



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 8-27-2024
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves- Vice Chair, John Nail – Secretary, Jim Sneed, Kevin Walker, Eric West-Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, CFO Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom – IT, Dr. David Gustafson – Medical Director.

Absent: EMS Assistant Chief Florian Hammer

Non-PCAD Present: Pat Thompson, Brenda Cromley, Rowena Nickell, Jeffthan Glaster.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** Administrative Assistant Katie Patrick introduced Brenda Cromley and Rowena Nickell from the public, Jeffthan Glaster – PCAD EMT student, and Pat Thompson from Hood & Associates CPA.
 - a. **Jeffthan Glaster:** Jeffthan Glaster discussed the ongoing PCAD EMT class and future endeavors upon completion. Jeffthan thanked the Board for approving the start of the EMT program.
- III. **Auditor’s Report:** Pat Thompson with Hood & Associates presented the draft of the PCAD Audit for the year ending 2023. Pat informed the board the final copy of the Audit will be available once one of the Partners become available.

Pat Thompson left the meeting at 1817.
- IV. **Public Comment:** None.
- V. **Reports of Officers:**
 - a. **CFO Report – Vote to Receive:** Motion by John Nail to receive the CFO report. Motion carried 6-0.
 - b. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$86,091.25. Motion carried 6-0.
- VI. **Unfinished Business:**
 - a. **Preventative Maintenance Bids:** EMS Chief Roy Pennington recommended the bid from EMSAR for \$13,440.00 Motion by John Nail to approve the EMSAR bid for \$13,440.00 for one year. Motion carried 6-0.
- VII. **New Business:**
 - a. **Treat No Transport:** The board discussed the Treat No Transport Policy. No action taken.
 - b. **New Building Discussion:** The board discussed expectations for the cost and appearance of the new Station 3 building. No action taken.
- VIII. **Closed Meeting pursuant to RSMo 610.021, Section:**
Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section;
(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Y, Sneed-Y, Walker-Y, West-Y. Motion carried 6-0. Meeting moved to a closed session at 1902.

Open session resumed at 1955.
- IX. **Announcements:** None.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1955 hours.

The next regular meeting is scheduled for September 10, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur