



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 09-13-2022
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Adam Cox, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, John Nail - Secretary. PCAD Staff Present- EMS Chief – Eric Dirck, EMS Assistant Chief – Roy Pennington, Jamie Luebbering- CFO, Katie Patrick – Administrative Assistant.

By Video: Ryan Newsom- IT, Frank Robert Flaspohler – EMS Legal Services, LLC.

Non PCAD Present: Faith Bemiss – Sedalia Democrat.
 - a. **Pledge of Allegiance / Moment of Silence**
 - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda, moving Unfinished Business item a. District Attorney, to the Public Comment section. Motion carried 6-0 with this change.
 - c. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**
Nick Gerke announced Faith Bemiss with Sedalia Democrat.
- III. **Public Comment:** None.
 - a. **District Attorney:** Motion by John Nail to retain Frank Robert Flaspohler as PCAD's attorney using the same terms set in the Agreement with the late Frank Foster. Motion carried 6-0.
- IV. **Reports of Officers:**
 - a. **Chief's Report:** EMS Chief Dirck presented his report and informed the board he would be absent for the next meeting.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$119,353.32. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **CD Maturity:** Tabled to the next meeting.
 - b. **In-House Billing:** Motion by Steve Davis to allow CFO Jamie Luebbering to pursue all avenues necessary to bring billing in-house. Motion carried 6-0.
 - c. **Administrator & CFO Job Descriptions:** Motion by Kim Graves to approve the Administrator (EMS Chief) and CFO job descriptions with one addition to the Administrator job description; the EMS Chief will provide quarterly reports to the Board of Directors regarding the Strategic Plan. Motion carried 6-0.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo. 610.021**
Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section
(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such
Roll Call Vote: Brown-Y, Cox- Y, Davis-Y, Gerke- Y, Graves- Y, Nail- Y. Motion carried 6-0. Meeting moved to a closed session at 1853.
Open session resumed at 1921.
- VIII. **Announcements:** None
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1922.

The next regular meeting is scheduled for September 27, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur