Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 07-14-2026
Time: 1800

I. **Call to Order:** The meeting was called to order by Chair-Nick Gerke at 1800.

a. **Roll Call-** Board Members Present: Nick Gerke-Chair, Kim Graves – Vice Chair, John Nail – Secretary, Jim Sneed, Kevin Walker, Eric West – Treasurer. PCAD Staff Present- EMS Chief Roy Pennington, Board Rapporteur Katie Patrick, Ryan Newsom – IT.

Non-PCAD Presen: Jamie Luebbering – Anchor Point Advisory Group, Scott Vilas – Navigate Building Solutions.

Absent: EMS Assistant Chief Florian Hammer.

b. **Pledge of Allegiance / Prayer**

c. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.

d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.

II. **Announce Visitors:**

a. **Station 3 Update**: Scott Vilas with Navigate Building Solutions provided an update to the board regarding the Station 3 opening delay. No action taken.

Scott Vilas left the meeting at 1813.

III. **Public Comment:** None.

IV. **Reports of Officers:**

a. **EMS Chief Report:** EMS Chief Roy Pennington presented his report.

b. **Approve Payment of Outstanding Bills:** Motion by Kim Graves to approve the payment of the outstanding bills in the amount of $205,716.63. Motion carried 6-0.

V. **Unfinished Business:**

a. **Station 3 Mowing Bid:** Motion by Kim Graves to approve the Station 3 Mowing Bid submitted by S&M Mowing. Motion carried 6-0.

VI. **Closed Meeting pursuant to RSMo 610.**021, Section;

Motion by John Nail to enter a closed session pursuant to RSMo 610.021, Section;

(1) Legal actions, causes of action or litigation involving a public governmental body and any privileged communications between a public governmental body or its representatives and its attorneys.

Roll Call Vote: Gerke-Y, Graves-Y, Nail-Y, Sneed-Y, Walker-Y, West-Y, motion carried 6-0. Meeting moved to a closed session at 1821.

Open session resumed 1851.

VII. **New Business:**

a. **PCAD Board Treasurer:** District 6 board member Eric West submitted his resignation to the board. Motion by Kim Graves to accept Eric West's resignation. Motion carried 6-0.

b. **PCAD Attorney – Contract Renewal:** Motion by Kim Graves to extend the contract with EMS Legal Services, LLC for another year. Motion carried 6-0.

VIII. **Announcements:** EMS Chief Roy Pennington informed the board that the PCAD Employee Handbooks passed out at the meeting were for the Board members to review.

IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1857 hours.

The next regular meeting is scheduled for July 28, 2026, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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Nick Gerke

Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur