



Pettis County Ambulance District

Board Meeting

April 09, 2024

Public Packet

Mission Statement: "Compassionate care while providing excellence in service."



Pettis County Ambulance District

Regular Meeting Agenda

Meeting Type: Regular Meeting

Location: 400 S Kentucky St.
Sedalia, Mo. 65301

Date: 04-09-2024

Time: 6:00 PM

- I. Call to order
 - a. Roll call
 - b. Pledge of Allegiance / Moment of Silence
 - c. Motion to approve the agenda
 - d. Confirm the previous meeting minutes
- II. Announce Visitors
- III. Public Comment
- IV. Reports of Officers
 - a. *EMS Chief Report*
 - b. *CFO Report*
 - c. *Approve Payment of Outstanding Bills*
- V. Unfinished Business
 - a. Station 3 Sign
 - b. GovDeals Update
- VI. Election Results & Actions
 - a. Election Results
- VII. Adjournment of Outgoing Board
- VIII. Call to Order of Incoming Board
 - a. Oath of Office
 - b. Board Office Elections and Resolution 2024-02 Appointment of Officers
 1. Chair
 2. Vice Chair
 3. Treasurer
 4. Secretary
 5. Budget Officer
 6. Custodian of Records
 - c. Ordinance 2024-01 Conflict of Interest Policy
- IX. Resolutions
 - a. Resolution 2024-03 Authorize Officer to Sign Certain Bank Documents and Checks
 - b. Resolution 2024-04 Authorize Officers to View Electronic Bank Records
 - c. Resolution 2024-05 Authorize Officers to Access Safety Deposit Box
- X. New Business
- XI. Closed Meeting pursuant to RSMo 610.021, Section;
 - (2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*
- XII. Announcements
- XIII. Adjournment



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 3-26-2024
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown – Vice Chair, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, John Nail – Secretary, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, EMS Assistant Chief Florian Hammer, CFO Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom – IT. Non PCAD staff present: District 3 board candidate Jim Sneed.

By video: Christian DeLozier – Mike Keith Insurance.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Jim Sneed.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **CFO Report – Vote to Receive:** CFO Jamie Luebbering presented her report. Motion by John Nail to receive the CFO report. Motion carried 6-0.
 - b. **Approve Payment of Outstanding Bills:** CFO Jamie Luebbering informed the board a bill from Don Brown Chevrolet in the amount of \$50,922.00 would be added to the current outstanding bills for a new Command Vehicle as budgeted in the Vehicle Replacement Plan. Motion by John Nail to approve the payment of the outstanding bills with this addition, in the amount of \$97,776.85. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **Resolution 2024-01: Amend the 2023 Operating Budget:** Motion by John Nail to approve Resolution 2024-01 Amend the 2023 Operating Budget. Motion carried 6-0.
 - b. **Workers Compensation Bids:** CFO Jamie Luebbering suggested the board accept the 7710 Workers Compensation bid presented by Christian DeLozier with Mike Keith Insurance. Motion by John Nail to accept the 7710 Workers Compensation. Motion carried 6-0.
 - c. **Dedicated Standby Rates:** Motion by Mike Brown to accept the adjusted Dedicated Standby Rates. Motion carried 6-0.
- VI. **New Business:** None.
- VII. **Announcements:** EMS Chief Roy Pennington announced he spoke with Don Brown Chevrolet to purchase a new Command Vehicle. He advised he was not guaranteed a command vehicle this year, so he requested to be placed on the allocations list, however he received a call that the vehicle was ready to be picked up. He advised this was the reason for the addition of the Don Brown Chevrolet bill to the outstanding bills tonight. John Nail announced he would like to discuss the option of putting a sign in the tentative location of Station 3 at the next board meeting.

Brendan Hurley with Assured Partners joined the meeting by video at 1831.
- VIII. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1835 hours.

The next regular meeting is scheduled for April 09, 2024, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur



April 9, 2024

I. Administration

1. Activities

- i. EMS Day at The Capital March 12 and 13. Chief Hammer and Chief Cross Attended this event and represented PCAD at the Capitol. Report from AC Hammer attached.
- ii. Article with the Sedalia Democrat showcasing our newest ambulance.
- iii. Chief Hammer and Chief Cross will be attending EMS Day on the Hill in Washington DC, April 15th through 19th. They will be representing Missouri EMS with several other Missouri ambulance services.

2. Information Technology

- i. Zoll ePCR implementation calls have begun, we will be doing a series of calls through the month of April to complete set up, projected go live date of June 1.

II. Operations

1. Call Volume for February 2024 (attached)

- i. YTD Call Volume as of March 31, 2024
 - 1. Pettis: 2262
 - 2. Windsor: 251

2. Major Equipment:

- i. Zoll Monitors have been delivered; Auto Pulses are expected to arrive in April.

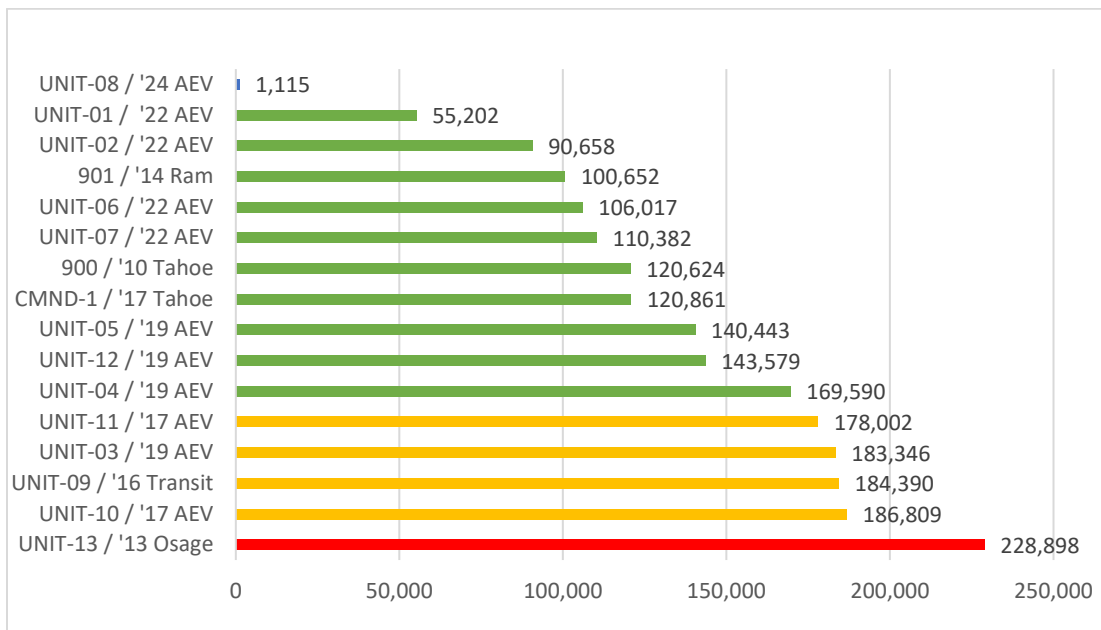
3. Building and Grounds:

- i. Nothing to report.

4. Vehicle/Equipment Maintenance:

- i. Standard PM completed.
- ii. Unit 2 at Rick Ball for instrument cluster failure.

5. Vehicle mileage as of March 31, 2024, see below.

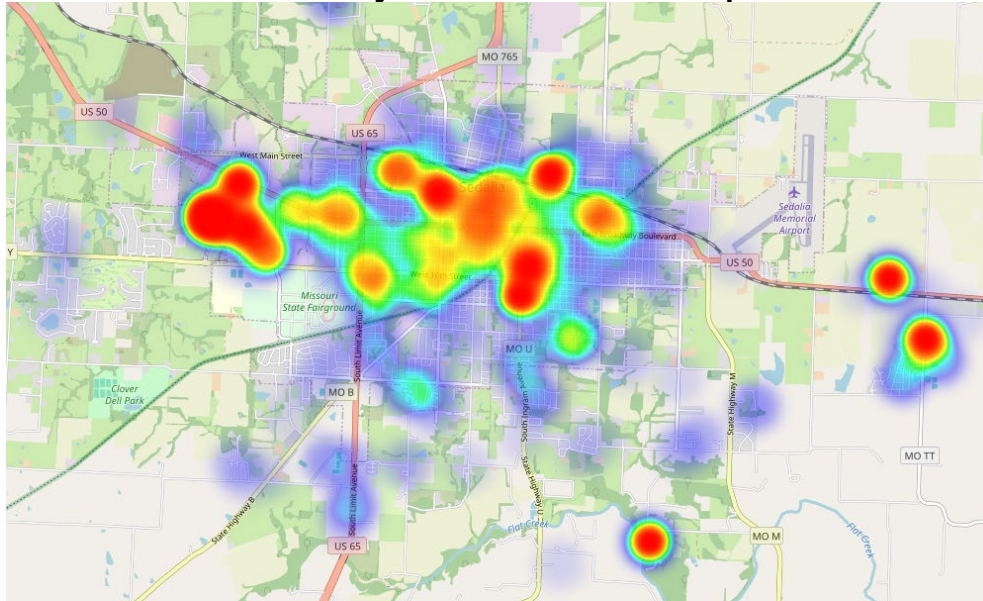




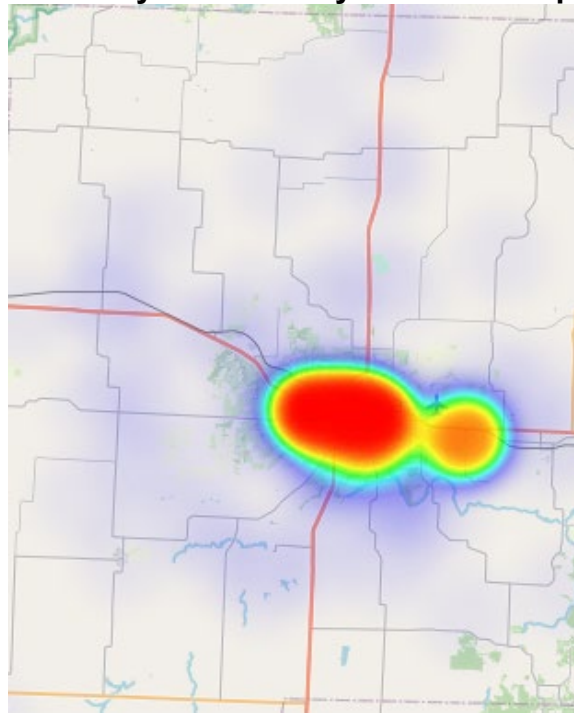
III. Education

1. Online learning has been pushed out to staff to complete in preparation for the new Zoll equipment. Once all the new equipment arrives, we will start in-person training.

February 2024 Sedalia Heat Map



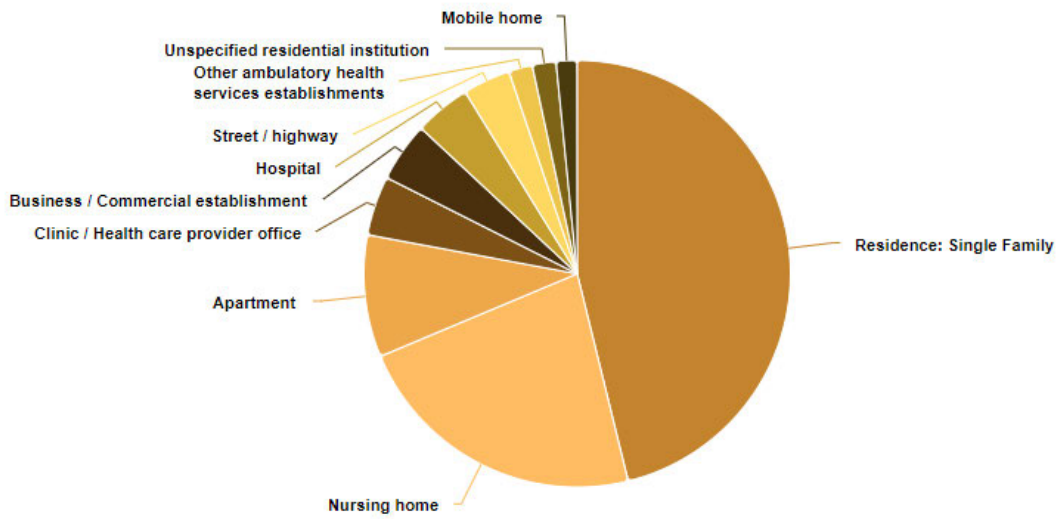
February 2024 Countywide Heat Map





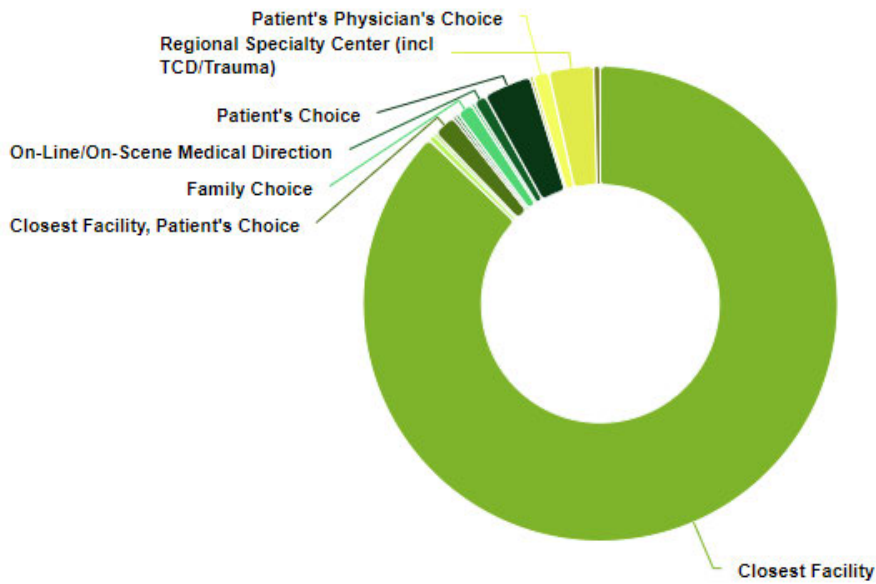
Incidents by Location Type (Top 10)

Mar 01, 2024 to Mar 31, 2024



Incidents by Reason for Choosing Destination (Top 15)

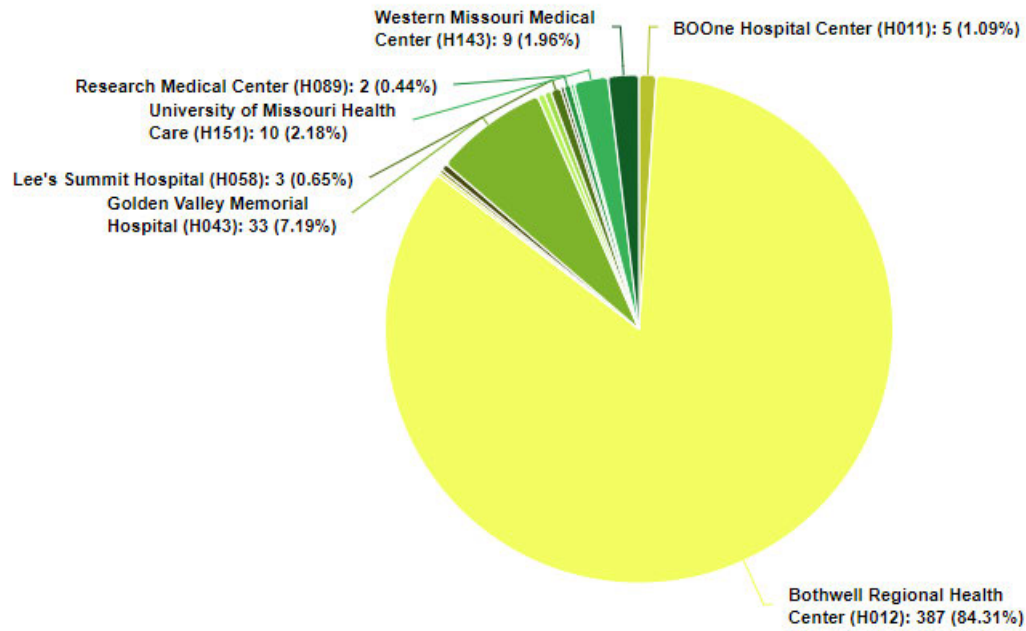
Mar 01, 2024 to Mar 31, 2024





Transports by Destination

Mar 01, 2024 to Mar 31, 2024



Incidents by Day and Hour

Mar 01, 2024 12:00 AM to Mar 31, 2024 11:59 PM

Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	5	5	1	1	3	4	3	17	17	6	5	9	16	10	6	5	6	11	6	10	10	7	2	4
Monday	3	2	2	2	2	5	2	2	7	11	9	4	11	7	6	15	8	5	3	4	7	4	3	5
Tuesday	3	4	1	0	2	5	7	5	7	3	9	12	10	10	8	2	5	8	7	1	4	2	3	7
Wednesday	3	2	1	2	4	3	3	8	3	6	4	4	5	2	8	7	1	5	6	3	5	3	4	4
Thursday	3	3	0	1	3	3	4	3	2	7	4	8	9	6	3	5	11	6	0	12	4	3	5	8
Friday	2	6	2	1	1	3	0	4	7	9	8	9	15	9	9	11	9	11	13	11	9	4	5	5
Saturday	4	6	0	3	3	0	2	4	6	4	4	12	7	8	3	8	12	4	7	4	5	10	6	1



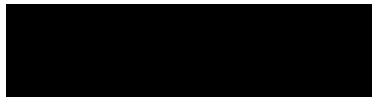
IV. Event Planning

1. Balloon and Kite Festival (June)
 - i. Planning meetings are underway.
2. Wings Over Whiteman (July)
 - i. Whiteman Air Force Base has reached out for assistance in conjunction with Johnson County Ambulance District for the air show in July. No planning meetings have been established at this time.
3. Missouri State Fair (August)
4. Mozark Festival (September)
 - i. Planning meeting to begin in April.

V. Staffing Update

1. Currently we are fully staffed. Two candidates (1 EMT and 1 Paramedic) have been offered part-time positions.

Respectfully Submitted,



Roy Pennington, EMS Chief

EMS Day at the Capitol

Day 1:

This day Chief Cross and myself arrived at the Double Tree Hotel and had workshop put on by the Missouri Ambulance Association. Marketing Strategies were covered during the first part of the workshop and we then transitioned into Missouri EMS Legislation 2024 session topics. During the EMS Legislation Topics we went over the issues that are being addressed at the house level. We had over 100 EMS representatives join together to bring current ambulance legislation to light and show support for current and future bills. Lincoln Hough was named Legislator of the Year by the Missouri Ambulance Association. The evening finished up with a social hour and networking session.

Day2:

We met at the capital and split up in groups to visit our representatives for the district. Justin and myself met with Rodger Reedy and unfortunately were unable to see Representative Brad Pollitt.

Below is a list of Missouri EMS legislation that we talked about:

SB 748, Representative Hough FRA Renewal. The Hospital, Pharmacy, Nursing Home and Ambulance FRA's all have a sunset and must be renewed in state law. This is a \$2.5 Billion+ issue.

SB 1264 Fitzwater sent to local Gov comm, hearing HELD WAYFAIR Allowing for Ambulance, fire and 911 districts to have a public vote regarding internet sales tax Estimate to be around 15% increase

HB 2149 Dinkins Balance Billing Legislation that would require private insurance companies to pay 100% of our rates if set by a unit of local government or 325% of Medicare rate And ambulance would not be able to balance bill.

HB 2347, Stinnett Legislation to force Healthy Blue to handle hospital to hospital transfers properly \$45 increase to FRA base rate for BLS & ALS Medicaid Emergency Will be a budget issue

After watching some legislative session in the Senate and House we listened to some speeches from Brent Hemphill and Frank R. Flaspohler. Our EMS Legislative Session concluded at around 1230. There are many more EMS legislation that will hopefully positively effect Missouri such as Peer Review, MU Data, MIH/CP, Struggling Ambulance Service and SAC Membership. Justin and myself will be attending similar sessions this month in Washington DC.

Sincerely,



Flo Hammer

Assistant Chief

PCAD 2024

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Combined Total Call Volume	848	782	883										2513
Combined total for PRIOR year/month	796	707	745	766	848	812	798	903	807	800	754	812	9548
TOTAL CALL VOLUME	753	720	789										2262
TRANSFERS:													
TRANSFERS	160	163	170										493
911	404	389	405										1198
FLIGHTS (transported from scene to LZ)	0	1	4										5
TOTAL TRANSFERS	564	553	579	0	0	0	0	0	0	0	0	0	1696
Total Transfers for PRIOR year/month	483	467	492	457	511	500	470	563	510	495	463	515	
NON-TRANSFERS:													
CANCELLED	60	42	44										146
INVALID	7	5	11										23
REFUSED or NO TRANSPORT	110	106	141										357
STAND BY	12	14	12										38
FLIGHTS, non-trans. (direct from scene)	0	0	2										2
TOTAL NON-TRANSFERS	189	167	210	0	0	0	0	0	0	0	0	0	566
Status Level Zero Events	1	1	1										3

WINDSOR 2024

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
TOTAL CALL VOLUME	95	62	94										251
TRANSFERS:													
TRANSFERS FROM BRHC	8	0	7										15
TRANSFERS FROM GVMH	2	3	4										9
911	52	39	45										136
FLIGHTS (transported from scene to LZ)	0	0	0										0
TOTAL TRANSFERS	62	42	56	0	0	0	0	0	0	0	0	0	160
Total Transfers for PRIOR year/month	64	47	57	64	61	66	93	59	68	67	69	76	
NON-TRANSFERS:													
CANCELLED	8	3	10										21
INVALID	8	1	3										12
REFUSED or NO TRANSPORT	17	16	24										57
STAND BY	0	0	1										1
FLIGHTS, non-trans. (direct from scene)	0	0	0										0
TOTAL NON-TRANSFERS	33	20	38	0	0	0	0	0	0	0	0	0	91
Status Level Zero Events	17	6	4										27

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance Summary
January through February 2024

	<u>Jan - Feb 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operating Revenue				
Prior Year Carryforward	1,593,840.02	1,593,840.02	0.00	100.0%
Education EMT	0.00	0.00	0.00	0.0%
Sales Tax Revenues	676,202.64	548,983.88	127,218.76	123.17%
Service Fees	716,289.61	566,146.55	150,143.06	126.52%
Special Events	900.00	975.00	-75.00	92.31%
GEMT Revenue	0.00	0.00	0.00	0.0%
Windsor Annual Payment	0.00	0.00	0.00	0.0%
Total Operating Revenue	<u>2,987,232.27</u>	<u>2,709,945.45</u>	<u>277,286.82</u>	<u>110.23%</u>
Operating Expense				
Ambulance Operations	74,425.94	92,586.75	-18,160.81	80.39%
Bank Service Charges	84.11	200.00	-115.89	42.06%
Board of Directors Expense	7,419.59	6,500.00	919.59	114.15%
Capital Purchase Expenses	268,077.76	2,179,017.56	-1,910,939.80	12.3%
Collection Fees	0.00	1,333.30	-1,333.30	0.0%
Communications	23,042.39	52,016.00	-28,973.61	44.3%
Dues & Subscriptions	3,180.00	2,500.00	680.00	127.2%
Employee	889,112.41	1,012,037.92	-122,925.51	87.85%
Information Technology	19,674.65	33,397.86	-13,723.21	58.91%
Insurance Expense	225,063.00	237,750.41	-12,687.41	94.66%
Office Expense	1,406.10	2,833.30	-1,427.20	49.63%
Operating Expense	6,394.49	9,158.63	-2,764.14	69.82%
Professional Fees	8,397.13	19,916.70	-11,519.57	42.16%
Public Relations	0.00	500.00	-500.00	0.0%
Repairs and Maintenance	644.37	4,166.70	-3,522.33	15.47%
Rent Expense	292.00	750.00	-458.00	38.93%
TIF Expense	2,284.69	1,666.70	617.99	137.08%
Training	3,439.79	84,228.03	-80,788.24	4.08%
Utilities	9,882.43	9,750.00	132.43	101.36%
Total Operating Expense	<u>1,542,820.85</u>	<u>3,750,309.86</u>	<u>-2,207,489.01</u>	<u>41.14%</u>
Net Operating Revenue	<u>1,444,411.42</u>	<u>-1,040,364.41</u>	<u>2,484,775.83</u>	<u>-138.84%</u>
Non-Operating Revenue				
Gain/Loss on Asset Disposition	9,435.03	0.00	9,435.03	100.0%
Interest Income	61,917.88	33,333.30	28,584.58	185.75%
Rebate Credit Card	320.49	366.70	-46.21	87.4%
Total Non-Operating Revenue	<u>71,673.40</u>	<u>33,700.00</u>	<u>37,973.40</u>	<u>212.68%</u>
Net of Revenues & Expenses	<u><u>1,516,084.82</u></u>	<u><u>-1,006,664.41</u></u>	<u><u>2,522,749.23</u></u>	<u><u>-150.61%</u></u>

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance Details
 January through February 2024

	<u>Jan - Feb 24</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operating Revenue				
Prior Year Carryforward	1,593,840.02	1,593,840.02	0.00	100.0%
Education EMT	0.00	14,400.00	-14,400.00	0.0%
Sales Tax Revenues	676,202.64	3,804,769.91	-3,128,567.27	17.77%
Service Fees				
Records Requests	227.71			
Facility	0.00	4,000.00	-4,000.00	0.0%
Insurance Payments				
Third Party Liability	14,358.42	35,000.00	-20,641.58	41.02%
Insurance Payments - Other	307,678.28	1,400,000.00	-1,092,321.72	21.98%
Total Insurance Payments	322,036.70	1,435,000.00	-1,112,963.30	22.44%
Medicaid				
Managed Care	26,047.78	220,000.00	-193,952.22	11.84%
Provider Tax & Fees	-22,356.82	-130,000.00	107,643.18	17.2%
Medicaid - Other	126,807.71	720,000.00	-593,192.29	17.61%
Total Medicaid	130,498.67	810,000.00	-679,501.33	16.11%
Medicare				
Medicare	196,842.41	898,264.94	-701,422.53	21.91%
Private Pay				
Collections	1,449.49	30,000.00	-28,550.51	4.83%
Private Pay - Other	39,485.36	241,346.19	-201,860.83	16.36%
Total Private Pay	40,934.85	271,346.19	-230,411.34	15.09%
Other Gov Pmts	30,412.27	355,000.00	-324,587.73	8.57%
Refund	-4,663.00	-10,000.00	5,337.00	46.63%
Total Service Fees	716,289.61	3,763,611.13	-3,047,321.52	19.03%
Special Events	900.00	6,500.00	-5,600.00	13.85%
GEMT Revenue	0.00	232,567.21	-232,567.21	0.0%
Windsor Annual Payment	0.00	333,523.00	-333,523.00	0.0%
Total Operating Revenue	2,987,232.27	9,749,211.27	-6,761,979.00	30.64%
Operating Expense				
Ambulance Operations				
Ambulance & Vehicle Fuel	21,985.26	156,000.00	-134,014.74	14.09%
Ambulance & Vehicle Maintenance	12,891.04	78,000.00	-65,108.96	16.53%
EMS Equipment Maintenance	0.00	38,000.00	-38,000.00	0.0%
Medical Supplies	32,811.50	223,104.37	-190,292.87	14.71%
Medical Waste	645.00	5,000.00	-4,355.00	12.9%
Oxygen	6,093.14	55,416.58	-49,323.44	11.0%
Total Ambulance Operations	74,425.94	555,520.95	-481,095.01	13.4%
Bank Service Charges				
Credit Card Machine	84.11	1,200.00	-1,115.89	7.01%
Total Bank Service Charges	84.11	1,200.00	-1,115.89	7.01%
Board of Directors Expense				
Board Training	0.00	1,000.00	-1,000.00	0.0%
Election Costs	7,419.59	6,500.00	919.59	114.15%
Total Board of Directors Expense	7,419.59	7,500.00	-80.41	98.93%
Capital Purchase Expenses				
Ambulance Purchases	235,522.00	1,144,561.28	-909,039.28	20.58%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance Details
January through February 2024

	<u>Jan - Feb 24</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
EMS Equipment	1,875.00	26,000.00	-24,125.00	7.21%
Real Estate Purchases	5,000.00	845,000.00	-840,000.00	0.59%
Facility Improvements	0.00	39,500.00	-39,500.00	0.0%
Station Equipment	0.00	7,500.00	-7,500.00	0.0%
Radio Equipment	25,680.76	91,903.32	-66,222.56	27.94%
IT Equipment	0.00	24,552.96	-24,552.96	0.0%
Total Capital Purchase Expenses	268,077.76	2,179,017.56	-1,910,939.80	12.3%
Collection Fees	0.00	8,000.00	-8,000.00	0.0%
Communications				
Cell Phone & Mobile Data	3,112.04	20,000.00	-16,887.96	15.56%
Dispatch Software Expense	0.00	6,016.00	-6,016.00	0.0%
Dispatcher Fees	13,846.92	196,000.00	-182,153.08	7.07%
EMS Radios Equipment	0.00	2,000.00	-2,000.00	0.0%
Radio Repair	0.00	3,000.00	-3,000.00	0.0%
Telephone & Internet	6,083.43	45,000.00	-38,916.57	13.52%
Total Communications	23,042.39	272,016.00	-248,973.61	8.47%
Dues & Subscriptions	3,180.00	15,000.00	-11,820.00	21.2%
Employee				
Employee Benefits				
Insurance				
LT Disability	969.40	6,627.76	-5,658.36	14.63%
ST Disability	2,077.96	13,286.89	-11,208.93	15.64%
Dental Insurance Premium	2,541.00	16,632.00	-14,091.00	15.28%
Employee Life / Injury	244.64	1,641.60	-1,396.96	14.9%
Vision Plan VSP	653.40	4,276.80	-3,623.40	15.28%
Health Insurance Premium				
HSA	2,745.84	14,000.00	-11,254.16	19.61%
HRA	559.81	50,000.00	-49,440.19	1.12%
Health Insurance Premium - Other	113,472.75	801,914.28	-688,441.53	14.15%
Total Health Insurance Premium	116,778.40	865,914.28	-749,135.88	13.49%
Total Insurance	123,264.80	908,379.33	-785,114.53	13.57%
Retirement Contributions				
457 Participant Fee	0.00	4,000.00	-4,000.00	0.0%
Retirement Contributions - Other	18,777.47	316,842.25	-298,064.78	5.93%
Total Retirement Contributions	18,777.47	320,842.25	-302,064.78	5.85%
Total Employee Benefits	142,042.27	1,229,221.58	-1,087,179.31	11.56%
Payroll Expenses				
Convenience Fee MODOR	1.00	6.00	-5.00	16.67%
Direct Deposit Fees	882.00	8,608.00	-7,726.00	10.25%
FICA Expense	52,515.72	340,298.84	-287,783.12	15.43%
Wages & Salaries				
EPSL COVID 19	2,826.96	0.00	2,826.96	100.0%
EMT Wages	208,687.02	1,328,068.75	-1,119,381.73	15.71%
Paramedic Wages	371,166.97	2,403,249.52	-2,032,082.55	15.44%
Wages & Salaries - Other	100,915.87	717,032.54	-616,116.67	14.07%
Total Wages & Salaries	683,596.82	4,448,350.81	-3,764,753.99	15.37%
Total Payroll Expenses	736,995.54	4,797,263.65	-4,060,268.11	15.36%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance Details
January through February 2024

	<u>Jan - Feb 24</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Mileage Reimbursement	0.00	500.00	-500.00	0.0%
Employee Recognition	95.86	7,800.00	-7,704.14	1.23%
Background Checks	362.22	1,008.79	-646.57	35.91%
Functional Capacity Testing	350.00	4,410.00	-4,060.00	7.94%
Pre-Employment Drug Test	0.00	624.00	-624.00	0.0%
Random Drug Testing	60.00	5,000.00	-4,940.00	1.2%
Uniforms	9,206.52	30,400.00	-21,193.48	30.29%
Total Employee	889,112.41	6,076,228.02	-5,187,115.61	14.63%
Information Technology				
Computer Purchase	0.00	10,840.00	-10,840.00	0.0%
Computer repair / equipment	223.27	10,000.00	-9,776.73	2.23%
Software (SaaS)	19,451.38	125,346.96	-105,895.58	15.52%
Total Information Technology	19,674.65	146,186.96	-126,512.31	13.46%
Insurance Expense				
Deductible	0.00	5,000.00	-5,000.00	0.0%
Board / Adm Bonds	576.00	800.00	-224.00	72.0%
Service Liability				
Cyber Liability	5,543.00	5,500.00	43.00	100.78%
General Liability	104,961.00	95,759.40	9,201.60	109.61%
Auto	71,504.00	89,533.95	-18,029.95	79.86%
Umbrella	28,550.00	24,953.83	3,596.17	114.41%
Total Service Liability	210,558.00	215,747.18	-5,189.18	97.6%
Workers Comp	13,929.00	120,289.63	-106,360.63	11.58%
Total Insurance Expense	225,063.00	341,836.81	-116,773.81	65.84%
Office Expense				
Shredding Service	567.34	5,000.00	-4,432.66	11.35%
Office Supplies	509.72	10,000.00	-9,490.28	5.1%
Postage	329.04	2,000.00	-1,670.96	16.45%
Total Office Expense	1,406.10	17,000.00	-15,593.90	8.27%
Operating Expense				
Employee Meetings	150.08	2,000.00	-1,849.92	7.5%
Advertising and Promotion	0.00	1,200.00	-1,200.00	0.0%
Excise Tax	0.00	350.00	-350.00	0.0%
Janitorial	3,512.43	10,751.43	-7,239.00	32.67%
Licenses & Permits	0.00	1,000.00	-1,000.00	0.0%
Supplies	2,731.98	30,000.00	-27,268.02	9.11%
Total Operating Expense	6,394.49	45,301.43	-38,906.94	14.12%
Professional Fees				
Accounting CPA	0.00	15,142.00	-15,142.00	0.0%
Attorney Fees	2,397.13	25,000.00	-22,602.87	9.59%
Attorney Retainer	0.00	1,000.00	-1,000.00	0.0%
Medical Director Fee	6,000.00	25,000.00	-19,000.00	24.0%
Professional Fees - Other	0.00	9,500.00	-9,500.00	0.0%
Total Professional Fees	8,397.13	75,642.00	-67,244.87	11.1%
Public Relations	0.00	3,000.00	-3,000.00	0.0%
Repairs and Maintenance				
Education Building	0.00	3,000.00	-3,000.00	0.0%

PETTIS COUNTY AMBULANCE DISTRICT
Budget Performance Details
January through February 2024

	<u>Jan - Feb 24</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Hwy TT	325.00	10,000.00	-9,675.00	3.25%
Main Building	319.37	10,000.00	-9,680.63	3.19%
Windsor	0.00	2,000.00	-2,000.00	0.0%
Total Repairs and Maintenance	644.37	25,000.00	-24,355.63	2.58%
Rent Expense				
Culligan Water/Softener	292.00	4,500.00	-4,208.00	6.49%
Total Rent Expense	292.00	4,500.00	-4,208.00	6.49%
TIF Expense	2,284.69	10,000.00	-7,715.31	22.85%
Training				
Paramedic Training	0.00	16,200.00	-16,200.00	0.0%
Peer Counseling Tr/Mental Healt	0.00	3,500.00	-3,500.00	0.0%
Adjunct Instructors	0.00	500.00	-500.00	0.0%
Community Outreach Training	0.00	1,000.00	-1,000.00	0.0%
Conferences/Outside Courses	0.00	7,900.00	-7,900.00	0.0%
EMT Class Materials	0.00	4,000.00	-4,000.00	0.0%
Management/Supervisor Training	2,218.04	47,925.00	-45,706.96	4.63%
Training Material	1,221.75	19,218.43	-17,996.68	6.36%
Total Training	3,439.79	100,243.43	-96,803.64	3.43%
Utilities				
Electric Service	3,272.30	30,000.00	-26,727.70	10.91%
Gas	5,282.78	15,000.00	-9,717.22	35.22%
Television	817.74	6,000.00	-5,182.26	13.63%
Trash Pickup	0.00	3,000.00	-3,000.00	0.0%
Water	509.61	4,500.00	-3,990.39	11.33%
Total Utilities	9,882.43	58,500.00	-48,617.57	16.89%
Total Operating Expense	1,542,820.85	9,941,693.16	-8,398,872.31	15.52%
Net Operating Revenue (Expense)	1,444,411.42	-192,481.89	1,636,893.31	-750.41%
Non-Operating Revenue				
Gain/Loss on Asset Disposition	9,435.03	0.00	9,435.03	100.0%
Interest Income	61,917.88	200,000.00	-138,082.12	30.96%
Rebate Credit Card	320.49	2,200.00	-1,879.51	14.57%
Total Non-Operating Revenue	71,673.40	202,200.00	-130,526.60	35.45%
Net of Revenues & Expenses	1,516,084.82	9,718.11	1,506,366.71	15,600.61%

PETTIS COUNTY AMBULANCE DISTRICT
CAPITAL EXPENSE
2024

CATEGORY	DESCRIPTION	BUDGETED		
		AMOUNT	YTD	VARIANCE
EMS EQUIPMENT	STAIR CHAIR	\$ 5,000.00		\$ 5,000.00
EMS EQUIPMENT	BINDER LIFTS	\$ 11,000.00		\$ 11,000.00
EMS EQUIPMENT	BINDER LIFTS-BARIATRIC	\$ 10,000.00		\$ 10,000.00
EMS EQUIPMENT	VENT		\$ 1,875.00	
FACILITY IMPROVEMENTS	RADIO WIRING UPDATES HQ	\$ 3,000.00		\$ 3,000.00
FACILITY IMPROVEMENTS	RADIO WIRING UPDATES ST2	\$ 4,000.00		\$ 4,000.00
FACILITY IMPROVEMENTS	SPRINKLER EXTENSION SLEEPING QTRS	\$ 18,700.00		\$ 18,700.00
FACILITY IMPROVEMENTS	5 YEAR INTERNAL INSPECTION	\$ 3,800.00		\$ 3,800.00
FACILITY IMPROVEMENTS	HVAC CONTINGENCY	\$ 10,000.00		\$ 10,000.00
IT	CAD UNIT 8	\$ 5,000.00		\$ 5,000.00
IT	CAD UNIT 9	\$ 5,000.00		\$ 5,000.00
IT	CAD UNIT 10	\$ 5,000.00		\$ 5,000.00
IT	ACETECH EQUIPMENT	\$ 4,200.00		\$ 4,200.00
IT	AMBULANCE ROUTER REPLACEMENTS	\$ 5,352.96		\$ 5,352.96
RADIO	APX 8500 (7)	\$ 42,000.00		\$ 42,000.00
RADIO	APX 8000 PORTABLE RADIOS	\$ 48,403.32	\$ 25,680.76	\$ 22,722.56
RADIO	VRX1000-MOBILE REPEATER	\$ 1,500.00		\$ 1,500.00
REAL ESTATE	STATION 3	\$ 845,000.00	\$ 5,000.00	\$ 840,000.00
STATION EQUIPMENT	MEDICATION REFRIGERATOR	\$ 1,500.00		\$ 1,500.00
STATION EQUIPMENT	TRAINING MANIKINS	\$ 2,500.00		\$ 2,500.00
STATION EQUIPMENT	MATTRESS/BOXSPRINGS	\$ 3,500.00		\$ 3,500.00
VEHICLES	REMOUNT UNIT 3	\$ 173,442.76		\$ 173,442.76
VEHICLES	AMBULANCE-REPLACE UNIT 8	\$ 235,472.00	\$ 235,522.00	\$ (50.00)
VEHICLES	AMBULANCE-REPLACE UNIT 9	\$ 256,761.00		\$ 256,761.00
VEHICLES	REMOUNT UNIT 10	\$ 173,442.76		\$ 173,442.76
VEHICLES	REMOUNT UNIT 11	\$ 173,442.76		\$ 173,442.76
VEHICLES	GRAPHICS FOR PR VEHICLE	\$ 2,000.00		\$ 2,000.00
VEHICLES	2024 CHEVROLET TAHOE	\$ 65,000.00		\$ 65,000.00
VEHICLES	2024 CHEVROLET TAHOE	\$ 65,000.00		\$ 65,000.00
TOTALS		\$ 2,114,017.56	\$ 268,077.76	\$ 1,847,814.80

Row Labels	Sum of BUDGETED		
	AMOUNT	Sum of YTD	Sum of VARIANCE
EMS EQUIPMENT	\$ 26,000.00	\$ 1,875.00	\$ 26,000.00
FACILITY IMPROVEMENTS	\$ 39,500.00		\$ 39,500.00
IT	\$ 24,552.96		\$ 24,552.96
RADIO	\$ 91,903.32	\$ 25,680.76	\$ 66,222.56
REAL ESTATE	\$ 845,000.00	\$ 5,000.00	\$ 840,000.00
STATION EQUIPMENT	\$ 7,500.00		\$ 7,500.00
VEHICLES	\$ 1,079,561.28	\$ 235,522.00	\$ 844,039.28
Grand Total	\$ 2,114,017.56	\$ 268,077.76	\$ 1,847,814.80

PETTIS COUNTY AMBULANCE DISTRICT
Balance Sheet Prev Year Comparison
As of February 29, 2024

	<u>Feb 29, 24</u>	<u>Feb 28, 23</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
FSA/HSA/HRA	34,635.22	43,414.29	-8,779.07	-20.22%
Central Bank of Sedalia	5,490,138.08	3,797,158.43	1,692,979.65	44.59%
Ambulance/ Vehicle Replacement	1,018,966.11	262,885.00	756,081.11	287.61%
Building Fund	35,450.68	33,652.59	1,798.09	5.34%
Equipment Replacement Fund	6,174.79	5,861.61	313.18	5.34%
Total Checking/Savings	<u>6,585,364.88</u>	<u>4,142,971.92</u>	<u>2,442,392.96</u>	<u>58.95%</u>
Other Current Assets				
LPL Investment Account	0.00	953,100.90	-953,100.90	-100.0%
Direct Deposit In Transit	125,239.41	0.00	125,239.41	100.0%
Total Other Current Assets	<u>125,239.41</u>	<u>953,100.90</u>	<u>-827,861.49</u>	<u>-86.86%</u>
Total Current Assets	<u>6,710,604.29</u>	<u>5,096,072.82</u>	<u>1,614,531.47</u>	<u>31.68%</u>
Fixed Assets				
STATION 3	5,000.00	0.00	5,000.00	100.0%
Communications Equipment	201,987.95	178,591.11	23,396.84	13.1%
Computers	185,120.40	185,120.40	0.00	0.0%
Educational Building	391,911.16	391,911.16	0.00	0.0%
Furniture and Equipment	124,885.48	124,885.48	0.00	0.0%
Main Building	908,601.45	891,194.18	17,407.27	1.95%
Communications Equip - Main Bld	83,628.03	83,628.03	0.00	0.0%
Medical Equipment	1,060,229.48	1,060,229.48	0.00	0.0%
TT Highway Property	1,362,254.43	1,357,854.43	4,400.00	0.32%
Vehicles	2,775,209.29	2,495,570.83	279,638.46	11.21%
Windsor Base	329,543.08	326,821.55	2,721.53	0.83%
Accumulated Depreciation	-4,085,574.97	-3,473,324.75	-612,250.22	-17.63%
Total Fixed Assets	<u>3,342,795.78</u>	<u>3,622,481.90</u>	<u>-279,686.12</u>	<u>-7.72%</u>
Other Assets				
Note Receivable-Recoupment	223,335.37	241,552.20	-18,216.83	-7.54%
Total Other Assets	<u>223,335.37</u>	<u>241,552.20</u>	<u>-18,216.83</u>	<u>-7.54%</u>
TOTAL ASSETS	<u><u>10,276,735.44</u></u>	<u><u>8,960,106.92</u></u>	<u><u>1,316,628.52</u></u>	<u><u>14.69%</u></u>
LIABILITIES & FUND BALANCE				
Liabilities				
Current Liabilities				
Credit Cards				
Central Bank Multi-Card	11,647.50	23,164.34	-11,516.84	-49.72%
Total Credit Cards	<u>11,647.50</u>	<u>23,164.34</u>	<u>-11,516.84</u>	<u>-49.72%</u>
Other Current Liabilities				
Payroll Liabilities	9,924.03	28,399.89	-18,475.86	-65.06%
Total Other Current Liabilities	<u>9,924.03</u>	<u>28,399.89</u>	<u>-18,475.86</u>	<u>-65.06%</u>
Total Current Liabilities	<u>21,571.53</u>	<u>51,564.23</u>	<u>-29,992.70</u>	<u>-58.17%</u>

PETTIS COUNTY AMBULANCE DISTRICT
Balance Sheet Prev Year Comparison
As of February 29, 2024

	<u>Feb 29, 24</u>	<u>Feb 28, 23</u>	<u>\$ Change</u>	<u>% Change</u>
Total Liabilities	21,571.53	51,564.23	-29,992.70	-58.17%
Fund Balance				
Unrestricted Net Assets	10,187,883.05	8,966,872.91	1,221,010.14	13.62%
Change in Fund Balance	<u>67,280.86</u>	<u>-58,330.22</u>	<u>125,611.08</u>	<u>215.35%</u>
Total Fund Balance	<u>10,255,163.91</u>	<u>8,908,542.69</u>	<u>1,346,621.22</u>	<u>15.12%</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>10,276,735.44</u></u>	<u><u>8,960,106.92</u></u>	<u><u>1,316,628.52</u></u>	<u><u>14.69%</u></u>

PETTIS COUNTY AMBULANCE DISTRICT
Profit & Loss Prev Year Comparison
January through February 2024

	<u>Jan - Feb 24</u>	<u>Jan - Feb 23</u>	<u>\$ Change</u>	<u>% Change</u>
Operating Revenue				
Sales Tax Revenues	676,202.64	660,551.79	15,650.85	2.37%
Service Fees	716,289.61	580,317.44	135,972.17	23.43%
Special Events	900.00	900.00	0.00	0.0%
Total Operating Revenue	1,393,392.25	1,241,769.23	151,623.02	12.21%
	1,393,392.25	1,241,769.23	151,623.02	12.21%
Operating Expense				
Ambulance Operations	74,425.94	72,875.60	1,550.34	2.13%
Bank Service Charges	84.11	8,190.56	-8,106.45	-98.97%
Board of Directors Expense	7,419.59	3,575.00	3,844.59	107.54%
Capital Purchase Expenses	27,605.76	8,694.30	18,911.46	217.52%
Collection Fees	0.00	1,104.82	-1,104.82	-100.0%
Communications	23,042.39	23,289.52	-247.13	-1.06%
Depreciation Expense	95,435.94	105,838.69	-10,402.75	-9.83%
Dues & Subscriptions	3,180.00	2,040.00	1,140.00	55.88%
Employee	889,112.41	806,993.67	82,118.74	10.18%
Information Technology	19,674.65	25,886.46	-6,211.81	-24.0%
Insurance Expense	225,063.00	191,057.00	34,006.00	17.8%
Office Expense	1,406.10	1,633.48	-227.38	-13.92%
Operating Expense	6,394.49	8,762.77	-2,368.28	-27.03%
Professional Fees	8,397.13	51,162.24	-42,765.11	-83.59%
Repairs and Maintenance	644.37	1,019.37	-375.00	-36.79%
Rent Expense	292.00	512.92	-220.92	-43.07%
TIF Expense	2,284.69	1,072.30	1,212.39	113.06%
Training	3,439.79	9,993.26	-6,553.47	-65.58%
Utilities	9,882.43	6,808.59	3,073.84	45.15%
Total Operating Expense	1,397,784.79	1,330,510.55	67,274.24	5.06%
Net Operating Revenue (Expense)	-4,392.54	-88,741.32	84,348.78	95.05%
Non-Operating Revenue				
Gain/Loss on Asset Disposition	9,435.03	67.35	9,367.68	13,908.95%
Interest Income	61,917.88	30,128.47	31,789.41	105.51%
Rebate Credit Card	320.49	215.28	105.21	48.87%
Total Non-Operating Revenue	71,673.40	30,411.10	41,262.30	135.68%
Change in Fund Balance	67,280.86	-58,330.22	125,611.08	215.35%

PETTIS COUNTY AMBULANCE DISTRICT
A/P Aging Summary
As of April 4, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
7710 Insurance Company	0.00	13,315.25	0.00	0.00	0.00	13,315.25
Aetna Refunds	0.00	151.12	0.00	0.00	0.00	151.12
Aetna Senior Supplemental Insurance	120.08	0.00	0.00	0.00	0.00	120.08
Airgas	5,173.95	0.00	0.00	0.00	0.00	5,173.95
Amazon Business	1,839.27	-223.11	0.00	0.00	0.00	1,616.16
AMERICAN PROFESSIONAL EDUCATION SERVICE*	11.25	14.25	0.00	0.00	0.00	25.50
American Response Vehicles	805.00	0.00	0.00	0.00	0.00	805.00
BANKCARD SERVICES	30,404.43	0.00	0.00	0.00	0.00	30,404.43
BIG O TIRE #25034	462.00	0.00	0.00	0.00	0.00	462.00
Bound Tree Medical	1,059.03	0.00	0.00	0.00	0.00	1,059.03
Cintas	63.68	95.52	0.00	0.00	0.00	159.20
Cintas-HQ	321.95	98.78	0.00	0.00	0.00	420.73
Cintas-TT Hwy	81.30	81.30	0.00	0.00	0.00	162.60
City of Windsor	0.00	68.01	0.00	0.00	0.00	68.01
Patient Refund*	0.00	245.93	0.00	0.00	0.00	245.93
HUMANA HEALTH CARE PLANS	0.00	1,312.92	0.00	0.00	0.00	1,312.92
Ideal Fire Services LLC	22,500.00	0.00	0.00	0.00	0.00	22,500.00
Jones & Bartlett Learning	87.92	0.00	0.00	0.00	0.00	87.92
K9 MEDIC	0.00	3,585.00	0.00	0.00	0.00	3,585.00
Knox	721.00	0.00	0.00	0.00	0.00	721.00
LEON UNIFORM COMPANY	615.50	0.00	0.00	0.00	0.00	615.50
LIFE ASSIST	9,185.82	0.00	0.00	0.00	0.00	9,185.82
Mallory Safety & Supply LLC	545.49	0.00	0.00	0.00	0.00	545.49
MCKESSON	0.00	2,804.11	0.00	0.00	0.00	2,804.11
Med-Tech Resource LLC	2,937.36	0.00	0.00	0.00	0.00	2,937.36
MEM	11,274.00	0.00	0.00	0.00	0.00	11,274.00
Momma Hoppers	215.00	0.00	0.00	0.00	0.00	215.00
Nova Biomedical	1,526.39	0.00	0.00	0.00	0.00	1,526.39
OPTUM CLAIM DEPT	0.00	260.99	0.00	0.00	0.00	260.99
Professional Paramedics & EMTS of Pettis	2,150.00	0.00	0.00	0.00	0.00	2,150.00
RAC JAC Properties	109.35	0.00	0.00	0.00	0.00	109.35
Rick Ball Ford	11,091.77	165.84	92.86	0.00	0.00	11,350.47
Sedalia Septic & Drain LLC	4,110.00	0.00	0.00	0.00	0.00	4,110.00
Smith Paper & Janitor Supply	416.50	0.00	0.00	0.00	0.00	416.50
Special Waste Services	185.00	0.00	0.00	0.00	0.00	185.00
Specialty Sportswear,	0.00	54.00	0.00	0.00	0.00	54.00
STANDARD INS COMPANY	0.00	1,958.18	0.00	0.00	0.00	1,958.18
STANDARD INSURANCE COMPANY-VISION & DENTA	0.00	3,027.00	0.00	0.00	0.00	3,027.00
Stryker Sales Corp.	0.00	1,267.64	0.00	0.00	0.00	1,267.64
The Rawlings Company LLC	0.00	5,086.07	0.00	0.00	0.00	5,086.07
United Healthcare	717.24	0.00	0.00	0.00	0.00	717.24
United Healthcare Insurance Company*	0.00	0.00	0.00	0.00	590.51	590.51
WEX Bank	13,692.24	0.00	0.00	0.00	0.00	13,692.24
Windsor Hardware & Supply	46.97	0.00	0.00	0.00	0.00	46.97
Witmer Public Safety Group	196.92	234.85	0.00	0.00	0.00	431.77
ZOLL DATA SYSTEMS	1,859.26	0.00	0.00	0.00	0.00	1,859.26
Zoll Medical Corp.	465.06	0.00	0.00	0.00	0.00	465.06
TOTAL	<u>124,990.73</u>	<u>33,603.65</u>	<u>92.86</u>	<u>0.00</u>	<u>590.51</u>	<u>159,277.75</u>

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of April 4, 2024

Type	Date	Num	Memo	Open Balance
7710 Insurance Company				
Bill	04/01/2024	1216	DOWN PMT	13,315.25
Total 7710 Insurance Company				13,315.25
Aetna Refunds				
Bill	04/02/2024	04022024	Overpayment	151.12
Total Aetna Refunds				151.12
Aetna Senior Supplemental Insurance				
Bill	03/10/2024	2241410657	OVERPAYMENT 1089017-03-01	120.08
Total Aetna Senior Supplemental Insurance				120.08
Airgas				
Bill	03/07/2024	9147701479	OXYGEN	139.36
Bill	03/07/2024	9147701480	OXYGEN	363.40
Bill	03/14/2024	9147972438	OXYGEN	455.62
Bill	03/14/2024	9147972439	OXYGEN	126.16
Bill	03/21/2024	9148147878	OXYGEN	159.13
Bill	03/21/2024	9148147877	OXYGEN	106.39
Bill	03/28/2024	9148418919	OXYGEN	60.28
Bill	03/31/2024	5506845303	OXYGEN	392.95
Bill	03/31/2024	5506845302	OXYGEN	2,340.55
Bill	03/31/2024	5506845304	OXYGEN	1,030.11
Total Airgas				5,173.95
Amazon Business				
Credit	03/16/2024	1NWN-TYLV-PKR1	RETURNED BOOTS	-294.00
Bill	02/29/2024	1DPW-DGP1-FCPV	BOOTS	70.89
Bill	02/29/2024	1LQQ-LWXJ-9NNN	BOOTS & SHEARS	529.89
Bill	02/29/2024	1LQQ-LWXJ-9NNN	DRY ERASE BOARD & ERASERS	113.78
Bill	03/06/2024	1RCF-QLH4-F33Q	SHIRT	38.00
Bill	03/19/2024	1W6X-WFJK-31L9	DEADLATCH	20.00
Bill	03/19/2024	13H9-CYWH-4D3Q	HEAD SET ADAPTERS (3)	44.55
Bill	03/18/2024	1QQP-DTCM-CFLR	BADGE HOLDER	55.44
Bill	03/18/2024	1QQP-DTCM-CFLR	COFFEE BREWER	119.98
Bill	03/20/2024	1Y9T-6JKV-DJNX	FLASH DRIVE (2)	82.96
Bill	03/20/2024	1R4D-MCKF-DDVG	CABLE MATTERS	15.45
Bill	03/20/2024	1R4D-MCKF-DDVG	BATTERY BACKUP (2)	117.78
Bill	03/24/2024	1K6G-CF4V-6JFP	BOOTS, BELT, ETC.	641.46
Bill	03/24/2024	1K6G-CF4V-6JFP	POPL SMART NETWORKING CARD	59.98
Total Amazon Business				1,616.16
AMERICAN PROFESSIONAL EDUCATION SERVICE*				
Bill	03/28/2024	00034424	PALS	14.25
Bill	04/01/2024	00034450	BLS	11.25
Total AMERICAN PROFESSIONAL EDUCATION SERVICE*				25.50
American Response Vehicles				
Bill	03/20/2024	15188	UNIT 2 LUBE TO LEXAN TRACK	31.25
Bill	03/20/2024	15188	UNIT 2 PRIVACY GLASS REMOVED	62.50
Bill	03/20/2024	15188	SHOP SUPPLIES & SERVICE CALL	215.00
Bill	03/20/2024	15191	LUBE TO LEXAN TRACK	31.25
Bill	03/20/2024	15191	SILICONE TO ANTENNA BASES	31.25
Bill	03/20/2024	15189	UNIT 4 GRILL LIGHTS (2)	125.00
Bill	03/20/2024	15189	UNIT 4 ACE TECH RE-WIRE	31.25
Bill	03/20/2024	15189	SHOP SUPPLIES & SERVICE CALL	215.00

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of April 4, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Bill	03/21/2024	15193	UNIT 6 LUBE TO LEXAN TRACK	31.25
Bill	03/21/2024	15194	UNIT 7 LUBE TO LEXAN TRACK	31.25
Total American Response Vehicles				805.00
Bankcard Services				
Bill	03/29/2024	03292024	CC STMT	44.14
Bill	03/29/2024	03292024	CC STMT	85.88
Bill	03/29/2024	03292024	CC STMT	27,745.12
Bill	03/29/2024	03292024	CC STMT	174.06
Bill	03/29/2024	03292024	CC STMT	1,544.92
Bill	03/29/2024	03292024	CC STMT	232.51
Bill	03/29/2024	03292024	CC STMT	21.79
Bill	03/29/2024	03292024	CC STMT	257.02
Bill	03/29/2024	03292024	CC STMT	298.99
Total Bankcard Services				30,404.43
BIG O TIRE #25034				
Bill	03/26/2024	025034-60426	REMOVE SNOW CHAIN SYSTEM AIR LINES & COMPRESSOR	462.00
Total BIG O TIRE #25034				462.00
Bound Tree Medical				
Bill	03/06/2024	85272404	MEDICAL SUPPLIES	118.75
Bill	03/07/2024	85273756	MEDICAL SUPPLIES	615.90
Bill	03/07/2024	85273755	MEDICAL SUPPLIES	59.80
Bill	03/28/2024	85295475	MEDICAL SUPPLIES	264.58
Total Bound Tree Medical				1,059.03
Cintas				
Bill	03/04/2024	4185164865	MATS	15.78
Bill	03/04/2024	4185164865	CLEANING SUPPLIES	16.06
Bill	03/11/2024	4185883086	MATS	15.78
Bill	03/11/2024	4185883086	CLEANING SUPPLIES	16.06
Bill	03/18/2024	4186625685	MATS	15.78
Bill	03/18/2024	4186625685	CLEANING SUPPLIES	16.06
Bill	03/25/2024	4187316022	MATS	15.78
Bill	03/25/2024	4187316022	CLEANING SUPPLIES	16.06
Bill	04/01/2024	4188074725	MATS	15.78
Bill	04/01/2024	4188074725	CLEANING SUPPLIES	16.06
Total Cintas				159.20
Cintas-HQ				
Bill	03/08/2024	4185764849	MATS HQ	40.02
Bill	03/08/2024	4185764849	CLEANING SUPPLIES HQ	9.37
Bill	03/15/2024	4186484700	MATS HQ	40.02
Bill	03/15/2024	4186484700	CLEANING SUPPLIES HQ	9.37
Bill	03/22/2024	4187205977	MATS HQ	40.02
Bill	03/22/2024	4187205977	CLEANING SUPPLIES HQ	156.39
Bill	03/29/2024	4187941560	MATS HQ	78.68
Bill	03/29/2024	4187941560	CLEANING SUPPLIES HQ	46.86
Total Cintas-HQ				420.73
Cintas-TT Hwy				
Bill	03/12/2024	4186032978	MATS	33.62
Bill	03/12/2024	4186032978	CLEANING SUPPLIES	7.03
Bill	03/19/2024	4186772956	MATS	33.62
Bill	03/19/2024	4186772956	CLEANING SUPPLIES	7.03

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of April 4, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Bill	03/26/2024	4187478759	MATS	33.62
Bill	03/26/2024	4187478759	CLEANING SUPPLIES	7.03
Bill	04/02/2024	4188197277	MATS	33.62
Bill	04/02/2024	4188197277	CLEANING SUPPLIES	7.03
Total Cintas-TT Hwy				162.60
City of Windsor				
Bill	03/22/2024	032224		68.01
Total City of Windsor				68.01
Patient Refund*				
Bill	04/02/2024	1042967-01-01	OVERPAYMENT	245.93
Total Patient Refund*				245.93
HUMANA HEALTH CARE PLANS				
Bill	03/23/2024	03232024	REFUND OVERPAYMENT	231.36
Bill	03/28/2024	1170972	REFUND OVERPAYMENT	1,081.56
Total HUMANA HEALTH CARE PLANS				1,312.92
Ideal Fire Services LLC				
Bill	03/25/2024	3105	SPRINKLER SYSTEM	22,500.00
Total Ideal Fire Services LLC				22,500.00
Jones & Bartlett Learning				
Bill	03/21/2024	887602	PHTLS INSTRUCTOR	87.92
Total Jones & Bartlett Learning				87.92
K9 MEDIC				
Bill	04/03/2024	298	TRAINING (3)	3,585.00
Total K9 MEDIC				3,585.00
Knox				
Bill	03/28/2024	QT-KA-54067	software	721.00
Total Knox				721.00
LEON UNIFORM COMPANY				
Bill	03/07/2024	596011	UNIFORMS	486.00
Bill	03/29/2024	596011-01	UNIFORMS	129.50
Total LEON UNIFORM COMPANY				615.50
LIFE ASSIST				
Bill	03/05/2024	1412710	MEDICAL SUPPLIES	68.76
Bill	03/05/2024	1412700	MEDICAL SUPPLIES	68.76
Bill	03/05/2024	1412709	MEDICAL SUPPLIES	68.76
Bill	03/13/2024	1415503	MEDICAL SUPPLIES	319.65
Bill	03/13/2024	1415429	MEDICAL SUPPLIES	4,952.30
Bill	03/14/2024	1415913	MEDICAL SUPPLIES	369.20
Bill	03/27/2024	1420034	MEDICAL SUPPLIES	3,262.39
Bill	03/27/2024	1420242	MEDICAL SUPPLIES	54.72
Bill	03/29/2024	1420939	MEDICAL SUPPLIES	21.28
Total LIFE ASSIST				9,185.82
Mallory Safety & Supply LLC				
Bill	03/06/2024	5842675	UNIFORMS	405.49
Bill	03/06/2024	5843420	UNIFORMS	140.00
Total Mallory Safety & Supply LLC				545.49
MCKESSON				
Bill	03/27/2024	21892442	MEDICAL SUPPLIES	283.32
Bill	03/29/2024	21889870	MEDICAL SUPPLIES	1,776.91
Bill	03/10/2024	21819312	MEDICAL SUPPLIES	743.88

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of April 4, 2024

Type	Date	Num	Memo	Open Balance
Total MCKESSON				2,804.11
Med-Tech Resource LLC				
Bill	03/13/2024	146960	MEDICAL SUPPLIES	2,937.36
Total Med-Tech Resource LLC				2,937.36
MEM				
Bill	04/01/2024	03312024	MAR WORK COMP	11,274.00
Total MEM				11,274.00
Momma Hoppers Cleaning Service				
Bill	04/02/2024	9691220	Cleaning	215.00
Total Momma Hoppers Cleaning Service				215.00
Nova Biomedical				
Bill	03/13/2024	91295751	Medical Supplies	1,526.39
Total Nova Biomedical				1,526.39
OPTUM CLAIM DEPT				
Bill	03/08/2024	03082024	REFUND OVERPAYMENT	260.99
Total OPTUM CLAIM DEPT				260.99
Professional Paramedics & EMTS of Pettis				
Bill	03/31/2024	03312024	UNION DUES	2,150.00
Total Professional Paramedics & EMTS of Pettis				2,150.00
RAC JAC Properties				
Bill	03/19/2024	3.19.24	FLEET WASHING	109.35
Total RAC JAC Properties				109.35
Rick Ball Ford				
Bill	02/06/2024	85942	UNIT 5 OIL CHANGE	46.43
Bill	02/22/2024	85960	UNIT 12 OIL CHANGE	46.43
Bill	03/25/2024	87154	UNIT 11 OIL CHANGE & ENGINE AIR FILTER	82.92
Bill	03/29/2024	87279	UNIT 12 OIL CHANGE & ENGINE AIR FILTER	82.92
Bill	02/29/2024	86477	UNIT 1 OIL CHANGE & ENGINE AIR FILTER	70.19
Bill	03/12/2024	86787	UNIT 5 CATALYTIC CONVERTOR REPLACED	2,098.96
Bill	02/28/2024	86462	UNIT 10 OIL CHANGE & ENGINE AIR FILTER	72.92
Bill	02/16/2024	86192	UNIT 7 STEERING ANGLE SENSOR	83.20
Bill	02/06/2024	85927	UNIT 6 ENGINE REPLACEMENT	8,766.50
Total Rick Ball Ford				11,350.47
Sedalia Septic & Drain LLC				
Bill	03/22/2024	1409	SERVICE SEPTIC SYSTEM 3RD & 4TH QTR 2023	1,370.00
Bill	03/22/2024	1205	SERVICE SEPTIC SYSTEM 3RD & 4TH QTR 2022	1,370.00
Bill	03/22/2024	1205	SERVICE SEPTIC SYSTEM 1ST & 2ND QTR 2023	1,370.00
Total Sedalia Septic & Drain LLC				4,110.00
Smith Paper & Janitor Supply				
Bill	03/21/2024	748682	STATION SUPPLIES	416.50
Total Smith Paper & Janitor Supply				416.50
Special Waste Services				
Bill	03/12/2024	32804	WASTE SERVICE	185.00
Total Special Waste Services				185.00
Specialty Sportswear,				
Bill	03/21/2024	25007	EMBROIDERY	54.00

PETTIS COUNTY AMBULANCE DISTRICT
Unpaid Bills Report for Payables Approval
As of April 4, 2024

Type	Date	Num	Memo	Open Balance
Total Specialty Sportswear,				54.00
STANDARD INS COMPANY				
Bill	03/18/2024	04012024	LIFE INSURANCE	126.88
Bill	03/18/2024	04012024	VOL LIFE	260.86
Bill	03/18/2024	04012024	STD	1,071.34
Bill	03/18/2024	04012024	LTD	499.10
Total STANDARD INS COMPANY				1,958.18
STANDARD INSURANCE COMPANY-VISION & DENTA				
Bill	04/01/2024	04012024-02	VISION	332.64
Bill	04/01/2024	04012024-02	VISION	209.25
Bill	04/01/2024	April2024-01	DENTAL	1,293.60
Bill	04/01/2024	April2024-01	DENTAL	1,191.51
Total STANDARD INSURANCE COMPANY-VISION & DENTA				3,027.00
Stryker Sales Corp.				
Bill	02/29/2024	9205697454	X-RESTRAINT PACKAGE (4)	1,267.64
Total Stryker Sales Corp.				1,267.64
The Rawlings Company LLC				
Bill	03/14/2024	03142024	REFUND INCORRECT PAYMENT	3,855.72
Bill	03/23/2024	X025MOE03140	REFUND INCORRECT PAYMENT	489.06
Bill	03/25/2024	146632624	REFUND INCORRECT PAYMENT	741.29
Total The Rawlings Company LLC				5,086.07
United Healthcare				
Bill	03/23/2024	03232024	INCORRECT PAYMENT	717.24
Total United Healthcare				717.24
United Healthcare Insurance Company*				
Bill	08/30/2023	983104-01-01	REFUND	575.76
Bill	12/26/2023	21309551		14.75
Total United Healthcare Insurance Company*				590.51
WEX Bank				
Bill	03/31/2024	96118086	UNIT 11	577.85
Bill	03/31/2024	96118086	Ambulance & Vehicle Fuel	11,891.85
Bill	03/31/2024	96118086	UNIT 4	614.94
Bill	03/31/2024	96118086	REBATE	607.60
Total WEX Bank				13,692.24
Windsor Hardware & Supply				
Bill	03/07/2024	2403-212969	CEILING FIXTURES (2)	37.98
Bill	03/07/2024	2403-212969	LIGHT BULBS	8.99
Total Windsor Hardware & Supply				46.97
Witmer Public Safety Group				
Bill	02/16/2024	INV421310	5.11 JOB SHIRT	56.70
Bill	02/16/2024	INV421310	EXTRICATION GLOVES (5)	178.15
Bill	03/07/2024	INV435547	5.11 JOB SHIRT	196.92
Total Witmer Public Safety Group				431.77
ZOLL DATA SYSTEMS				
Bill	03/29/2024	INV00169957	A/R CONSULT - TRAVEL EXPENSES	1,859.26
Total ZOLL DATA SYSTEMS				1,859.26
Zoll Medical Corp.				
Bill	03/20/2024	3938591	Medical Supplies	465.06
Total Zoll Medical Corp.				465.06
TOTAL				159,277.75

Station 3 Banner Options

Option 1



Option 2



Station 3 Banner Options

Option 3

Future Home of Pettis County Ambulance District Station 3



**To better serve
our community**



Express Banners & Graphics

Size: 3x6 ft

Cost: \$112.00

GovDeals Updates									
Inventory ID	Starting Bid	Hits	Visitors	Auction Length (days)	Status	Watchers	Sold Amount		
Closed No Bids									
Cubicle	\$ 250.00	109	65	14	Closed no Bids	3	\$ -		
Ferno Stair Chair 3	\$ 400.00	155	74	13	Closed no Bids	8	\$ -		
Ferno Stair Chair 4	\$ 400.00	151	76	13	Closed no Bids	6	\$ -		
Sold - Not picked up/paid									
Inventory ID	Starting Bid	Bids	Visitors	Auction Started	Status	Watchers	Sold Amount		
HT70 Plus Transport Vent	\$ 500.00	6	96	14	Sold - Not Picked up	17	\$ 800.00		
Ferno Stair Chair 1	\$ 400.00	1	76	13	Sole - Not Picked up	8	\$ 400.00		
Sold - Process Completed									
Inventory ID	Starting Bid	Bids	Visitors	Auction Started	Status	Watchers	Sold Amount		
Unit 8 Ford Transit 350	\$ 7,500.00	27	1,104	27	Sold - Picked up	47	\$ 19,100.00		
Ferno Stair Chair 2	\$ 400.00	1	83	13	Sold - Picked up	7	\$ 400.00		

Oath of Office

Pettis County Ambulance District Board Member



Serving as a Board Member of the Pettis County Ambulance District, I hereby unconditionally agree to support the Constitution of the United States, the Constitution of the State of Missouri, agree to abide by all applicable Federal and State Laws and Regulations, District Ordinances, Bylaws and Policies, and to further devote sufficient time and effort to my office so as to faithfully conduct myself in this office with an undivided loyalty to the District.

Signed _____

Printed Legal Name

Board _____
(Member / Officer)

State of Missouri

County of Pettis

Subscribed and sworn before me, _____, a notary public for the State of Missouri, on this 09th day of April 2024.

(Seal)

Name, Title

Resolution 2024-02

Resolution to Appoint Officers for the Pettis County Ambulance District

Whereas, the Pettis County Ambulance District Bylaws requires certain Board Officers to be appointed to office by the Board of Directors to serve at the pleasure of the board.

Therefore, be it resolved, that

_____ be appointed as Chair, _____ be appointed as Vice-Chair, _____ be appointed as Secretary, _____ be appointed as Treasurer, and Jamie Luebbering, Chief Financial Officer be designated as Budget Officer, and _____ be designated as Custodian of Records.

This resolution shall take effect and be in full force from and after its adoption and passage.

Adopted this 09th day of April 2024

Print Name, Title

Signature

Date

Print Name, Title

Signature

Date

SEAL

ORDINANCE 01

AN ORDINANCE OF THE PETTIS COUNTY AMBULANCE DISTRICT, SEDALIA, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

BE IT RESOLVED BY THE PETTIS COUNTY AMBULANCE DISTRICT BOARD OF DIRECTORS, AS FOLLOWS:

Section 1. Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the District.

Section 2. Conflicts of Interest

- a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has “substantial or private interest” in any measure, bill, order, or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 3. Disclosure Reports

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May 1, or the appropriate deadline as referenced in Section 105.487, RSMo, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date, and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1, or the appropriate deadline as referenced in Section 105.487, RSMo, the following information for the previous calendar year:

ORDINANCE 01

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock. Limited partnership units or other equity interests;
3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

Section 4. Filing of Reports

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.
 1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the board may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty days of such appointment or employment covering the calendar year ending the previous December 31;
 3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of the statement shall cover the twelve months prior to the closing date of filing for candidacy.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 5. Filing of Ordinance

A certified copy of this ordinance adopted prior to September 15th shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6. Effective Date

This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

BILL NUMBER 2024-01

ORDINANCE 01

_____ 2024
Chair Signature Date

State of Missouri, County of Pettis.

On this ____ day of _____ in the year 2024 before me, _____, a Notary Public in and for said state, personally appeared _____, known to me to be the person who executed the within, Conflict of Interest Ordinance on behalf of the Pettis County Ambulance District Board of Directors and acknowledged to me that they executed the same for the purposes therein stated.

Notary Public
Commission #: _____
Expiration Date: _____

SEAL

Resolution 2024 - 03

Resolution to Authorize Officer to Sign Certain Bank Documents and Checks for the Pettis County Ambulance District

Whereas, the Pettis County Ambulance District Bylaws requires certain Board Officers to sign documents and checks for District accounts held at the Central Bank of Sedalia, 301 W. Broadway Blvd., Sedalia, Mo.

And whereas, the banking regulations require that these signers be defined by a Resolution from the Board of the PCAD.

Therefore, be it resolved, that all checks written on PCAD checking accounts will be signed by two of the following Board Officers: Chairman (currently _____), Vice-Chairman (currently _____) and Treasurer (currently _____).

Be it further resolved, that all loan documents and other documents required by Central Bank of Sedalia will be signed by all three Board Officers listed above.

This resolution shall take effect and be in full force from and after its adoption and passage.

Adopted this 09th day of April, 2024

_____	_____	_____
Print Name, Title	Signature	Date
_____	_____	_____
Print Name, Title	Signature	Date

SEAL

Resolution 2024-04

Pettis County Ambulance District Resolution to Authorize Certain Officers to View the Electronic Records of all Checking and Savings Accounts held by the PCAD in the Central Bank of Sedalia.

Whereas, the Pettis County Ambulance District Bylaws requires certain Officers to view the activity of all checking and savings accounts held at the Central Bank of Sedalia, 301 W. Broadway Blvd., Sedalia, Mo.

And whereas, the banking regulations require that these viewers be defined by a Resolution from the Board of the PCAD.

Therefore be it resolved, that the following the Board Chairman (currently _____), the Board Vice-Chairman (currently _____), the Board Treasurer (currently _____), the District Chief Financial Officer (currently Jamie Luebbering) and the District Chief (currently Roy Pennington) may view the electronic records of all PCAD checking and savings accounts.

This resolution shall take effect and be in full force from and after its adoption and passage.

Adopted this 09th day of April, 2024.

_____	_____	_____
Print Name, Title	Signature	Date

_____	_____	_____
Print Name, Title	Signature	Date

SEAL

Resolution 2024 – 05

Pettis County Ambulance District Resolution to Open and Authorize Officer to Access the Safety Deposit Box

Whereas, the Pettis County Ambulance District is required to have a safe and secure storage place for certain important District documents.

And whereas, the banking proposal presented by Central Bank of Sedalia provides the use of one 3X10X22 safety deposit box at no charge.

Therefore, be it resolved, that the PCAD secure a safety deposit box at the Central Bank of Sedalia – Main Facility, 301 W. Broadway Blvd., Sedalia, MO.

Be it further resolved, that access to the safety deposit box be extended to the Board Chair (currently _____), the Board Vice Chair (currently _____), and the District Chief (currently Roy Pennington).

This resolution shall take effect and be in full force from and after its adoption and passage.

Adopted this 09th day of April, 2024.

Print Name

Signature

Date

Print Name

Signature

Date

SEAL