Electric				
	Bill	05/20/2024	105132	REPAIR CORD REEL	325.78
Total Med	allion Electric				325.78
Professio	nal Paramed	dics & EMTS of	Pettis		
	Bill	05/31/2024	May2024	UNION DUES	2,150.00
	Bill	05/31/2024	April2024	UNION DUES	2,150.00

Туре	Date	Num	Memo	Open Balance
Total Professional Par	amedics & EMTS	of Pettis		4,300.00
Rick Ball Ford				
Bill	04/26/2024	87990	UNIT 6- OIL CHANGE	77.44
Bill	04/26/2024	88001	UNIT 7- OIL CHANGE	59.95
Bill	05/20/2024	88557	UNIT 5 - REPLACED RELAY & CHARGED A/C SY	408.13
Total Rick Ball Ford				545.52
RLI Surety				
Bill	06/05/2024	1138384-2024	Public Official Bond	95.00
Total RLI Surety				95.00
Sedalia Democrat				
Bill	06/05/2024	24-1995817	SUBSCRIPTION	183.71
Total Sedalia Democra	at			183.71
STANDARD INS COM	IPANY			
Bill	05/17/2024	06012024	LIFE INSURANCE	136.00
Bill	05/17/2024	06012024	VOL LIFE	385.79
Bill	05/17/2024	06012024	STD	1,155.14
Bill	05/17/2024	06012024	LTD	532.50
Total STANDARD INS	COMPANY			2,209.43
STANDARD INSURA	NCE COMPANY-	VISION & DENTA		
Bill	06/01/2024	160-763141PETTIS	DENTAL	1,501.50
Bill	06/01/2024	160-763141PETTIS	DENTAL	1,070.19
Bill	06/01/2024	June2024	VISION	374.22
Bill	06/01/2024	June2024	VISION	235.08
Total STANDARD INS	SURANCE COMP	ANY-VISION & DENTA		3,180.99
United Healthcare				
Bill	05/13/2024	22152009	OVERPAYMENT 925990-05-01	26.53
Total United Healthca	re			26.53
Warrensburg Ford				
Bill	05/28/2024	168888	UNIT 4 - A/C REPAIR & MIRROR WIRING REPAIR	2,129.62
Total Warrensburg Fo	rd		_	2,129.62
WEX Bank				
Bill	05/31/2024	97438789	UNIT 05	1,188.09
Bill	05/31/2024	97438789	UNIT 11	1,157.05
Bill	05/31/2024	97438789	Ambulance & Vehicle Fuel	13,188.09
Total WEX Bank			_	15,533.23
AL			<u>-</u>	87,541.87