

# Pettis County Ambulance District Board Meeting July 09, 2024

**Public Packet** 

Mission Statement: "Compassionate care while providing excellence in service."

Meeting Type: Regular Meeting

Location: 400 S Kentucky St. Sedalia, Mo. 65301

Date: 07-09-2024

Time: 6:00 PM



## **Pettis County Ambulance District**

**Regular Meeting Agenda** 

- I. Call to order
  - a. Roll call
  - b. Pledge of Allegiance / Moment of Silence
  - c. Motion to approve the agenda
  - d. Confirm the previous meeting minutes
- II. Closed Meeting pursuant to RSMo 610.021, Section;
  - (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.
- III. Announce Visitors
- IV. Public Comment
- V. Reports of Officers
  - a. EMS Chief Report
  - b. Approve Payment of Outstanding Bills
- VI. Unfinished Business
  - a. Owner's Representative Recommendation
- VII. New Business
- VIII. Announcements
- IX. Adjournment



Pettis County Ambulance District Regular Meeting Minutes

I. Call to Order: Meeting was called to order by Chair-Nick Gerke at 1800.

a. Roll Call- Board Members Present: Nick Gerke-Chair, Kim Graves- Vice Chair, John Nail – Secretary, Jim Sneed, Kevin Walker, Eric West-Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, Administrative Assistant Katie Patrick, Ryan Newsom – IT.

Absent: CFO Jamie Luebbering.

Non PCAD Present: Todd Sweeney – Navigate Building Solutions, Dennis Paul & Nick Smith – Septagon, Steven Stepanovic & Brian Dennison – PCE Construction.

- b. Pledge of Allegiance / Moment of Silence
- c. Motion to approve the agenda: Motion by John Nail to approve the agenda. Motion carried 6-0.
- d. Confirm the previous meeting minutes: The previous meeting minutes stand approved as presented.
- II. Announce Visitors: Administrative Assistant Katie Patrick introduced Todd Sweeney with Navigate Building Solutions, Dennis Paul & Nick Smith with Septagon, and Steven Stepanovic & Brian Dennison with PCE Construction.
- III. Public Comment: None.
- IV. Reports of Officers:
  - a. CFO Report Vote to Receive: Motion by John Nail to receive the CFO report. Motion carried 6-0.
  - b. Approve Payment of Outstanding Bills: Motion by John Nail to approve the payment of the outstanding bills in the amount of \$45,132.23. Motion carried 6-0.

#### V. Unfinished Business:

PCAD Battalion Chief Eric Meyers arrived at the meeting at 1812.

- a. Owner's Representative RFQ Opening: The board listened to presentations from Dennis Paul and Nick Smith with Septagon, Steven Stepanovic and Brian Dennison with PCE Construction, and Todd Sweeney with Navigate Building Solutions. Chair Nick Gerke advised administration to call references and bring a recommendation to the board at the next board meeting on July 09, 2024. Tabled to next meeting.
- b. GovDeals Chevy Tahoe: EMS Chief Roy Pennington informed the board Kelly Blue Book averages the price of a 2010 Chevy Tahoe at \$9,800.00. He suggested the board start the bid for the 2010 Chevy Tahoe on GovDeals for \$9,000.00. Motion by John Nail to post the 2010 Chevy Tahoe on GovDeals with a starting price of \$9,000.00. Motion carried 6-0.
- VI. New Business: None.
- VII. Announcements: None.
- VIII. Adjournment: Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1836 hours.

The next regular meeting is scheduled for July 09, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Nick Gerke

Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur



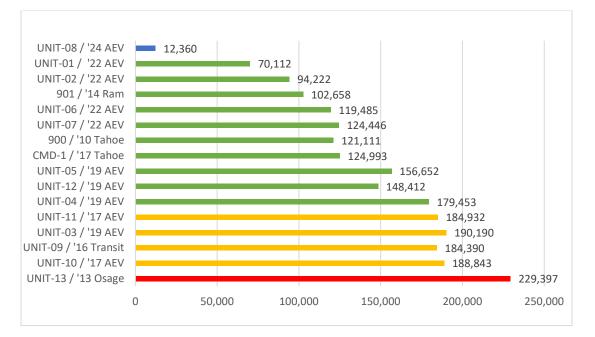
### July 9, 2024

### I. Administration

1. See Attached Legislative Update

### II. Operations

- 1. Call Volume for June 2024 (attached)
  - i. YTD Call Volume as of June 30, 2024
    - 1. Pettis: 5222
    - 2. Windsor: 557
- 2. Major Equipment:
  - i. All Zoll equipment was placed in service on June 1. Thank you to everyone that made sure the changeover happened without any major issues.
- 3. Building and Grounds:
  - i. AC repair at Headquarters is completed.
- 4. Vehicle/Equipment Maintenance:
  - i. Parts for the instrument cluster on Unit 2 did not resolve the problem, this unit has now been taken to Warrensburg Ford to hopefully resolve the issue

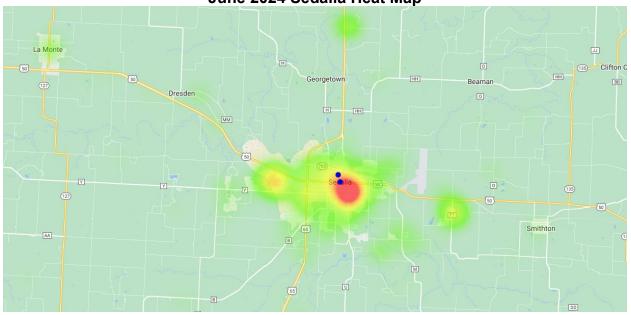


5. Vehicle mileage as of June 30, 2024, see below.

### III. Education

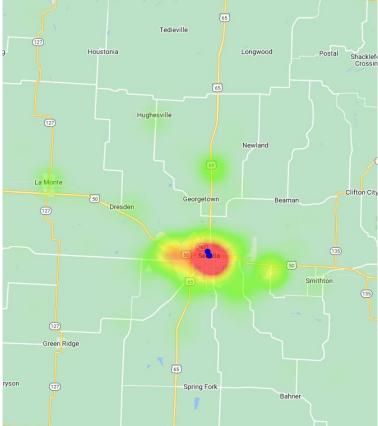
- 1. See Attached Press Release.
- 2. EMT Class is ongoing, nothing to report.
- 3. Starting the selection process to send two EMT's to Paramedic School. The next program is set to start in September.



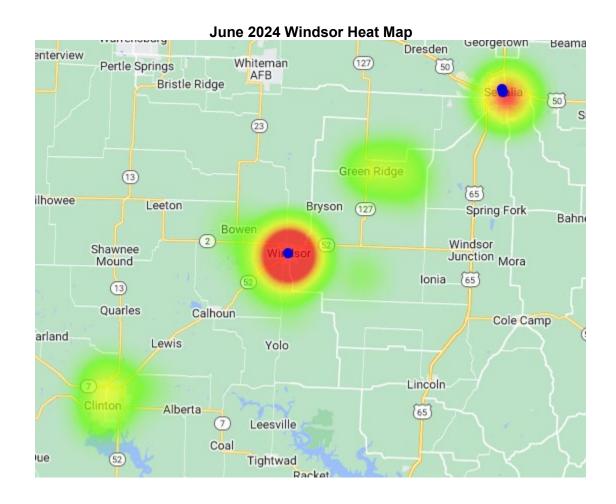


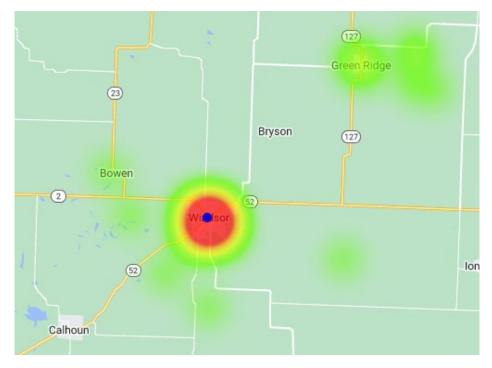
June 2024 Sedalia Heat Map

June 2024 Countywide Heat Map











### June 2024 Destination Count

Hospital	PCR Count
Barnes-Jewish Hospital	2
Boone Hospital Center	48
Bothwell Regional Health Center	369
Capital Region Medical Center	4
Cass Regional Medical Center	1
Centerpoint Medical Center	6
Centerpointe Hospital Of Columbia	1
Children's Mercy Hospital	2
Fitzgibbon Hospital	2
Golden Valley Hospital	32
Harry S. Truman Memorial Veterans' Hospital (VA)	13
Kansas University Medical Center	1
Lee's Summit Medical Center	6
Menorah Medical Center - Overland Park	1
Missouri Baptist Medical Center	1
North Kansas City Hospital - Kansas City	1
Osage Beach Center for Cognitive Disorders	1
Other	235
Overland Park Reg. Medical	1
Research Medical Center	11
SSM Health - Saint Louis University Hospital	1
Saint Luke's Community Hospital at South Overland Park	1
Saint Luke's Hospital of Kansas City	4
University of Missouri - Women's Hospital	1
University of Missouri Health	33
Western Missouri Med Center	21
Womens And Childrens Hospital	1

### **IV. Event Planning**

- 1. Wings Over Whiteman (July)
  - i. Full scale exercise completed in June. We are currently working with Johnson County Ambulance to sort out details.
- 2. Missouri State Fair (August)
- 3. Mozark Music Festival (September)
  - i. Planning meetings are continuing.

### V. Staffing Update

1. Currently, we are fully staffed.

Respectfully Submitted,

Roy Pennington, EMS Chief

495
510
<b>0</b> 563
0 470
104 377 2 <b>543</b> 500
212 444 2 658 658
384 384 2 582 457
405 579 405
389 389 553
100 404 0 <b>564</b>
911 911 FLIGHTS (transported from scene to LZ) TOTAL TRANSPORTS Total Transports for PRIOR year/month

FOR IMMEDIATE RELEASE

DATE: 06/27/2024

CONTACT: Justin Cross Division Chief (660) 281 – 5312 edu@pcad.us

# Pettis County Ambulance District nationally recognized for its commitment to quality care for heart attacks and strokes in Pettis County

## The American Heart Association presents the Mission: Lifeline<sup>®</sup> EMS Silver achievement award for proven dedication to ensuring access to best practices and life-saving care.

**SEDALIA**, **MO**, **2024**— Pettis County Ambulance District has received the American Heart Association's <u>Mission: Lifeline<sup>®</sup> EMS</u> Silver Participant achievement award for its commitment to offering rapid and research-based care to people experiencing the most severe form of heart attacks and strokes, ultimately saving lives.

Emergency medical services staff can begin treatment when they arrive — up to an hour sooner than if someone goes to the hospital by car. EMS staff are also trained to provide resuscitation efforts to someone whose heart has stopped. People who arrive by ambulance may also receive faster treatment at the hospital.

Mission: Lifeline EMS<sup>®</sup> is the American Heart Association's national initiative to advance the system of care for patients with high-risk, time-sensitive disease states, such as severe heart attacks and strokes. The program helps reduce barriers to prompt treatment — starting from when 911 is called, to EMS transport and continuing through hospital treatment and discharge. Optimal care for heart attack and stroke patients takes coordination between the individual prehospital providers and healthcare systems.

"Arguably the most important link in the chains of survival for acute stroke and cardiovascular emergencies is emergency medical services and prehospital professionals," said Edward Jauch, M.D., MS, MBA, chair of the department of research at the University of North Carolina Health Sciences at Mountain Area Health Center. "Early condition identification, stabilization and prehospital interventions, and initiation of actions within the regional systems of care provide



patients with the best chance for receiving expedient definitive therapies leading to optimal outcomes and maximized quality of life.

"The American Heart Association Mission: Lifeline EMS awards are an important way to recognize the crucial roles and performances of EMS personnel in stroke and cardiac patients' care."

The Mission: Lifeline EMS achievement award focuses on agencies' on-scene care, bringing to the forefront the collaboration and contributions to patient care for prehospital providers.

Pettis County Ambulance District is honored to be recognized by the American Heart Association for our dedication to providing optimal care for heart attack patients," said Division Chief Justin Cross. "The Mission: Lifeline program puts proven knowledge and guidelines to work on a daily basis, so patients have the best possible chance of survival."

### About Pettis County Ambulance District

"Compassionate care while providing excellence in service."

### About Mission: Lifeline

Mission: Lifeline EMS® recognition is the American Heart Association's program that recognizes prehospital emergency agencies for their quality of care for heart attack and stroke patients. The recognition program focuses on transforming care quality by connecting all heart attack and stroke care components into a seamlessly integrated care system. Key tenets of these systems of care reinforce evidence-based guidelines and measure performance, identify gaps, and engage in quality improvement.

For more information, visit <u>heart.org</u>.

### PETTIS COUNTY AMBULANCE DISTRICT A/P Aging Summary As of July 5, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
7710 Insurance Company	5,934.05	0.00	0.00	0.00	0.00	5,934.05
Airgas	5,060.36	528.45	0.00	0.00	0.00	5,588.81
Amazon Business	3,320.21	0.00	0.00	0.00	0.00	3,320.21
AMERICAN PROFESSIONAL EDUCATION SERVICE*	0.00	180.00	56.25	0.00	0.00	236.25
Bankcard Services	34,020.86	0.00	0.00	0.00	0.00	34,020.86
Bound Tree Medical	8,378.54	42.47	0.00	0.00	0.00	8,421.01
CENTRAL COMMUNICATIONS	525.00	0.00	0.00	0.00	0.00	525.00
Cintas	63.68	63.68	0.00	0.00	0.00	127.36
Cintas-HQ	159.03	209.09	0.00	0.00	0.00	368.12
Cintas-TT Hwy	81.30	81.30	0.00	0.00	0.00	162.60
City of Windsor	0.00	74.24	0.00	0.00	0.00	74.24
Hood And Associates Cpas Pc	0.00	7,000.00	0.00	0.00	0.00	7,000.00
LEON UNIFORM COMPANY	155.99	0.00	0.00	0.00	0.00	155.99
LIFE ASSIST	7,384.96	0.00	0.00	0.00	0.00	7,384.96
Mallory Safety & Supply LLC	396.49	0.00	0.00	0.00	0.00	396.49
Med-Tech Resource LLC	3,985.01	0.00	0.00	0.00	0.00	3,985.01
Momma Hoppers Cleaning Service	215.00	215.00	0.00	0.00	0.00	430.00
O'Reilly Auto Parts	163.52	0.00	0.00	0.00	0.00	163.52
Pettis County Circuit Clerk	0.00	394.78	0.00	0.00	0.00	394.78
Professional Paramedics & EMTS of Pettis	0.00	2,150.00	0.00	0.00	0.00	2,150.00
RAC JAC Properties	300.86	0.00	0.00	0.00	0.00	300.86
Rick Ball Ford	0.00	1,268.37	591.24	0.00	0.00	1,859.61
Smith Paper & Janitor Supply	255.42	0.00	0.00	0.00	0.00	255.42
STANDARD INS COMPANY	0.00	2,057.91	0.00	0.00	0.00	2,057.91
STANDARD INSURANCE COMPANY-VISION & DENTA	0.00	3,009.24	0.00	0.00	0.00	3,009.24
The Rawlings Company LLC	0.00	496.85	0.00	0.00	0.00	496.85
United Healthcare Insurance Company*	0.00	0.00	0.00	0.00	101.25	101.25
WEX Bank	13,742.37	0.00	0.00	0.00	0.00	13,742.37
WPS Tricare For Llfe	0.00	270.92	0.00	0.00	0.00	270.92
ZOLL DATA SYSTEMS	4,548.45	0.00	0.00	0.00	0.00	4,548.45
Zoll Medical Corp.	5,616.62	0.00	0.00	0.00	0.00	5,616.62
OTAL	94,307.72	18,042.30	647.49	0.00	101.25	113,098.76

Туре	Date	Num	Memo	Open Balance
7710 Insurance	Company			
Bill	07/02/2024	5416	MAY	5,934.05
Total 7710 Insu	rance Company			5,934.05
Airgas				
Bill	06/01/2024	9150551641	OXYGEN	134.04
Bill	06/01/2024	9150551640	OXYGEN	394.41
Bill	06/07/2024	9150684808	OXYGEN	90.97
Bill	06/07/2024	9150684807	OXYGEN	185.65
Bill	06/13/2024	9150908176	OXYGEN	90.97
Bill	06/14/2024	9150908177	OXYGEN	359.86
Bill	06/21/2024	9151127861	OXYGEN	180.60
Bill	06/21/2024	9151127860	OXYGEN	359.86
Bill	06/30/2024	5508965034	OXYGEN	2,409.31
Bill	06/30/2024	5508965035	OXYGEN	1,020.67
Bill	06/30/2024	5508965036	OXYGEN	362.47
Total Airgas				5,588.81
Amazon Busine	ess			
5			MOP BUCKET PROPORTIONERS, MAINT.	
Bill	06/08/2024	1MY7-NVWQ-NYJK		929.84
Bill	06/09/2024	1Y1D-R46H-RMHK	BINOCULARS, CUPS, TIRE GAUGE	202.29
Bill	06/13/2024	1NT4-V6NH-QRH4		289.03
Bill	06/23/2024	1VWJ-3DQ6-GQKJ	BATTERIES (4 SETS) LAPTOP CHARGER, KEYBOARDS (4), IT	97.35
Bill	06/23/2024	1VWJ-3DQ6-GQKJ	SUPPLIES	210.77
Bill	06/24/2024	1HGD-KLTL-KPCM	EMERGENCY LIGHT BATTERIES	217.78
Bill	06/30/2024	1KQL-Q3JM-13P4	CARIBINER CLIPS FOR MULE	134.95
Bill	06/30/2024	1XRP-M1ML-XMDW	UNIFORMS	297.20
			COFFEE MAKER, CARIBINER CLIPS FOR MULE	
Bill	06/30/2024	1XRP-M1ML-XMDW	MOLL	941.00
Total Amazon B				3,320.21
		OUCATION SERVICE*		
Bill	05/07/2024	00034671	BLS BLS	56.25
Bill	07/01/2024	00035014	BLO	180.00
		AL EDUCATION SERVICE*		236.25
Bankcard Serv			00 0THT	
Bill	06/28/2024	06302024	CC STMT	4,086.74
Bill	06/28/2024	06302024	CC STMT	7.40
Bill	06/28/2024	06302024	CC STMT	26,612.27
Bill	06/28/2024	06302024	CC STMT	170.00
Bill	06/28/2024	06302024	CC STMT	2,413.31
Bill	06/28/2024	06302024	CC STMT	78.01
Bill	06/28/2024	06302024	CC STMT	242.31
Bill	06/28/2024	06302024	CC STMT	410.82
Total Bankcard	Services			34,020.86

**Total Bankcard Services** 

Туре	Date	Num	Memo	Open Balance
Bound Tree Me	dical			
Bill	05/31/2024	85366871	MEDICAL SUPPLIES	42.47
Bill	06/05/2024	85372445	MEDICAL SUPPLIES	16.91
Bill	06/10/2024	85377629	MEDICAL SUPPLIES	268.50
Bill	06/19/2024	85387810	MEDICAL SUPPLIES	7,000.65
Bill	06/19/2024	85387809	MEDICAL SUPPLIES	1,092.48
Total Bound Tree	e Medical			8,421.01
CENTRAL COM	MUNICATIONS			
			INSTALL FUSE BLOCK & TOGGLE SWITCH	
Bill	06/17/2024	12611	(7)	525.00
	COMMUNICATI	ONS		525.00
Cintas				
Bill	06/10/2024	4195227146	MATS	15.78
Bill	06/10/2024	4195227146		16.06
Bill	06/17/2024	4195939151	MATS	15.78
Bill	06/17/2024	4195939151	CLEANING SUPPLIES	16.06
Bill	06/24/2024	4196665392	MATS	15.78
Bill	06/24/2024	4196665392	CLEANING SUPPLIES	16.06
Bill	07/01/2024	4197382503	MATS	15.78
Bill	07/01/2024	4197382503	CLEANING SUPPLIES	16.06
Total Cintas				127.36
Cintas-HQ				
Bill	06/07/2024	4195107951	MATS HQ	40.02
Bill	06/07/2024	4195107951	CLEANING SUPPLIES HQ	9.37
Bill	06/13/2024	4195674741	MATS HQ	40.02
Bill	06/13/2024	4195674741	CLEANING SUPPLIES HQ	119.68
Bill	06/21/2024	4196527030	MATS HQ	62.78
Bill	06/21/2024	4196527030	CLEANING SUPPLIES HQ	46.86
Bill	06/28/2024	4197260589	MATS HQ	40.02
Bill	06/28/2024	4197260589	CLEANING SUPPLIES HQ	9.37
Total Cintas-HQ				368.12
Cintas-TT Hwy				
Bill	06/10/2024	4195223050	MATS	33.62
Bill	06/10/2024	4195223050	CLEANING SUPPLIES	7.03
Bill	06/17/2024	4195936291	MATS	33.62
Bill	06/17/2024	4195936291	CLEANING SUPPLIES	7.03
Bill	06/24/2024	4196662075	MATS	33.62
Bill	06/24/2024	4196662075	CLEANING SUPPLIES	7.03
Bill	07/01/2024	4197379351	MATS	33.62
Bill	07/01/2024	4197379351	CLEANING SUPPLIES	7.03
Total Cintas-TT	Hwy			162.60
City of Windsor				
Bill	06/20/2024	06202024		74.24

Туре	Date	Num	Memo	Open Balance
Total City of Win	idsor			74.24
Hood And Asso	ciates Cpas Pc			
Bill	06/21/2024	100450	2023 Audit	7,000.00
Total Hood And	Associates Cpas	Pc		7,000.00
	I COMPANY			
Bill	06/13/2024	600428-05	UNIFORMS	155.99
Total LEON UNI	FORM COMPAN	Y		155.99
LIFE ASSIST				
Bill	06/10/2024	1443857	MEDICAL SUPPLIES	4,548.99
Bill	06/10/2024	1444116	MEDICAL SUPPLIES	382.00
Bill	06/11/2024	1444514	MEDICAL SUPPLIES	521.30
Bill	06/27/2024	1449700	MEDICAL SUPPLIES	1,738.27
Bill	06/28/2024	1450086	MEDICAL SUPPLIES	194.40
Total LIFE ASSI	ST			7,384.96
Mallory Safety 8	& Supply LLC			
Bill	06/20/2024	5928860	UNIFORMS	396.49
Total Mallory Sa	fety & Supply LL0	2		396.49
Med-Tech Reso	ource LLC			
Bill	06/21/2024	148872	MEDICAL SUPPLIES	333.87
Bill	06/25/2024	148899	MEDICAL SUPPLIES	2,671.14
Bill	06/27/2024	148943	MEDICAL SUPPLIES	980.00
Total Med-Tech	Resource LLC			3,985.01
Momma Hoppe	rs Cleaning Serv	vice		
Bill	05/31/2024	9747377	Cleaning	215.00
Bill	07/02/2024	9782604	Cleaning	215.00
Total Momma He	oppers Cleaning	Service		430.00
O'Reilly Auto Pa				
Bill	06/15/2024	4057-302811	BATTERY	163.52
Total O'Reilly Au	ito Parts			163.52
Pettis County C				
Bill	07/03/2024	07052024	21PT-AC00436 GARNISHMENT	394.78
Total Pettis Cou	nty Circuit Clerk			394.78
	aramedics & EM	TS of Pettis		
Bill	07/02/2024	June2024	UNION DUES	2,150.00
Total Profession	al Paramedics &	EMTS of Pettis		2,150.00
RAC JAC Prope				_,
Bill	06/17/2024	JUN24	FLEET WASHING	300.86
Total RAC JAC I				300.86
Rick Ball Ford				000.00
			UNIT 2 - REPLACED INSTRUMENT	
Bill	05/28/2024	87283	CLUSTER	591.24
Bill	06/11/2024	89119	UNIT 11- OIL CHANGE & INSPECTION	83.92
Bill	06/12/2024	89163	<b>UNIT 7- OIL CHANGE &amp; INSPECTION</b>	77.44

Туре	Date	Num	Мето	Open Balance
Bill	06/17/2024	89297	UNIT 8 - OIL CHANGE & INSPECTION	92.90
Dill	00/40/2024	00000	UNIT 4 - OIL CHANGE, INSPECTION, TIRE ROTATION	70.40
Bill Bill	06/18/2024 06/21/2024	89332 89461	UNIT 2 - BCM REPLACEMENT	73.43 940.68
Total Rick Ball F		09401		
				1,859.61
Smith Paper & Bill	06/27/2024	754094	STATION SUPPLIES	255.42
	er & Janitor Supp			255.42
STANDARD INS		ny		200.42
Bill	06/17/2024	0724	LIFE INSURANCE	126.88
Bill	06/17/2024	0724	VOL LIFE	338.89
Bill	06/17/2024	0724	STD	1,086.86
Bill	06/17/2024	0724	LTD	505.28
	D INS COMPAN			2,057.91
		' ANY-VISION & DENTA		2,037.91
Bill	07/01/2024	July2024	VISION	332.64
Bill	07/01/2024	July2024	VISION	213.90
Bill	07/01/2024	July2024	DENTAL	1,293.60
Bill	07/01/2024	July2024D	DENTAL	1,169.10
		COMPANY-VISION & DENTA		3,009.24
The Rawlings C				5,005.24
Bill	06/12/2024	5674-4059021	REFUND OVERPAYMENT	496.85
	ngs Company LL(			496.85
	are Insurance Co			400.00
Bill	03/31/2024	51906	1128682 OVERPAYMENT	101.25
	althcare Insurance			101.25
WEX Bank		oompany		101.20
Bill	06/30/2024	98026214	UNIT 06	842.07
Bill	06/30/2024	98026214	UNIT 11	922.10
Bill	06/30/2024	98026214	Ambulance & Vehicle Fuel	11,740.02
Bill	06/30/2024	98026214	UNIT 13	238.18
Total WEX Bank	1			13,742.37
WPS Tricare Fo				-, -
Bill	06/19/2024	000005	REFUND OVERPAYMENT	270.92
Total WPS Trica	re For Llfe			270.92
ZOLL DATA SY				
Bill	07/01/2024	INV00177859	BILLING	2,769.25
Bill	07/01/2024	INV00177859	EMS CHARTS	851.20
Bill	07/01/2024	INV00177859	EMS CHARTS - CORE MODULES	704.00
Bill	07/01/2024	INV00177859	EMS CHARTS - OPERATIONS MODULES	224.00
Total ZOLL DAT	A SYSTEMS			4,548.45
Zoll Medical Co	orp.			
Bill	06/06/2024	3986531	MEDICAL SUPPLIES	5,028.24

-	<b>D</b> (		Memo	
Туре	Date	Num	Memo	Open Balance
Bill	06/12/2024	3990017	MEDICAL SUPPLIES	588.38
Total Zoll Medi	cal Corp.			5,616.62
TOTAL				113,098.76

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