



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 10-24-2023
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown – Vice Chair, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, Kevin Walker. PCAD Staff Present- EMS Chief Roy Pennington, CFO Jamie Luebbering, Administrative Assistant Katie Patrick, Ryan Newsom- IT, Assistant Chief – Florian Hammer.

Absent: John Nail- Secretary.

Non PCAD Present: Robert Rollings, Theron Broadfoot, Paul Bradshaw, Phil Jobe, Greg Highbarger, John Dudek, Romy Uelk, Jamey Alverson, Dannelle Lauder.
 - b. **Pledge of Allegiance / Moment of Silence**
 - c. **Motion to approve the agenda:** Motion by Mike Brown to approve the agenda. Motion carried 5-0.
 - d. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:** Administrative Assistant Katie Patrick announced Robert Rollings, Theron Broadfoot, Dannelle Lauder, Greg Highbarger, John Dudek, Romy Uelk, Jamey Alverson, Paul Bradshaw, and Phil Jobe.
- III. **Public Comment:** None.
- IV. **New Business:**
 - a. **HD Architecture – Presentation Greg Highbarger:** Greg Highbarger and John Dudek presented past projects and answered questions for the board members.
 - b. **KRJ Architecture – Presentation Romy Uelk:** Romy Uelk and Jamey Alverson presented a power point to the board outlining the process they use for each project and answered questions for the board.
 - c. **Morton Buildings – Presentation:** Paul Bradshaw and Phil Jobe handed out pamphlets, discussed previous projects, and answered questions for the board.

Treasurer Steve Davis left the meeting at 1842.
 - d. **Robert Rollings Architects, LLC – Presentation Robert Rollings:** Robert Rollings and Theron Broadfoot discussed the advantages of using a local architect and answered questions for the board.
 - e. **Pettis County Joint Communications Presentation:** Dannelle Lauder presented the Pettis County Joint Communications 2024 Budget proposal. No action taken.
- V. **Reports of Officers:**
 - a. **CFO Report – Vote to Receive:** Motion by Kim Graves to receive the CFO report. Motion carried 4-0.
 - b. **Approve Payment of Outstanding Bills:** Motion by Mike Brown to approve the payment of the outstanding bills in the amount of \$117,938.31. Motion carried 4-0.
- VI. **Unfinished Business:**
 - a. **Architect Qualifications – Recommendation:** The board agreed to have EMS Chief Roy Pennington and Assistant Chief Florian Hammer tour the buildings designed by the architects that presented to the board, to ask questions and gain a better understanding of the project process. Tabled to the next meeting to allow time for the tours.
- VII. **Closed Meeting pursuant to RSMo 610.021, Sections;**

Motion by Kim Graves to enter a closed session pursuant to RSMo. 610.021, Sections

(2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*

Roll Call Vote: Brown-Y, Davis- Absent, Gerke- Y, Graves-Y, Nail- Absent, Walker- Y. Motion carried 4-0. Meeting moved to a closed session at 1945.

Open session resumed at 2013.
- VIII. **New Business:** None.
- IX. **Announcements:** None.
- X. **Adjournment:** Motion by Kim Graves to adjourn the meeting, motion carried 4-0. Meeting was adjourned at 2013 hours.

The next regular meeting is scheduled for November 14, 2023, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke

Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur