



Pettis County Ambulance District  
Board Meeting  
November 08, 2022

Public Packet

**Mission Statement: "Compassionate care while providing excellence in service."**



# Pettis County Ambulance District

## Regular Meeting Agenda

Meeting Type: Regular Meeting

Location: 400 S Kentucky St.  
Sedalia, Mo. 65301

Date: 11-08-2022

Time: 6:00 PM

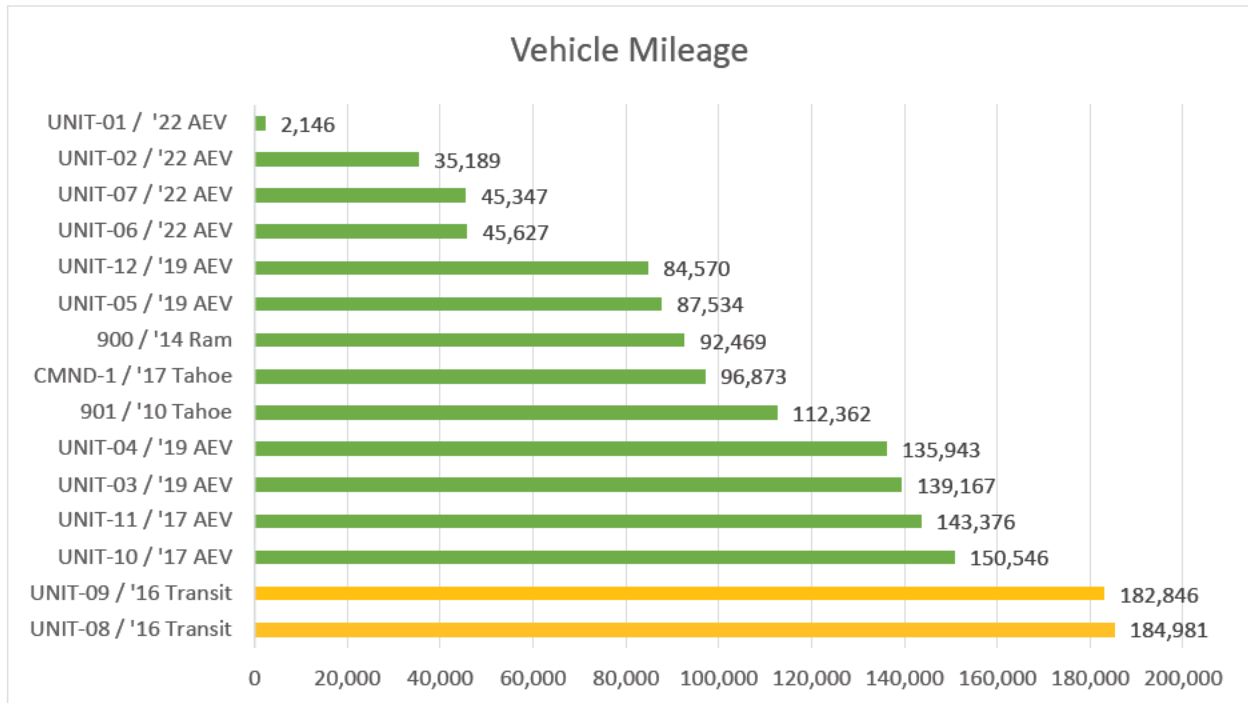
- I. Call to order
  - a. Roll call
  - b. Pledge of Allegiance / Moment of Silence
  - c. Motion to approve the agenda
  - d. Confirm the previous meeting minutes (page 2)
- II. Announce Visitors
- III. Public Comment
- IV. Reports of Officers
  - a. *EMS Chief Report (pages 3-5)*
  - b. *CFO Report*
  - c. *Approve Payment of Outstanding Bills (pages 6-14)*
- V. Unfinished Business
  - a. Resolution 2022-06: Declare Election Candidate Filing (pages 15-17)
  - b. Ambulance Replacement (pages 16-38)
- VI. New Business
- VII. Closed Meeting pursuant to RSMo. 610.021 Section:
  - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
- VIII. Announcements
- IX. Adjournment



## 08 November 2022

### I. Operations

1. Call Volume through 31 October 2022 (attached)
2. Operational changes: none pending; assuring winter weather readiness
3. Major equipment: no update on chassis shortage; USDOT has reached out to Ford Motor Company
4. Work-related accidents / Worker's Compensation: one Paramedic bit by loose pet bird in patient's house (no claim pending / expected)
5. Vehicle/Equipment Maintenance (including radios)
  - i. Vehicle mileage as of 31 October 2022



### II. Administration

1. Building and Grounds (including radio towers)
  - i. Major/Minor projects, remodeling, repairs, etc.
    1. Station 2 ceiling / wall repair & painting started (AC drain issue)
  - ii. Utility / neighborhood issues – none affecting PCAD pending
2. Computer and Telephone Systems
  - i. Major/Minor upgrades or repairs: none pending
  - ii. Software/virus protection updates, etc.: CAD imports seem to be working with no major issues; review of 1<sup>st</sup> full month calls pending as of this writing

*Reminder: use PCAD email address / server for all business-related email  
(security/spam protection, Sunshine Law)*



### III. Activities

1. Stand-by events: 15 football games; 3 fire stand-by
2. Media Relations (Media stories, etc.): Battalion Chief Florian Hammer featured in Sedalia Democrat's recent "20 Under 40" in 31 October issue
3. PCAD office closed next Friday, 11 November in observance of Veterans Day.

### IV. Education

1. BRHC TCD education symposium on the 24<sup>th</sup> went very well – good turnout and look forward to annual educational symposium. DCoT Justin Cross helped coordinate and provided CEUs for the event; Chief Dirck gave a presentation on cardiac / MI ECGs

### V. For Consideration by the Board

1. Purchases/Contracts: none pending
2. Local 5229: union negotiations planned later this month
3. Personnel
  - i. Employment: staffing update
  - ii. FMLA: nothing pending
  - iii. Promotion/Demotion / Status Changes: One FT EMT changed to PRN status
  - iv. Resignations / Terminations: none pending

Attachments: call volume report, Flo Hammer Democrat article (not in public packet)  
[EOR]

Respectfully –

**Redacted: Signature**

Eric Dirck, PCAD EMS Chief

	Pettis County Ambulance District												CALL VOLUME REPORT	2022
PCAD 2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	
Combined Total Call Volume (PCAD+WAD)	747	641	652	783	762	830	884	859	752	834	0	0	7744	
<b>TOTAL CALL VOLUME</b>	<b>640</b>	<b>568</b>	<b>558</b>	<b>690</b>	<b>678</b>	<b>731</b>	<b>755</b>	<b>753</b>	<b>643</b>	<b>731</b>	<b>0</b>	<b>0</b>	<b>6747</b>	
<b>TRANSPORTS:</b>														
TRANSFERS	118	95	90	140	124	152	150	153	106	128			1256	
911	351	293	293	324	322	377	402	423	338	389			3512	
FLIGHTS (transported from scene to LZ)	2	1	1	0	2	1	3	0	4	2			16	
<b>TOTAL TRANSPORTS</b>	<b>471</b>	<b>389</b>	<b>384</b>	<b>464</b>	<b>448</b>	<b>530</b>	<b>555</b>	<b>576</b>	<b>448</b>	<b>519</b>	<b>0</b>	<b>0</b>	<b>4784</b>	
Total Transports for <i>PRIOR</i> year/month	417	378	444	432	419	455	503	487	451	447	438	446		
<b>NON-TRANSPORTS:</b>														
Cardiac Arrest: no trans / att. resus.	1	7	5	3	2	2	0	3	2	4			29	
CANCELLED	39	40	43	58	62	50	45	30	47	38			452	
INVALID	2	8	6	6	8	9	14	3	4	8			68	
REFUSED or NO CARE NEEDED	120	113	109	152	152	128	132	132	131	147			1316	
STAND BY	7	11	10	7	6	11	9	7	10	15			93	
FLIGHTS, non-trans. (direct from scene)	0	0	1	0	0	1	0	2	1	0			5	
<b>TOTAL NON-TRANSPORTS</b>	<b>169</b>	<b>179</b>	<b>174</b>	<b>226</b>	<b>230</b>	<b>201</b>	<b>200</b>	<b>177</b>	<b>195</b>	<b>212</b>	<b>0</b>	<b>0</b>	<b>1963</b>	
Status Level Zero Events	2	0	1	4	0	1	2	1	0	5			16	
<b>WINDSOR 2022</b>														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	
<b>TOTAL CALL VOLUME</b>	<b>107</b>	<b>73</b>	<b>94</b>	<b>93</b>	<b>84</b>	<b>99</b>	<b>129</b>	<b>106</b>	<b>109</b>	<b>103</b>	<b>0</b>	<b>0</b>	<b>997</b>	
<b>TRANSPORTS:</b>														
TRANSFERS FROM BRHC	17	7	7	12	17	16	19	13	8	13			129	
TRANSFERS FROM GVMH	5	11	6	6	6	3	8	6	5	2			58	
911	42	29	44	46	38	47	56	40	55	52			449	
FLIGHTS (transported from scene to LZ)	0	0	0	1	1	0	0	0	2	2			6	
<b>TOTAL TRANSPORTS</b>	<b>64</b>	<b>47</b>	<b>57</b>	<b>64</b>	<b>61</b>	<b>66</b>	<b>83</b>	<b>59</b>	<b>68</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>636</b>	
Total Transports for <i>PRIOR</i> year/month	72	56	66	55	79	68	57	74	67	88	54	60		
<b>NON-TRANSPORTS:</b>														
Cardiac Arrest: no trans / att. resus.	1	0	0	2	0	0	0	0	0	0			3	
CANCELLED	9	6	6	6	2	2	16	14	7	9			77	
INVALID	7	1	3	3	2	5	5	4	4	5			39	
REFUSED or NO CARE NEEDED	26	19	28	17	18	26	24	29	29	18			234	
STAND BY	0	0	0	0	1	0	0	0	1	3			5	
FLIGHTS, non-trans. (direct from scene)	0	0	0	1	0	0	1	0	0	1			3	
<b>TOTAL NON-TRANSPORTS</b>	<b>43</b>	<b>26</b>	<b>37</b>	<b>29</b>	<b>23</b>	<b>33</b>	<b>46</b>	<b>47</b>	<b>41</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>361</b>	
Status Level Zero Events	4	1	7	9	7	13	16	8	6	18			89	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	

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# PETTIS COUNTY AMBULANCE DISTRICT

## A/P Aging Summary

As of November 2, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Airgas	3,449.97	0.00	0.00	0.00	0.00	3,449.97
Allstate Supplemental Benefits	0.00	1,739.64	0.00	0.00	0.00	1,739.64
Amazon Business	245.40	447.45	0.00	0.00	0.00	692.85
American Response Vehicles	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Bankcard Services	21,438.72	0.00	0.00	0.00	0.00	21,438.72
Bound Tree Medical	1,330.54	0.00	0.00	0.00	0.00	1,330.54
Cintas	58.54	70.13	0.00	0.00	0.00	128.67
Cintas-HQ	153.36	223.26	0.00	0.00	0.00	376.62
Cintas-TT Hwy	112.86	91.31	0.00	0.00	0.00	204.17
Clia laboratory Program	180.00	0.00	0.00	0.00	0.00	180.00
Cole Camp Pharmacy	424.72	0.00	0.00	0.00	0.00	424.72
Ditzfeld Container Service LLC	1,617.00	0.00	0.00	0.00	0.00	1,617.00
Patient Refund*	0.00	976.69	0.00	0.00	0.00	976.69
GFI Digital	102.15	0.00	0.00	0.00	0.00	102.15
Higginsville Printing	260.00	0.00	0.00	0.00	0.00	260.00
Patient Refund*	25.00	0.00	0.00	0.00	0.00	25.00
Patient Refund*	100.00	0.00	0.00	0.00	0.00	100.00
Jim's Tire Service	0.00	422.20	0.00	0.00	0.00	422.20
LIFE ASSIST	7,642.90	0.00	0.00	0.00	0.00	7,642.90
Mallory Safety & Supply LLC	1,138.49	0.00	0.00	0.00	0.00	1,138.49
MCKESSON	0.00	467.76	389.08	0.00	0.00	856.84
MEM	6,944.00	0.00	0.00	0.00	0.00	6,944.00
Nova Biomedical	1,213.57	0.00	0.00	0.00	0.00	1,213.57
O'Reilly Auto Parts	527.58	0.00	0.00	0.00	0.00	527.58
Professional Paramedics & EMTS of Pettis	1,150.00	0.00	0.00	0.00	0.00	1,150.00
RAC JAC Properties	110.49	0.00	0.00	0.00	0.00	110.49
Select Physical Therapy	0.00	350.00	0.00	0.00	0.00	350.00
Smith Paper & Janitor Supply	171.46	0.00	0.00	0.00	0.00	171.46
WEX Bank	15,283.02	0.00	0.00	0.00	0.00	15,283.02
Windsor Hardware & Supply	28.87	0.00	0.00	0.00	0.00	28.87
<b>TOTAL</b>	<b><u>63,708.64</u></b>	<b><u>5,788.44</u></b>	<b><u>389.08</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>69,886.16</u></b>

**PETTIS COUNTY AMBULANCE DISTRICT**  
**Unpaid Bills Report for Payables Approval**

As of November 2, 2022

Type	Date	Num	Memo	Open Balance
<b>Airgas</b>				
Bill	10/06/2022	9130829412	OXYGEN	237.21
Bill	10/13/2022	9131234991	OXYGEN	181.76
Bill	10/13/2022	9131234990	OXYGEN	110.35
Bill	10/13/2022	9131234992	OXYGEN	163.42
Bill	10/21/2022	9131330237	OXYGEN	67.35
Bill	10/21/2022	9131330236	OXYGEN	251.92
Bill	10/21/2022	9131330235	OXYGEN	30.75
Bill	10/27/2022	9131529261	OXYGEN	181.80
Bill	10/27/2022	9131529260	OXYGEN	142.07
Bill	10/31/2022	9992347483	OXYGEN	1,449.74
Bill	10/31/2022	9992347485	OXYGEN	76.16
Bill	10/31/2022	9992347484	OXYGEN	557.44
Total Airgas				3,449.97
<b>Allstate Supplemental Benefits</b>				
Bill	10/31/2022	103122	ELECTIVE EMPLOYEE BENEFITS	1,739.64
Total Allstate Supplemental Benefits				1,739.64
<b>Amazon Business</b>				
Bill	10/20/2022	1MNH-HXNJ-HCDL	Apple TV (TT Hwy), WIRE CONNECTORS	176.32
Bill	10/24/2022	11GH-N4HM-JMP7	PHONE SCREEN PROTECTORS, COFFEE, POPCORN	271.13
Bill	10/30/2022	1H69-4V9W-77DR	DUCT TAPE	2.96
Bill	10/18/2022	19W7-RWYF-6DQ6	POPCORN OIL	49.98
Bill	10/19/2022	1XGY-HKNL-D11N	RADIO REPAIR SUPPLIES	192.46
Total Amazon Business				692.85
<b>American Response Vehicles</b>				
Bill	09/08/2022	12272	DEDUCTIBLE FOR UNIT 11 REPAIR	1,000.00
Total American Response Vehicles				1,000.00
<b>Bankcard Services</b>				
Bill	10/31/2022	103122	CC STMT	207.18
Bill	10/31/2022	103122	CC STMT	189.36
Bill	10/31/2022	103122	CC STMT	230.48
Bill	10/31/2022	103122	CC STMT	19,909.08
Bill	10/31/2022	103122	CC STMT	100.48
Bill	10/31/2022	103122	CC STMT	101.38
Bill	10/31/2022	103122	CC STMT	418.16
Bill	10/31/2022	103122	CC STMT	282.60
Total Bankcard Services				21,438.72
<b>Bound Tree Medical</b>				
Bill	10/03/2022	84709099	MEDICAL SUPPLIES	141.79
Bill	10/07/2022	84716354	MEDICAL SUPPLIES	70.55
Bill	10/26/2022	84739246	MEDICAL SUPPLIES	1,118.20
Total Bound Tree Medical				1,330.54
<b>Cintas</b>				
Bill	10/10/2022	4133749691	MATS	13.04
Bill	10/10/2022	4133749691	CLEANING SUPPLIES	27.82
Bill	10/17/2022	4134441052	MATS	13.04
Bill	10/17/2022	4134441052	CLEANING SUPPLIES	16.23

**PETTIS COUNTY AMBULANCE DISTRICT**  
**Unpaid Bills Report for Payables Approval**

As of November 2, 2022

Type	Date	Num	Memo	Open Balance
Bill	10/24/2022	4135126811	MATS	13.04
Bill	10/24/2022	4135126811	CLEANING SUPPLIES	16.23
Bill	10/31/2022	4135825934	MATS	13.04
Bill	10/31/2022	4135825934	CLEANING SUPPLIES	16.23
Total Cintas				128.67
<b>Cintas-HQ</b>				
Bill	10/07/2022	4133649134	MATS	34.81
Bill	10/07/2022	4133649134	CLEANING SUPPLIES	54.80
Bill	10/14/2022	4134327651	MATS	44.04
Bill	10/14/2022	4134327651	CLEANING SUPPLIES	33.73
Bill	10/14/2022	4134327651	MATS	34.81
Bill	10/14/2022	4134327651	CLEANING SUPPLIES	21.07
Bill	10/21/2022	4135020986	MATS	34.81
Bill	10/21/2022	4135020986	CLEANING SUPPLIES	20.02
Bill	10/28/2022	4135714234	MATS	34.81
Bill	10/28/2022	4135714234	CLEANING SUPPLIES	63.72
Total Cintas-HQ				376.62
<b>Cintas-TT Hwy</b>				
Bill	10/04/2022	4133205066	MATS	30.25
Bill	10/04/2022	4133205066	CLEANING SUPPLIES	7.37
Bill	10/11/2022	4133896036	MATS	30.25
Bill	10/11/2022	4133896036	CLEANING SUPPLIES	23.44
Bill	10/18/2022	4134571882	MATS	30.25
Bill	10/18/2022	4134571882	CLEANING SUPPLIES	7.37
Bill	10/25/2022	4135275983	MATS	30.25
Bill	10/25/2022	4135275983	CLEANING SUPPLIES	7.37
Bill	11/01/2022	4135966676	MATS	30.25
Bill	11/01/2022	4135966676	CLEANING SUPPLIES	7.37
Total Cintas-TT Hwy				204.17
<b>Clia laboratory Program</b>				
Bill	10/11/2022	101122	CLIA LAB USER FEE	180.00
Total Clia laboratory Program				180.00
<b>Cole Camp Pharmacy</b>				
Bill	10/26/2022	102622	Medical Supplies	424.72
Total Cole Camp Pharmacy				424.72
<b>Ditzfeld Container Service LLC</b>				
Bill	11/01/2022	215104	ANNUAL TRASH HQ	968.00
Bill	11/01/2022	215359	ANNUAL TRASH TT HWY	649.00
Total Ditzfeld Container Service LLC				1,617.00
<b>Patient Refund*</b>				
Bill	10/15/2022	22-260672	REFUND OVERPAYMENT	976.69
Total Patient Refund				976.69
<b>GFI Digital</b>				
Bill	10/17/2022	2363311		102.15
Total GFI Digital				102.15
<b>Higginsville Printing</b>				
Bill	10/20/2022	2991	1000 PCS FORMS	260.00
Total Higginsville Printing				260.00



**PETTIS COUNTY AMBULANCE DISTRICT**  
**Unpaid Bills Report for Payables Approval**

As of November 2, 2022

Type	Date	Num	Memo	Open Balance
<b>Patient Refund*</b>				
Bill	10/22/2022	21-2318715	REFUND OVERPAYMENT	25.00
Total Patient Refund				25.00
<b>Patient Refund*</b>				
Bill	10/27/2022	212318778	REFUND OVERPAYMENT	100.00
Total Patient Refund				100.00
<b>Jim's Tire Service</b>				
Bill	10/07/2022	2-GS253746	UNIT 6	406.20
Bill	10/17/2022	2-GS254228	UNIT 6	16.00
Total Jim's Tire Service				422.20
<b>LIFE ASSIST</b>				
Bill	10/19/2022	1260554	MEDICAL SUPPLIES	7,408.64
Bill	10/20/2022	1260851	MEDICAL SUPPLIES	234.26
Total LIFE ASSIST				7,642.90
<b>Mallory Safety &amp; Supply LLC</b>				
Bill	10/04/2022	5455132	UNIFORMS	769.49
Bill	10/20/2022	5468541	UNIFORMS	369.00
Total Mallory Safety & Supply LLC				1,138.49
<b>MCKESSON</b>				
Bill	09/23/2022	19911520	MEDICAL SUPPLIES	389.08
Bill	10/05/2022	19901182		172.37
Bill	10/12/2022	19923164	MEDICAL SUPPLIES	101.35
Bill	10/18/2022	19942188	MEDICAL SUPPLIES	194.04
Total MCKESSON				856.84
<b>MEM</b>				
Bill	11/01/2022	103122	OCT 2022 WORK COMP	6,944.00
Total MEM				6,944.00
<b>Nova Biomedical</b>				
Bill	10/19/2022	91065268	Medical Supplies	1,213.57
Total Nova Biomedical				1,213.57
<b>O'Reilly Auto Parts</b>				
Bill	10/17/2022	0114-124767	UNIT 11	278.96
Bill	10/17/2022	0114-124738		174.82
Bill	10/18/2022	0114-124839		38.96
Bill	10/18/2022	0114-124959		12.98
Bill	10/20/2022	0247-460892	CMD 1 HEADLIGHT	18.99
Bill	10/28/2022	0114-127505		2.87
Total O'Reilly Auto Parts				527.58
<b>Professional Paramedics &amp; EMTS of Pettis</b>				
Bill	11/01/2022	103122	UNION DUES	1,150.00
Total Professional Paramedics & EMTS of Pettis				1,150.00
<b>RAC JAC Properties</b>				
Bill	10/24/2022	66508694	FLEET WASHING	110.49
Total RAC JAC Properties				110.49
<b>Select Physical Therapy</b>				
Bill	10/21/2022	846035342	Functional Capacity Testing	350.00
Total Select Physical Therapy				350.00
<b>Smith Paper &amp; Janitor Supply</b>				

**PETTIS COUNTY AMBULANCE DISTRICT  
Unpaid Bills Report for Payables Approval**

**As of November 2, 2022**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Open Balance</u>
Bill	10/20/2022	722774-1	STATION SUPPLIES	171.46
Total Smith Paper & Janitor Supply				171.46
<b>WEX Bank</b>				
Bill	10/31/2022	84821946	UNIT 3	1,076.17
Bill	10/31/2022	84821946	UNIT 1	287.33
Bill	10/31/2022	84821946	GPS Hardware Parts & monthly service	313.29
Bill	10/31/2022	84821946	Ambulance & Vehicle Fuel	12,816.02
Bill	10/31/2022	84821946	UNIT 4	790.21
Total WEX Bank				15,283.02
<b>Windsor Hardware &amp; Supply</b>				
Bill	10/25/2022	2210-159628	BATTERY & PROPANE	24.48
Bill	10/25/2022	2210-159630	LIGHTBULB	4.39
Total Windsor Hardware & Supply				28.87
<b>TOTAL</b>				<b>69,886.16</b>

NOTICE OF FILING DEADLINE FOR THE ANNUAL  
ELECTION OF THE PETTIS COUNTY AMBULANCE  
DISTRICT TO BE HELD ON APRIL 4, 2023

Notice is hereby given that any qualified person who desires to be a candidate for Director of the Pettis County Ambulance District from the following election districts may have his/her name placed upon the ballot by filing his/her written declaration of such candidacy in the office of the County Clerk of Pettis County. The opening filing date is 8:00 a.m. on December 06, 2022, and the closing filing date is 5:00 p.m. on December 27, 2022. Filings will be received Monday through Friday.

Anyone who is at least twenty-four (24) years of age, a citizen of the United States, a qualified voter who resides in the election district of the Pettis County Ambulance District for which he/she wishes to be a candidate, and a resident of the Ambulance District for two years prior to the election, is qualified to be a candidate for one of the following election districts of the Pettis County Ambulance District.

DIRECTOR-ELECTION DISTRICT 2. Term of three (3) years

DIRECTOR-ELECTION DISTRICT 5. Term of three (3) years

John Nail, Secretary  
Pettis County Ambulance District